



# VILLAGE OF GAGETOWN

## Minutes

Date: June 18th, 2018 Regular Meeting of Council

1. Called to order by Deputy Mayor White at 6:32 pm with a welcome to guests, Deputy Mayor White, Councillor McNamee, Councillor Massoeurs Councillor Pleadwell and Clerk Johnson were present. Mayor Blaney arrived at 6:45 pm.
2. Approval of Agenda
  - a. Call for Motion to Approve Agenda: It was moved by Councillor Massoeurs and seconded by Councillor McNamee to approve agenda as presented, with no questions and all in favour, motion carried.
3. Approval of Minutes
  - a. Regular Meeting of Council –May 22<sup>nd</sup>, 2018: After time for review, it was moved by Councillor McNamee to accept the minutes as presented, seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
4. Guests
  - a. Bernie Hoganson – PRAC Meeting May 29<sup>th</sup>, 2018 – details of the PRAC meeting on May 29<sup>th</sup>, 2018 are attached, a total of 7 items were considered, the first being the approval of 4 setback variances for an outdoor riding arena on PID 45049814 in a residential area of the Village of Gagetown:
    - i. 17.57 metre variance from the northern property line;
    - ii. A 12.38 metre variance from the western property line;
    - iii. A 1.8 metre variance from the eastern property line;
    - iv. A 51 metre variance in setback from the dwelling to allow the outdoor riding arena to be located 39 metres away from the dwelling;all of these variances being subject to the following terms and conditions:
    - v. That no more than six (6) horses are on the outdoor riding arena;
    - vi. That manure is stored under cover and on an impervious pad, next to the barns;
    - vii. That no permanent structures are constructed, other than fencing, for the outdoor riding arena, and;
    - viii. That any outdoor lighting be located, arranged or shielded as not to interfere with traffic proceeding along the public street or nearby landowners in the reasonable enjoyment of their properties.

The remaining six items discussed were the construction of a kennel in New Maryland, a distillery in Hanwell, subdivisions in Grand Lake and Tracy, the approval of a public right-of-way in Douglas and the approval of terms and conditions for agricultural use of lands in a residential area of Charters Settlement. The entire report can be viewed at the Village Office or can be obtained from Regional Service Commission Office at 860 Prospect Street, Ph 506-453-2956.



- b. Mark Hiscock – ATV/Multi-use Trails: The ATV Club has a mission to develop a clean and safe trail system for ATVers and others to use and is requesting to incorporate a trail system thru the Village using the old rail bed. Benefits to the Village and ATVers are economic growth, increased visibility by NB Tourism and increased safety in the form of regulated speed limits, signage, and stop signs, regulated by NBATV act standards. Trails will be maintained by club at zero cost to the Village or individual landowners. The proposed trail would encompass several old logging roads and access routes surrounding the Village and using the rail bed thru the Village. The Village walking club has been approached and have no issues sharing the trail and the upkeep of it. Any liability insurance will be maintained by the NBATV club.  
Moved by Councillor Masseours to allow ATV Fed Inc. use of the property known as the railbed, subject to review of the Land owner(s) Agreement, seconded by Councillor McNamee. With no further questions and all in favour, motion carried.
- c. Kaitlyn Tuff – 2018 Marketing Campaign for the Village of Gagetown: This campaign has been very successful in the past years, this year the radio ads will be played Thursday thru Sundays for an 8-week campaign with an ideal start within 2 weeks. Maximum cost to the Village will be \$800 before taxes. Moved to participate in the campaign by Councillor Pleadwell, seconded by Councillor Masseours, with no questions and all in agreement, motion carried.

