



# VILLAGE OF GAGETOWN

## Minutes

Date: July 17, 2017 Regular Meeting of Council

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1. Called to order by Mayor Blaney at 6:33 pm with a welcome to guests. Mayor Blaney, Deputy Mayor White, Councillor Pleadwell, Councillor McNamee, Councillor Massoeurs and Clerk Johnson were present.
2. Approval of Agenda
  - a. Call for Motion to Approve Agenda –Item 4.d) will be discussed with Councillors' Reports, Deputy Mayor White, item a) EMO. Moved by Councillor Pleadwell and seconded by Councillor Massoeurs to approve agenda with changes. With no questions and all in favour, motion carried.
3. Approval of Minutes
  - a. Regular Meeting of Council – June 19, 2017 - after time for review it was moved by Deputy Mayor White and seconded by Councillor Massoeurs to approve minutes as presented. With no questions and all in favour, motion carried.
4. Guests:
  - a. Bernie Hoganson – PRAC Meeting June 27<sup>th</sup>, 2017 – the PRAC discussed 3 cases during the meeting on 27 June 2017, a variance on the minimum lot size for the Village of Cambridge Narrows, the approval of the terms and conditions for an agricultural use in a rural-residential area and the approval of a 2 lot sub-division in a residential area. Details are in the attached report or from Regional Service Commission 11's office at 860 Prospect Street, Fredericton, telephone: 506-453-2956.
  - b. Stephen McAlinden – RSC 11:
    - i. Scope of work – Loomcrofter/Dr's Hill Construction: A copy of the preliminary estimates of the construction cost is available as well as the draft engineering of the roadwork. More discussion needs to be had prior to releasing the tender.
    - ii. Variance Application – Garage – Tilley Rd Gagetown: application to build a single unit residential dwelling and detached garage at PID 45193893, Tilley Road. A variance has been requested to locate the garage closer to the street line than the front of the main building. RSC 11 recommends Council approve the variance. Moved by Councillor Massoeurs to approve the variance as presented. Seconded by Councillor Pleadwell, with no questions and all in favour, motion carried.



5. Correspondence:

- a. Call for 2016 Audited Financial Statements – ELG: the audit is close to completion and will be forwarded ASAP on receipt, ELG has received a draft copy in the interim;
- b. Becca Schofield Day – 16 September 2017: the MLA for the Town of Riverview, Bruce Fitch, proposed the third Saturday in September be recognized as “Becca Schofield Day” in the Provincial Legislature and the Town of Riverview. He has suggested that all municipalities in New Brunswick do so as well and encourage people to perform random acts of kindness on this day. Moved by Councillor Pleadwell and seconded by Deputy Mayor White to recognize the third Saturday in September as “Becca Schofield Day”. A response indicating the Village has joined him in doing so will be forwarded to Bruce Fitch;
- c. GTF – Gagetown 5 Year CIP 2014 – 2018: the DLG has reviewed our Capital Investment Plan and our 2016 GTF Annual Reports, the reports indicated an expenditure of \$16,764 of Gas Tax Funds was used for a road reconstruction project (Harts Lake). This project was not submitted and approved in accordance with the accepted procedures of the DLG. We are advised that although this project will be accepted, any future undertakings should be submitted prior to implementation;
- d. UMNBC Conference 2017: This year’s conference will take place September 29 – Oct 1<sup>st</sup> at the Crowne Plaza Lord Beaverbrook Hotel in Fredericton. The agenda and registration forms are available at the Village Office;
- e. Federal GTF 2014 – 2018 CIP Agreement – Village of Gagetown: The Village of Gagetown’s 2014-2018 Capital Investment Plan has been reviewed and approved by the ELG;
- f. Accounting Disclosures for the Village of Gagetown in respect of NB Municipal Employees Pension Plan: For Info, copy of the document forwarded to Claude Leger for auditing purposes;
- g. Citizen’s Credit Union – Dormant Accounts: the Village has several Accounts which have been identified as dormant, meaning there has been no activity for a period of 12 months or more. Of the 3 accounts identified as dormant, the only one which can be close is the account used for the creation of Rotary Park. Moved by Councillor Massoeurs close the account. Seconded by Councillor Pleadwell, with no questions and all in favour, motion carried;
- h. WorksafeNB – Stakeholder Guidance – Use of Excavators and Other Powered Mobile Equipment w/o Rollover Protective Structures (ROPS): The Kubota is following safety standards and does come equipped with ROPS;
- i. DTI 2018 Designated Highway Program – 5 Year Plan: Council will review current plan and revise as necessary;
- j. GTF – Village of Gagetown’s 2017 Allocation: for info, DLG advising the Village of its GTF allocation and payment schedule;
- k. Council Letter July 17 Appleby – Mill Road: Concern at the speed that motorists are travelling down Mill Road, The Village will post the speed limit on entering the Village and call DTI to see about flashing speed limit monitors. The Mayor will reach out to the RCMP Liaison for advice and the Deputy Mayor will check with MDRC;
- l. 50<sup>th</sup> Celebration Queens County Heritage: a good turnout to the celebration of QCH’s 50<sup>th</sup> Anniversary celebration earlier in the month.



