



# VILLAGE OF GAGETOWN

## Minutes

Date: January 21st, 2019 - Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30 pm with a welcome to guests, Deputy Mayor White, Councillor McNamee, Councillor Pleadwell and Clerk Johnson were present. Councillor Massoeurs sends his regrets.
2. Approval of Agenda
  - a. Call for Motion to Approve Agenda: Moved by Deputy Mayor White and seconded by Councillor McNamee to approve agenda as presented. With no questions and all in favour, motion carried.
3. Guests: Bernie Hoganson – PRAC meeting Dec 18, 2018: the PRAC dealt with 8 cases during the December meeting. The following items were addressed:
  - a. the approval of a small-scale campground on the southeastern shoreline of Grand Lake within Jemseg;
  - b. the approval of a self-storage facility on the Killarney Road;
  - c. the approval of terms and conditions for a micro-distillery within Rusagonis;
  - d. the approval of terms and conditions for a camping facility along the eastern shoreline of Magaguadavic Lake;
  - e. the approval of an automotive sales establishment in Upper Kingsclear;
  - f. the approval of terms and conditions for a daycare centre in a residential area of the Village of Minto;
  - g. the approval a 1-lot subdivision in a rural-residential area, on the northwestern shore of Yoho Lake of the rural community of Hanwell to be accessed by a 20-metre wide private right-of-way; and
  - h. the approval a 2-lot subdivision in a rural-residential area, on the southeastern shoreline of Grand Lake within Jemseg.

The entire report can be viewed at the Village Office or can be obtained from Regional Service Commission Office at 860 Prospect Street, Ph 506-453-2956.

4. Approval of Minutes
  - a. Regular Meeting of Council – December 17<sup>th</sup>, 2018: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.
  - b. Special Meeting of Council – January 7<sup>th</sup>, 2019: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.

5. Correspondence:

a. Heritage Week Proclamation 2019:

**Whereas** the second week in February is provincially recognized as the time to celebrate our heritage; and

**Whereas** the third Monday in February is National Heritage Day in Canada

**Whereas** the significant heritage which we have inherited from our ancestors plays a vital role in providing an identity for our Village of Gagetown; and

**Whereas** our human and cultural resources provide us with a legacy to be handed down for the benefit and enjoyment of future generations; and

**Whereas** our natural heritage has played a vital role in developing the rich social fabric of our Village and will continue to provide a framework for "Our living History; Exploring our Cultural Heritage; and

**Now therefore** I, Mike Blaney, Mayor of the Village of Gagetown, do hereby proclaim the week of February 11-18, 2019 as Heritage Week in the Village of Gagetown and urge all citizens to support and participate in heritage activities occurring throughout the Village of Gagetown; and

**In Witness Whereof:** I have set my hand and caused the seal of the Mayoralty of the Village of Gagetown to be affixed hereto.

Signed by Mayor and the Clerk

b. Municipal Kilometrage Maintenance Responsibility Form: for signature and return to DTI;

c. WorkSafe Experience Rating Statement 2019: the experience rating is designed to improve employer awareness of the importance of safety in the workplace and to achieve greater equity through the use of rewards and penalties based on the employer's own accident cost experience. The VoG is assessed with a lower than average rate in comparison with other comparable industries, lowering our rate by \$0.37 per \$100 of assessable payroll;

d. Microsoft Software Asset Management: The Village of Gagetown has been selected to undergo a Software Asset Management review. This will assist us in obtaining a complete view of our Microsoft software assets and will offer advice on cybersecurity, infrastructure optimization and collaboration. Councillor Pleadwell will call and inquire about this; and

e. DTI - Municipal Summer and Winter Rates: effective January 1, 2019 the summer maintenance rate will be 101.50 per lane KM per month and the winter maintenance rate will be 331.00 per lane KM per month.