5. Correspondence:

- a. 2018 Freshet – by the numbers: An infographic produced by SNB: Health and safety inspections conducted by Red Cross 1107, 2636 damage reports submitted, NB Power reports 1468 outages at the peak and 742 currently without power, 71 families currently in temporary housing, and 8435 homes, cottages and other properties affected.
- b. NB Power – Greig Pottery: NB Power was on-site to inspect the guy wires around Grieg Pottery. The wires cannot be moved as it is holding an Aliant strand that dead ends there, if it's moved, the pole will fall down. Will go back to RSC 11 to inquire if they could use a 'spreader' to change the angle of the wires, if the angle is changed it may provide the additional space required for deliveries;
- c. Save the Ferry Committee – Potluck Fundraiser: The Save the Ferry Committee formally invites the Mayor and Council to the Potluck Fundraiser, Saturday June 23<sup>rd</sup> beginning at 4:30.
- d. Ministers Response on Rainbow Crosswalks: DTI and the Provincial Government promote the importance of inclusion in our communities, the choice to incorporate rainbow crosswalks is left to the discretion of the municipalities.
- e. 65<sup>th</sup> Reunion Base Gagetown Community History Assn: Invite to the Base Gagetown Historical Society's 65<sup>th</sup> Reunion on August 4<sup>th</sup>, 2018 at 13:00 hours.
- f. Licence – Use of Non-DND Property for Temporary Training Purposes: A request to conduct training exercises within the confines of the Village. The training would take place between 21 and 22 June 2018 and would consist of dismounted troops conducting mock patrols during daylight hours.
- g. Federal Gas Tax Fund (GTF) 2018 Allocation: The Federal GTF Program for 2018 has made available \$51,473 to be invested in municipal infrastructure projects from our 2014-2018 Capital Investment Plan.
- h. Sculpture Saint John – Lunch: As part of our partnership with Sculpture St John, the Village is required to provide a lunch for the interns and onsite manager and coordinate a public event for the unveiling of our sculpture at its permanent location. The lunch



should be prepared and served in the Sculpture Saint John dining room at the Coast Guard Building on the waterfront, a list of available dates is attached. The lunch will provide Council the opportunity to meet the artists and interns. Clerk to contact SSJ and inquire about catering, and weekend dates available thru the month of August.

- i. Flood Recovery: To mitigate environmental impacts and future losses due to flooding, the DLG will be requiring property owners to submit plans that include new mitigation measures or design before permits will be issued under the Watercourse and Wetland Alteration (WAWA) Regulations. These regulations will require any person intending to do work, including construction, demolition, placing or removing fill, clearing land or landscaping within 30 metres of a watercourse or wetland must obtain a permit. This includes new building construction as well as reconstruction or expansion of existing buildings. The goal of the new measures is to reduce the likelihood that a building or its contents will be damaged during a flood and to reduce the cost of repairs if damage does occur. Questions or further details can be obtained from Source and Surface Water Management Branch at 506-457-4850 or WAWA@gnb.ca.
- j. PRAC Decision- Outdoor Riding Arena: Results of PRAC meeting May 29<sup>th</sup>, 2018, granting approval for bill Jacksons riding arena subject to conditions listed at para 4.a.
- k. Insurance Claim for Lagoon: Further to the claim regarding issues with aerators at the sewerage lagoon called in after overland flooding: at present, 2 of 6 aerators are functioning at less than capacity or not at all, discussions with operator reveals the cost of repairing or replacing would be far less than the \$50,000 deductible, rendering a claim not cost effective under this policy. The insurer is requesting confirmation whether the Village is going to present a claim in this instance. Village Administrator to action, the Village will not be pursuing a claim at this time. Damage to be re-assessed once dredging of the lagoon takes place.
- l. NB Municipal Employees Pension Plan (NBMEPP) Report for 2016: the Morneau Shepell Administrator's report for the NBMEPP is attached for the 2016 year. Anyone wishing to view can do so at the Village office.

#### 6. Staff Reports

- a. VGVFD – Chief John Thomas: There was a total of 9 fire calls over the past 30 days, 2 fire calls, 1 public hazard and the remainder training nights;
  - i. Trunk Radios: are in place, the black box is operational and all pagers are now working;
  - ii. Fire Truck: photos detailing the progress are on the way, looking at a delivery date of mid July. Once received, it will need to be outfitted and firefighters trained on it prior to it being put into use;
  - iii. Hose Testing: completed, most of the hose passed, the FD will make use of the full inventory to bridge into next year. There is not enough high-volume hose to service all Front Street, approximately 3 – 4 lengths short. We will begin to price it out to budget for it in the new year.
  - iv. Old Tanker: The old tanker will be stored in Queenstown, will have to regulate its use as it is not authorized for use in firefighting, only for transport of water. The storage barn in Queenstown is heated so the truck can safely be stored there throughout the winter months, but it is a short term fix, long term we need to increase storage space here in Gagetown.