5. Staff Reports

- a. Chief John Thomas - VGVFD: The Fire Chief was not available, see the report attached;
- b. Ryan McNally - Public Works: See report dated 17 July 2017, continuing with pothole repairs as well as repairing damage from the winter. The summer student, Mackenzie, have been doing an excellent job. Rotary Park is fully open and all bathrooms are functional. Damage from Follyfest weekend has been cleaned up. The broken fence/post and rails have been cleared away, damage wouldn't have been so bad but the fence posts have rotted away and there was damage from the snowplows which made it easy and ripe for vandalism. Moved by Councillor Pleadwell to replace the fencing around Rotary Park with bumper curbs, seconded by Councillor Massoeurs, with no questions and all in favour, motion carried.

6. Councillors' Reports:

Councillor Pleadwell

- a) Tourism and Beautification; The parking at the Village Green is getting lots of use, the picnic tables as well. The new Village sign has been installed and looks great. There will be a number of canoeists arriving Tuesday from the St John River Wolastoq Brigade. The Brigade has planned a run from July 15 to July 22, 2017, following the St. John River, one of Canada's Heritage Rivers, from its mid point in New Brunswick to the Bay of Fundy in celebration of Canada's 150<sup>th</sup>. Gagetown was chosen as an overnight stopping point.
- b) Fire Department: The radios have arrived and are installed, fine tuning is happening, we are receiving good coverage; next priority will be getting the paperwork together for the MCBF in September for the fire truck.
- c) Finance:
  - General Payables - \$ 65,191.35
  - Sewerage Payables - \$ 172.75After review it was moved by Councillor Pleadwell and seconded by Deputy Mayor White to approve the financials as presented. With no questions and all in favour, motion carried.

Councillor McNamee

- a) Policing: Total of 15 calls for service in Gagetown for the month of July 2018, the monthly report is attached. The new RCMP Liaison will be named in early Fall 2018;

Councillor Massoeurs

- d) Buildings and Properties: Fred Fettah asked if there could be trees planted on the Green for shade, Councillor Massoeurs will welcome the St John River Wolastoq Brigade when they arrive on 19 July, 2017
- e) Human Resources, no changes; and
- f) Animal Control: ongoing.

Deputy Mayor White

- a) Sewerage: currently looking at funding options for the clean out of the lagoon;
- b) Transportation: Dr's Hill reconstruction is under the care of RSC11, and is expected to be released to tender in the next month. The final walkthrough for the Hector work is done, there are still small issues to be addressed.

- c) EMO: The plan is broken into 3 parts, general info, municipal response and roles/responsibilities of each entity or organization expected to be involved in case of emergency. A copy of the plan in its entirety is available at the Village office. A day or a timeframe should be laid aside in the future to activate the plan, in order to give individuals who will be involved an opportunity to practice. Moved by Deputy Mayor White to accept the EMO Plan as presented, seconded by Councillor Massoeurs, with no questions and all in favour, motion carried

Mayor Blaney

- a) Many thanks to the EMO committee, especially Wayne Ivy, who has spent many years of time and effort on this project;
  - b) Solid Waste: No meetings with RSC 11 the month of July
  - c) Planning and Development: see above
  - d) Recreation and Youth: Canada Day Celebrations July 3, 2017 at the Rec Center were a huge success again. Very well attended. The Queens County Heritage and Folly fest held this past month were all very successful as well.
- 7. Closed Session – into closed session at 7:52pm.
  - 8. Open Session – into open session at 7:58 pm.
  - 9. Motion to adjournment – it was moved by Councillor Massoeurs to adjourn at 7:59 pm.