



VILLAGE OF GAGETOWN

Minutes

Date: April 16, 2018 Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:31 pm with a welcome to guests. Mayor Blaney, Deputy Mayor White, Councillor Pleadwell, Councillor McNamee, and Clerk Johnson were present. Absent with regrets: Councillor Massoeurs.
2. Approval of Agenda
 - a. Call for Motion to Approve Agenda: It was moved by Deputy Mayor White and seconded by Councillor McNamee to approve agenda as presented, with no questions and all in favour, motion carried.
3. Approval of Minutes
 - a. Regular Meeting of Council – 19 Mar 2018: After time for review, it was moved by Councillor Pleadwell to accept the minutes as presented, seconded by Councillor McNamee. With no questions and all in favour, motion carried.
4. Correspondance
 - a. Grant – Canada Day Fireworks – letter From Gagetown Marine regarding a grant for Canada Day fireworks. In previous years, a grant of \$750.00 was budgeted for and that same amount was budgeted for this year;
 - b. PRAC Meeting – details of the PRAC meeting on 27 Mar 2018 are attached or can be obtained from Regional Service Commission Office at 860 Prospect Street, Ph 506-453-2956. The next meeting of PRAC will be 24 April 2018;
 - c. Celebrating Success Gala 2018 – invitation to the CBDC Southwest Entrepreneurial Gala, hosted at Kingswood Lodge in Hanwell, NB on May 10th, 2018 at 5:30 pm. The Mayor will respond to the invitation;
 - d. Thank you Letter to Volunteer Fire Department – a thank you letter to the VGVFD for quick and professional service during an emergency medical call last year. Kudos to the Fire Department and keep up the good work;
 - e. Sculpture Saint John 2018 Community Partner Agreement – the 2018 Community Partner Agreement sets out general provisions for Sculpture Saint John, the obligations and expectations of both SSJ and the Village of Gagetown;
 - f. Formal Resignation from VGVFD – Ian Sullivan – Ian Sullivan will resign from the VGVFD effective 5 March 2018 as he has purchased a home and moved out of the coverage area. Due to his high involvement in the design and purchase of the new fire truck, it is moved by Councillor Pleadwell and seconded by Deputy Mayor White to have him continue in a consultant role until delivery of the truck. With no questions and all in favour motion carried. Many thanks to Ian for all his hard work over the years.
 - g. Grant GDRC “Good Governance” Course – the GDRC is running a “Good Governance: What every Director should know” course in June and has requested Village support in

covering costs. The Village will pay for 5 seats, for a total of \$350.00 and will ensure those 5 seats are filled by Village staff and VGVFD members.

- h. Sentier NB Trail: for info, canvassing for annual paid memberships, to be forwarded to the trail committee and GDRC.

5. Staff Reports

- a. VGVFD – Chief John Thomas: we have a new format for reporting, generated from OFM data gathering system. There was a total of 4 calls over the past 30 days, 2 calls were medical, 1 MVA and 1 report of a power line down;
 - i. Admin Policies: Admin Policies have been created and will work to clarify the by-law and the policy around attendance. With this, there are 3 sets of regulations for firefighters to follow, SOP's which encompass life and safety, SOG's which are guidelines in the mechanics of firefighting and the new Admin Policies. Each firefighter has been provided a copy of each of these policies for retention. In conjunction with that, letters have been sent to members who are not meeting attendance requirements, there will be a mandatory meeting on 25 April 2018 for all firefighters to solidify the roster.
 - ii. Fire Marshalls office (OFM): Still have reservations around the appointing of a Fire Marshall Assistant. Will forward a copy of the VGVFD By-Law to get their feedback and make any changes required to ensure our understanding of the appointment is accurately reflected;
- b. Public Works - Ryan McNally: In addition to general duties, oversaw the repairs to the firehall after the break in last month, began clearing the ditches on Warren Road and Norwood Road and have booked a street sweeper beginning April 30th. Spoke with contractors regarding drainage of the proposed location for the new ball field. A road will need to be put in at that location to allow for the materials from the ditching to be used as fill. Report is attached detailing activities over the past month.
- c. Village Office – Jay Johnson:
 - i. Financial: the 2017 audit is complete and is posted to the share site for review. If there are no questions, the statements will be finalized and forwarded for signature. In addition, all 2017 bank statements and have been scanned and are posted to the share site for review. The Village of Gagetown website has been updated and the 2017 minutes have been posted to it.
 - ii. VGVFD: Attended the VGVFD Executive meeting and a meeting with the Fire Marshall regarding the appointment of a local assistant. As stated earlier, repairs have been made to the damage caused during the break in. The total cost of the repairs came to just under \$5000, with a \$2500 deductible, claiming those repairs thru the insurance doesn't seem practicable;
 - iii. Reports and Returns: Attached is a copy of new legislation which will require the Village to submit an 'Annual Report' each year, the first will be due on or before June 30, 2019 for the FY 2018. A submission of Critical Infrastructure Projects which can proceed in 2018 has been submitted to local government, this included work to Mill Road and dredging of the lagoon. I've have no reply back on the MCBB application or the Environmental Trust Fund applications. The Gas Tax Fund report is due 30 April, will need to identify and prioritize projects that can be funded with gas tax monies and submit the report. More detail can be found in the attached report.