- v. Burst Pipes: the pump in the firehall has failed and burst pipes have caused damage to the carpeting and flooring. Both will have to be replaced which could prove costly.
- b. Public Works - Ryan McNally: In addition to general duties outlined in the report, the street sweeping has been finished, repairs to shoulders/catch basins made and the ramp built for the boat launch. Attended meeting with Base Gagetown regarding the ball field, with the SCF Auditor and Crandall Engineering regarding Front Street. Participated in Exercise Brunswick Alpha and attended the Good Governance Course. Also tended to the damage caused by the broken pipes in the firehall. Report is attached detailing activities over the past month.
- c. Village Office – Jay Johnson:
  - i. Flood: RSC 11 will be onsite to assist residents with building permits on May 23<sup>rd</sup>, 2018. Fero will be around on the 28<sup>th</sup> for large items damaged from the flood, the two dumpsters will also be available for flood damaged items, they will stay in place until the end of the week.
  - ii. Meetings: attended the VGVFD Executive meeting, an EMO After Action and the meeting with Base Gagetown regarding the ball field.
  - iii. SCF Audit: an auditor came to assess the roadwork funded by the SCF and also spoke with RSC11 and had Crandall Engineering assess the issues on Front Street. Both will forward copies of their findings once completed.

## 7. Councillors' Reports

### a. Councillor Pleadwell

- i) Tourism and Beautification: upcoming events include the Save the Ferry Potluck dinner, Folly Fest, and the Farmers Market.
- ii) VGVFD: as per the VGVFD Chief
- iii) Finance: payables were presented for payment as follows:
  - a. General payables: \$ 48,136.44
  - b. Sewerage payables: \$ 641.87
  - c. Flood 2018 \$ 3,643.82 (included in General, for info only)

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor Masseours. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor Masseours. With no questions and all in favour, motion carried.

### b. Councillor McNamee

- i) Policing: All has been quiet in the Village, will be meeting with Liaison Officer in the upcoming weeks. There will be a police presence throughout the festival.
- ii) Recreation and Youth: Moved to closed session.

### c. Councillor Masseours

- i) Buildings and Grounds: The money budgeted for the new roof on the fire station will be used to pay for the repairs needed to the floor;
- ii) Human Resources: nothing to report; and
- iii) Animal Control: Nothing to report.

d. Deputy Mayor White

- i) EMO: the response during the flooding was very good, Exercise Brunswick Alpha also went very well;
- ii) Sewerage: nothing to report; and
- iii) Transportation: Gas Tax Funds's tendering, needs to get done, timing is critical, The Department of Education is planning to pave the school parking lot, perhaps we could do a joint tender, the contact would be at District level, Mayor will investigate and send contact information.

e. Mayor Blaney

- i) Solid Waste: the committee is taking the 2 months over summer off, the finance committee will still meeting, a key item is the power generation plant, this year water in piping was discovered, that syphons off the gas. It is unknown how to rectify or if can it be fixed;
- ii) Planning and Development: RSC 11/Opportunities NB and Economic Development have a new employee, will invite her to meet with council, have her ear may benefit us with Opportunities NB:
- iii) Mayor's Report:
  - a. there will be no Open Mike in July and August, the last Open Mike Leone Pippard advised she will be changing planning of subdivisions;
  - b. Sussex gets additional PR as the "Gateway to Fundy", perhaps we could work towards designating Gagetown as "Gateway to Lower St John River Passage".
  - c. Exercise Brunswick Alpha was a good training event, there was good discussion, think of some questions for Jason

8. Ongoing Business:

- a. Asset Management: Be it resolved that the Municipality of the Village of Gagetown directs the Clerk of the Village to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Village of Gagetown's Asset Management Program.  
Be it therefore resolved that the Municipality of the Village of Gagetown commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
  - Adopting the proposed Asset Management Policy
  - Creating inventory of Village assets and assessing their condition
  - Developing a long term financial plan and climate change plan

Be it further resolved that the Municipality of Gagetown commits \$10,000 from its budget toward the costs of this initiative.

- b. Noise By Law Exemption: Moved by Deputy Mayor White to grant a noise exemption to FollyFest 2018, Seconded by Councillor Masseours. With no questions and all in favour, motion granted.

9. Open Discussion:

- a. Marilyn Merritt Gray: Green Party Candidate for Gagetown-Pedicodiac took the floor to outline her vision for the future.



10. Closed Session: Move to go into closed session at 8:52pm by Councillor Pleadwell, seconded by Councillor McNamee. Moved out of closed session at 9:02.
11. Motion to adjournment – It was moved by Councillor McNamee and seconded by Councillor Massoeurs to adjourn at 9:04pm pm.

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M.L. Blaney, Mayor

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H.J. Johnson, Clerk/Administrator