



VILLAGE OF GAGETOWN

Minutes

Date: February 20, 2018 Regular Meeting of Council

1. Called to order by Councillor Pleadwell at 6:31 pm. Councillor McNamee, Councillor Massoeurs and Clerk Johnson were present. Absent with regrets were Mayor Blaney and Deputy Mayor White.
2. Approval of Agenda
 - a. Call for Motion to Approve Agenda: Under paragraph 4, items c) and e) will be addressed by the Fire Chief during his report. Para 4. h) will be tabled at next general meeting to ensure the information is presented to all of council. Strike Mayor's Report and Deputy Mayors report due to their absence. It was moved by Councillor McNamee and seconded by Councillor Massoeurs to approve agenda with changes, with no questions and all in favour, motion carried.
3. Approval of Minutes
 - a. Special Meeting of Council – January 8th, 2018: After time for review, it was moved by Councillor McNamee to accept the minutes as presented, seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
 - b. Regular Meeting of Council -January 15th, 2018: After time for review, it was moved by Councillor McNamee to accept the minutes as presented, seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
 - c. Special Meeting of Council - January 24th, 2018: After time for review, it was moved by Councillor McNamee to accept the minutes as presented, seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
4. Correspondence:
 - a. Property Tax Grant - financial assistance form: Province has approved financial assistance for municipalities impacted by the property assessment freeze. A financial contribution of \$1,636 has been approved for the Village by the Regional Development Corporation;
 - b. RSC11 Development Permits Issued – January 2018 – one permit was issued over the month of January for the addition of decks and a shed;
 - c. Plan and Easement Agreement-Right of Way Lift Station – Completed Copy – for our records;
 - d. Congratulatory Message from David Coon – Mr Coon offers his congratulations to the Village for our declaring our residents have the right to live in a healthy environment. The video can be found at: <https://youtu.be/WfUatXcmbi0>

- e. Municipal Kilometrage Maintenance Responsibility 2018 Agreement: the computation of payments required for subject; and
- f. Invitation to Perth-Andover Winter Carnival: invitation to the 50th anniversary of the Carnival Queens Pageant, to be held on February 26th at 7pm in the SVHS gymnasium as well as the Queen's Tea on February 25th at 1:00 pm.

5. Staff Reports

- a. VGVFD – Chief John Thomas: There was a total of 9 hot calls over the past 30 days, 2 medical calls and 1 vehicle fire. RCMP were also called in to attend the vehicle fire as the vehicle was stolen, the officer responding had difficulty finding the location.
 - i. Roster: 18 members on the roster, comprised of 4 officers and 14 firefighters. Ryan McNally has been appointed Acting Deputy Fire Chief until the next election in November. Linda Sullivan has resigned from her duties as Captain/Communications Officer/Treasurer effective immediately to allow for other members to be trained to take on the new duties that will be required under the new dispatch system. Julie Baglole Keenan has been temporarily appointed Captain and Comms Officer until November elections. We are still short one officer, the Fleet Manager, those duties are being carried out by Ryan McNally until the position can be filled.
 - ii. Training: Upcoming training for the department includes Hazmat Training, a Level 2 Firefighter and a Chainsaw Course. We are conducting a targeted hazard review of the care homes in the area over the next month, offering a First Responder Course, an auto extraction course and tentatively an airbrake course.
 - iii. Vehicles and Equipment: The ladder testing and fit testing have been successfully completed and both are now certified in accordance with provincial legislation. The fleet is at 100%.
 - iv. Regional Fire Dispatch: Moving forward, there are some glitches, nothing we can leverage. The training will be scheduled once the contract is signed.
 - v. New Fire Truck: We are waiting on the chassis, the build will move forward quickly once it is received by Metalfab. Once received the new truck will need to be outfitted with hose, which will be a large expenditure, initial estimate in the area of \$32,000. Questions have been raised as to the disposition of the old pumper. It still has value to the Department, although it cannot be certified as a prime engine, it be used as a water source. Using it in this regard will increase the volume of water available when called out and also allow it to become available for community uses such as tending the rink and filling pools. The FD will have to price out maintenance and other costs to determine the point that cost outweighs the benefit of keeping the truck in the fleet and return this information to council.
 - vi. Fire Marshall Appointments: Chief was told there was a legal opinion for the Fire Marshalls office regarding this was given, a copy was requested but has not been received to date.

- vii. VGVFD Standard Operating Procedures: SOP's have been developed for the FD and will be passed out to all new and existing members. This will allow for standardized information and training for all.
 - viii. Fundraising: The FD will be holding a fundraiser to send members to the fire fighting school at NBCC Miramichi. The event will be at the Legion on May 5th beginning at 6pm. Planned is a chili challenge, a dance and a 50/50. The Legion will be offering happy hour prices from 9 – 10 pm.
6. Public Works - Ryan McNally: Have been kept busy clearing snow on the Village properties and keeping the storm drains clear for drainage. Have also been assisting the Rec Center with the recyclables and the maintaining the rink. Also replaced and upgraded the lighting at the Med Clinic. Report is attached detailing activities over the past month.
7. Village Office – Jay Johnson: Completed 2018 Budget, closed out payroll for 2017 and received/delivered T4's, recorded and processed invoices for payment. Attended meetings with VGVFD Executive and the RCMP for customer satisfaction survey. Application for Canada Student Jobs completed and submitted and training on maintenance on the web page completed by both myself and Sandra. Sandra also completed "How to Apply for Grants" training. Further details on our activities can be found in the attached report.
8. Councillors' Reports
- a. Councillor McNamee
 - i) Policing: There were 13 calls for service over the month of January: 6 under the motor vehicle act and 2 breathalyzer, for comparison purposes, Oromocto had 445 calls over the same time frame; and
 - ii) Recreation and Youth: The monthly report submitted by the Rec Director is attached, the AGM will be held in March. the calendar from January to April is out and can be found on the web site as well.
 - b. Councillor Massoeurs
 - i) Buildings and Properties: planning for a new roof on 68 Babbit in the upcoming year, will put out a call for estimates in the spring;
 - ii) Human Resources: Nothing to report; and
 - iii) Animal Control: Nothing to report.
 - c. Councillor Pleadwell
 - i) Tourism and Beautification: Nothing of note to report, Mid March would be a good time to start work with the Chamber and Front St merchants towards a plan for the Village Green over the summer months.

iii) Finance: payables were presented for payment as follows:

a. General payables: \$ 39,533.40

b. Sewerage payables: \$ 439.18

Motion to approve General payables by Councillor McNamee and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables by Councillor McNamee and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

9. Closed Session - The public was excused at 8:15 pm, it was moved by Councillor McNamee and seconded by Councillor Massoeurs to enter Closed Session.
10. It was moved by Councillor Massoeurs and seconded by Councillor McNamee to resume council meeting at 8:24 pm.
11. Motion to adjournment – it was moved by Councillor Massoeurs to adjourn at 8:25 pm.

M.L. Blaney, Mayor

H.J. Johnson, Clerk/Administrator