



# VILLAGE OF GAGETOWN

## MINUTES

Date: March 20, 2017 Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30pm with a welcome to guests. Mayor Blaney, Deputy Mayor White, Councillor Pleadwell, Councillor McNamee, Councillor Massoeurs and Clerk Armstrong were present.
  - a. Call for motion to appoint Charman Armstrong as clerk – Moved by Councillor McNamee and seconded by Councillor Massoeurs. Motion carried.
2. Approval of Agenda
  - a. Councillor Pleadwell asked to have item 7(c) removed from the agenda. Call for Motion to Approve Agenda – Moved by Councillor Massoeurs and seconded by Deputy Mayor White. Motion carried.
3. Approval of minutes
  - a. Regular meeting of council – February 20, 2017 – after time for review it was moved by Councillor Massoeurs and seconded by Councillor Pleadwell to approve minutes as presented. With no questions and all in favour, motion carried.
4. Guests:
  - a. Stephen McAlinden – RSC 11 – Garage variance – 9 Underhill Lane. Detached garage 160.53 square meter garage with a width of 10.97m and a depth of 14.63 and requires variance in the floor area, width and depth. It was moved by Councillor Massoeurs and seconded by Councillor McNamee. With no questions and all in favour, motion as stated by Stephen was carried.
  - b. Stephen McAlinden – RSC 11 – Amendment to Rural Plan By-Law No. 37 – no written opposition, comments from the public or anywhere in the Village on the proposed amendment to the Rural Plan. Staff at the Commission are recommending support of this By-Law. It was moved by Councillor Pleadwell and seconded by Councillor Massoeurs. Motion carried and the first reading was passed. Second reading moved by Deputy Mayor White seconded by Councillor Pleadwell. With no questions and all in favour, motion carried.

5. Correspondence:

- a. NB Age Friendly Recognition Program: Correspondence from Government of New Brunswick, Honorable Lisa Harris, Minister of Seniors and long term care. Jay will take a look into the details with respect to the program and provide council with some information as to what it is about. Deputy Mayor White notes there is a 4 point program that has to be put together to apply. There is no information detailing how they deal with the financial resources that are available, he believes the resources are the people that help put the application together.
- b. RSC 11 Building Permits Issued Month of February 2017: No permits issued in the month of February.
- c. 2017 Nominations of Area Directors –GAHSA : Janet Ratcliff is going to continue serving on the Board of Directors for another year.
- d. Cdn Postmasters and Asst Association – Postal Banking: Mayor Blaney is going to prepare a letter as requested and copy it to the necessary individuals. It was noted that there has been a lot of discussion in the last year and a half at the national level with respect to Canada Post and the potential for opening it up again for banking, in particular for situations exactly like the Village. Councillor Pleadwell noted that he thinks they should include their Member of Parliament. Mayor Blaney notes once he has the letter drafted, he will provide it to council for feedback before it goes out.

6. Staff Reports

- a. Chief John Thomas – VGVFD: A total of 19 calls have been run since the beginning of the year, which is almost a 50% increase over what they did the year before. Six of the calls that they ran were medical and one was a fire alarm at the school set off by dust due to cleaning being done. The call came in around noon on a week day and 6 people responded, Chief Thomas notes that is a step in the right direction. There have been 6 training sessions in the last month. The tender for the radios is closing March 30<sup>th</sup>. Chief Thomas expressed his concern over getting the tender for the fire truck in as soon as possible. He has heard the Province will be going to tender with their request soon and it is believed they have 50 trucks on line. It would be beneficial to get in prior to the Provincial tenders. Mayor Blaney noted that once the empty debenture that is on the books is tidied up there is nothing preventing them from stepping ahead to make a motion to move forward with it. Deputy Mayor White suggested making an inquiry to the Borrowing Board to get a couple questions answered, to get the awareness and what is involved. Councillor Pleadwell knows exactly what he wants, he will email and ask.
- b. Ryan McNally – Public Works: The 400 hour tractor service was done two weeks ago. He made a couple trips to town for the Fire Department and picking up stuff for the Village. There were a few plumbing issues at the Doctors Office that were handled in house and did not have to be hired out. Ryan is getting ready for spring,

fixing potholes and getting lawn tractors ready. He is also going to take down the wreaths.

## 7. Councillor's Reports

- Councillor Pleadwell

- a) Tourism & Beautification: Not a lot to report other than Marion Langhaus has been in touch with him and others and is looking to present at the Tourism Summit in Doaktown. He is going to touch base to see what can be done from a Village support perspective for information and see what some of the plans are she would have to present. He thinks she is looking at a face board to promote the Village in terms of all of the different things, whether they would become accommodations or services for the community.
- b) Fire Department: Councillor Pleadwell offered to be there for the opening of the tenders for the radios since the Clerk is away. Mayor Blaney will contact Stephen at RSC 11 to see what the process is.