6. Councillors' Reports

a. Councillor McNamee

- i) Policing: The RCMP Received 8 calls for service over the past month, 2 break and enters, 3 break and enters on cottages and 3 motor vehicle violations
- ii) Recreation and Youth: Information of the GDRC summer camp is attached, the Adopt A Grandparent program received a Community Health Recognition Award in recognition of the program and partnerships with the Gagetown School. Interviews for students under the Canada Summer Job Program will take place over the coming week, there has been a total of 7 applicants to date. The GDRC would like to propose holding Canada Day celebrations over the entire weekend, events include the Astro Dome from Saint John NB, a 40 ft dome that allows kids and/or adults to play basketball, volleyball ect within the dome, as well as a magician, pony rides and face painting. We have been in contact with the Little Reptiles Zoo and Quillis Family fun for bookings and will of course have the usual BBQ and carnival games.

b. Councillor Pleadwell

- i) Tourism and Beautification: We need to remove the old 'community events' board from Front Street as it is in disrepair and unsightly. It was recently announced there will be an international horse competition being held in Lower Jemseg over Labour Day Weekend, one of two events of this kind being held in Canada;
- ii) VGVFD: as reported on by Fire Chief John Thomas,
- iii) Finance: payables were presented for payment as follows:
 - a. General payables: \$ 69,682.67
 - b. Sewerage payables: \$ 284.75Motion to approve General payables by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

c. Deputy Mayor White

- i) EMO: looking to have a meeting in or around the 25th of April to discuss exercise Brunswick Alpha, more to follow;
- ii) Sewerage: nothing to report, awaiting the announcements from the Environmental Trust fund regarding the lagoon dredging;
- iii) Roads and Transportation: will look to utilize Gas Tax Funds too complete the ditching required in and around the Village. The Rotary Club has inquired about putting swim docks in at Rotary Park, will need to investigate liability and bring proposal to council.

c. Mayor Blaney

- i) RSC 11 Board: the April Board Meeting serves as the Annual General Meeting, the Board approved the annual report as well as the financial statements, Elections were held and the make up of the committees will be released shortly. There was discussion around policy and cost of the clean up of the FRSW sites. Nothing to report on the planning side, the next meeting will be May 2018.

7. Open Discussion:

- a. Linda Sullivan: The Queens County Mutual Aid (QCMA) has relocated the rescue boat to Cambridge Narrows and would like to move the boat trailer along with; currently the boat trailer is registered with the Village, this needs to be changed to accurately reflect QCMA ownership.

8. Closed Session - The public was excused at 8:03 pm, it was moved by Councillor Pleadwell and seconded by Deputy Mayor White to enter Closed Session.

9. It was moved by Deputy Mayor White and seconded by Councillor Pleadwell to resume council meeting at 8:50 pm.

10. Motion to adjournment – it was moved by Councillor Pleadwell to adjourn at 8:53 pm.

M.L. Blaney, Mayor

H.J. Johnson, Clerk/Administrator