6. Staff Reports

a. VGVFD: there has been a total of 8 incidents since the last Council Meeting, two medical calls, and six training and maintenance nights. The executive met to review the budget and identify priorities and the SOG's are being implemented;

i. Training: upcoming training includes First Responder training, Emergency Veh Operator Course and a Water Shuttle Operators course.

ii. Will have two apprentices attend the Level 1 training being offered in Kingsclear

b. Public Works:

- i. General duties: Report is attached detailing additional activities over the past month.
  - ii. Rink Lights: awaiting equipment and supplies to make the repairs, guestimate on arrival is approx. 2 weeks;
  - iii. Lagoon: an outlet was clogged, likely due to ice buildup, this was cleared and all is working well again;
  - iv. NBCC Wastewater Operator course going well;
- c. Village Office:
- i. RSC 11: Third and final reading of ATV By-law, passed to RSC11 for registering with SNB;
  - ii. Gas Tax Fund Projects
    - 1. Harts Lake Rd – project complete as of 14 Sept, cost \$9,405.80 HST \$1,659.85;
    - 2. Catch Basins: Estimated \$31,500 to replace catch basins on Front St and Peters Rd, will go ahead with Front St replacement in the spring at an estimated \$16,500;
    - 3. Norwood Rd Culvert Upgrade: to be completed in the new year;
    - 4. Village Green: SSJ costs came to a total of \$15,287.67 HST \$2,697.83;
    - 5. Ball Field: total expenditure to date \$13,259.50;
    - 6. Paving/Repair to Knorr Road – completed, cost 159,217.00 HST 23,882.55;

Total GTF: \$190,863.10, the final payment of 2018 has been received, leaving GTF's balance of: \$53,376.11.
  - iii. Flood 2018 Claim: Invoice received in amt of \$27,000 for trunk radios which were purchased during the flood;
  - iv. Rec Center Bylaw: with RSC11 for changes discussed;
  - v. Job Description Rec Director: for review;
  - vi. Budget complete and with ELG for final approval;
- See attached report for detailed summary of other Village Office activities.

## 7. Councillors' Reports

### a. Councillor Pleadwell

- i) Tourism and Beautification: met with Leone Pippard regarding the Lower St John River Passage and signage, meeting went well – a follow on meeting to be scheduled End February;
- ii) VGVFD: nothing to add;
- iii) Finance: payables were presented for payment as follows:
  - a. General payables: \$ 72,604.25
  - b. Sewerage payables: \$ 1,177.00

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Deputy Mayor White. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Deputy Mayor White. With no questions and all in favour, motion carried.

- b. Councillor McNamee
  - i) Policing: RCMP received 3 calls for service in the Village over the month of December 2018, one call for an erratic driver and one call for an impaired driver.
  - ii) Recreation and Youth: Complete report attached.
- c. Deputy Mayor White
  - i) EMO: had a meeting of the EMO Committee after Christmas to discuss EX Brunswick Bravo and our specific injects. No date has been set for the exercise;
  - ii) Sewerage and Transportation: Nothing to report.
- d. Mayor Blaney:
  - i) Mayors Report:
    - a. Potential roadwork, signage, info Ross on roadwork
    - b. Dredging of lagoon, ETF, Susan Tao, talk to Susan
    - c. Commission – February 5<sup>th</sup> will be the first meeting this year
    - d. Levee postponed due to weather
    - e. Gateway to Lower St John River meeting went well, spoke with the Mayor of Grandbay-Westfield, she's keen to be onboard with this project. This will allow for signage on either side of the Lower St John River.

8. Open Floor: no spectators present.

9. Closed Session: Moved by Councillor McNamee to move into closed session at 7:24pm.

10. Open Session: Moved by Councillor Pleadwell to move into open session at 8:10 pm.

11. Motion to adjournment – It was moved by Councillor McNamee and seconded by Councillor Pleadwell to adjourn at 8:11 pm.

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M.L. Blaney, Mayor

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H.J. Johnson, Clerk/Administrator