- Councillor McNamee

- a) Policing: Only 3 calls for the month of February, there was an impaired driving and harassment complaint. There is going to be another RCMP Officer take over as of April 7<sup>th</sup>.
- b) Recreation and Youth: Programs are all full, Jay filled out the paper work to apply for a grant. Councillor Pleadwell is going to look into applying for another grant.

- Councillor Massoeurs

- a) Building and Properties: There has been no change due to budget restraints. There is a little money available if needed for the Fire Department building and Medical Center in case of an emergency.
- b) Human Resources: He is concerned with the continuity of the office with Jay being out. He would like the council to consider getting a person to fill in on a as needed basis when Jay is not available. She may like to go on a vacation or take a course etc. Mayor Blaney agrees that is something that should be in place. The New Brunswick Clerks Association may have potential through them or they may be able to provide some direction. Mayor Blaney noted that the Village of Cambridge-Narrows has a Clerk (Alexis) that is not currently full-time and lives in the Village of Gagetown so there may be an opportunity there.
- c) Animal Control: Nothing to report.

- Deputy Mayor White
  - a) EMO: he attended the GASHA meeting with Chief Thomas, the discussion was on EMO and the Village and Fire Departments capabilities and what the reactions are. There were a lot of questions about what their preparedness is. Wayne Ivey was the drafter of part of the original plan in place now, he has volunteered to coordinate a committee that is a committee of people in the Village, not of council. Although Deputy Mayor White was told he will be Chair of the committee. He told everyone the Town Hall meeting is coming up and they may be able to find out who would be interested in this particular topic at that time. The existing plan has not been approved by EMO so they would like to work towards getting that. The plan has to be put in place, approved by EMO and then practiced in order to make the plan official. Deputy Mayor White notes the plan we have is good, it just needs to be updated for some new people that we have involved. There was someone at the GASHA meeting from the Gagetown Gazette, they wrote an article on it and it will appear in this months issue. Mayor Blaney would like the committee to provide a costing of what it would take to wire in a generator to a desired location for a warming place. Deputy Mayor White noted Cambridge-Narrows has a warming center, they have a generator at their Municipal Office and it is a designated warming center.
  - b) Sewerage: There was a blockage at a residences service on Tilley Road, it was determined that is was most likely caused by frost getting into the ground when Charters was doing the work there. It was cleaned out and has been good ever since. The resident was very happy with the response. The clean out for the sewerage lagoon will be done in the spring of 2018. He thinks an engineering firm should be hired over the summer to do the pre work so a tender can be put together for the end of this year to be available to go out the first of next year. Dillon will not be asked.
  - c) Transportation: Charters have finished with the underground work on Tilley and Hector. We need to make sure we have their invoice for work done up to March 31<sup>st</sup> so we can get as much into NBDTI as we can. He will call Matt to find out the status of the invoicing. There was some extra pipe that was ordered for the original plan, when the plan was changed the pipe needed to be upsized. A restocking fee was charged to put the original pipe back in, Deputy Mayor White feels it was reasonable. It was decided to be restock the pipe since there is no definite timeline to if or when it would be used. It is Charters responsibility to remove any remaining pipe that is left on site or take it back to be restocked . Deputy Mayor White notes the Harts Lake Road section that was done last year is

performing well and is as good as the remainder, he thinks they will move ahead to do the paving on the mid section this year.

Clean Water & Wastewater Fund: no news on application yet.

- Mayor Blaney

- a) Solid Waste: Annual general meeting is next month, once that takes place Mayor Blaney will advise who the Chair person and Vice-Chair will be. The committees are going to be shuffled as well. The budgeting for RSC 11 is on target to be balanced at the end of this year.

Transportation: with regards to what is being done with Orchard View, The commission is having a presentation on transportation, based on a research document that came out of a city in the State of Maine. There are pieces in the research document that are similar to the rural community. This topic has come up with many of the communities in Region 11, being similar to us and struggling with aging population needing to get from one place to another.

- b) Planning and Development: Things budget wise are on target.

- c) Mayor's Report: The final pieces for the land donation at the end of Tilley will soon be tied up. There was a piece on Global News last week regarding the ferry and the continued efforts being made.

Public Meeting: scheduled for April 6<sup>th</sup>. Tax increase is a concern that will be discussed. Questions will be answered with regards to the former Clerk.

8. Closed Session – Call for motion to close by Mayor Blaney at 7:32 pm – Moved by Councillor Pleadwell and seconded by Deputy Mayor White. Motion carried.
9. Motion to adjournment – It was moved by Councillor Pleadwell and seconded by Councillor Massoeurs to adjourn at 7:48 pm.