



# VILLAGE OF GAGETOWN

## Minutes

Date: March 18<sup>th</sup>, 2019 - Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30 pm with a welcome to guests, Deputy Mayor White, Councillor Massoeurs, Councillor McNamee, Councillor Pleadwell and Clerk Johnson were present. One guest and three spectators were present.
2. Approval of Agenda
  - a. Call for Motion to Approve Agenda: Moved by Deputy Mayor White and seconded by Councillor Massoeurs to approve agenda as presented. With no questions and all in favour, motion carried.
3. Guest: Chris Goddard gave a brief presentation to the Council on progress on the Field of Dreams Ball Diamond. Home Plate has yet to be determined, they must take into consideration the placement so that the sun doesn't interfere with their vision. The field will have to sit for a year after leveling the site. This will allow time to see how frost and ice will affect the ground. They are going to speak with the Base Engineers to see if they will help with grading and leveling the ground. That should only take 1-2 weeks. Funds will be set aside for fence, posts and backboard. Phase 3 are the lights which will go in later, however they would like to run the conduit during construction to make it easier to install them. Sustainability will be determined after completion.
4. Approval of Minutes:
  - a. Regular Meeting of Council – February 19<sup>th</sup>, 2019: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.
5. Correspondence:
  - a. Revisions to the Age Friendly Recognition Program- Action: Look in to the Application Process in the goal to become more age-friendly in the community. We already have some of the elements covered but would like to do more. Pamphlet is attached.
  - b. Late Submission of 2019 Budget- Received a memo regarding the late submission of our Operating Budget.
  - c. Monthly Direct Deposits- Attached is the 2019 monthly direct deposit payment schedule.
  - d. MCBF – The NB Municipal Finance Corporation is canvassing Municipalities to determine current new financing and refinancing requirements.
  - e. Change of Primary Officer for GCOS- Changing the Primary Officer for Grants and Contributions online Services from Connie May to Helena Johnson.

- f. Permits Feb 2019- There were no Building permits issued in February 2019

6. Staff Reports

- a. VGVFD Monthly Incident Report: there has been a total of 15 calls since the last Council Meeting, 1 was emergent and the remainder training and maintenance nights;
- i. CDFFA Mutual Aid Agreement; Original agreement was over 10 years old, and some clauses need to be changed, he is now the committee head. On completion it will be used as a template for remainder of province. It will require council approval once complete, MTF;
  - ii. Training: Ongoing is Level 1 in Oromocto; One recruit has joined the VGVFD;
  - iii. Special thanks to GAHSA for the donation of \$500.00 towards the purchase of a Charging Unit for the Thermal Imaging Camera. GAHSA also purchased an AED for placement in the Gagetown School and we will be going there and doing a presentation and providing an orientation for the staff as well. We now have 6 AED's in the Village;
- b. Public Works:
- i. General duties: Report is attached detailing general activities over the past month.
  - ii. NBCC Wastewater Operator course going well, should be completed in mid April.
  - iii. Purchased a Street Sweeper Attachment for the Tractor
  - iv. New lights are in for the Rec Centre and will be installed this week
  - v. In talking with Merle Smith about the Field of Dreams, he stated that there should be plenty of fill and dirt for the field and he is putting the good soil on the field above to be pushed over the fill when its ready. He is also going to take half the fill in exchange. Hopefully will be done in the Fall.
- c. Village Office:
- o Gas Tax Fund Projects:
    1. Harts Lake Rd – chipseal complete, total cost: \$9405.80 HST \$1659.85
    2. Catch basins: Front St catch basin to be completed in the spring, estimated \$16,500, catch basin at corner of Tilley/Peters to be completed in spring 2019, cost est at \$15,000
    3. Norwood Rd Culvert Upgrade: to be completed in the new year
    4. Village Green: Sculpture St John, total cost \$15,287.67 HST \$2,697.83
    5. Ball Field: leveling and drainage \$13,259.50 HST \$1,988.93
    6. Paving/Repair to Knorr Road/Loomcroft Ln: completed, cost \$159,217.00 HST \$23,882.55
  - o Total cost to GTF \$190,863.10
  - o Final payment for 2018 received, \$25,736.50
  - o Funds Remaining \$ 53,376.11
  - o GTF Report is due end April

- Village of Gagetown Annual Report: Info received from GDRC, Fire Dept – due end June.
- 2018 Wastewater Annual Report submitted
- NB Municipal Employee Pension Plan review and update complete
- Application for Financing complete – see Item 8 – **Applications must be received no later than April 3<sup>rd</sup>, 2019**
- Property Tax Exemption for Fire Hall submitted, the property assessment office advised that their records indicated that part of the building was a municipal office, so the tax bill received for the fire hall was reduced but not zeroed out. The letter (copy in electronic council packet) sent advised them that the office is no longer located in the fire hall.
- GST Claim – 30 Jun – 31 Dec 2018 submitted, claim is \$34,644.99
- Flood 2018 Claim: claim complete and submitted, total claimed \$63,851.30.
- Rec Center ByLaw: being worked on by a GDRC/Council working group
- 2018 Audit: invoices from 2018 are prepared and ready for audit, Claude will be in 25-26 Mar 2019 to complete field work

7. Councillors' Reports

a. Councillor Pleadwell

i. Tourism and Beautification:

- a. Lower St John River Passage and signage is coming soon.  
Just waiting on updated DTI Traffic statistics.

ii. VGVFD: nothing to add;

iii. Looking further into the Building Canada Fund to see the Village Green is a potential project. Will also look into the BCF to see if sewerage costs such as dredging are covered since it is a Capital Investment.

iv. Finance: payables were presented for payment as follows:

General payables: \$ 56 238.58

Sewerage payables: \$ 254.75

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

b. Councillor McNamee;

- i. Policing: The calls submitted are for service only in the Village Limits and do not include Upper Gagetown,
- ii. RCMP received 4 calls for service in the Village during February 2019, one Checkstop, and issued 8 speeding traffic tickets; and
- iii. Recreation: Calendar attached, also the Resignation Letter from the GDRC Director is included.

c. Deputy Mayor White

- i. EMO: preparation for EX Brunswick Bravo still progressing. Councillor Pleadwell stated that everything is going well. Riverwatch is active now

on line. EMO is concerned that there is a lot of snow up North which in turn could lead to potential flooding in our Village. The Ministry of Environment stated that the snowpack is at 117% of normal for this year and last year it was 60%. Counsellor Pleadwell stressed that the point of Contact for all communication with EMO and the Council will be the Village Clerk. This will be the Official Voice for all correspondence

- ii. Sewerage: Looking into a Grant from the Canada Building Fund for the dredging that we hope to do in 2019. Looking at ECO Technologies as a possible solution for the dredging and engineering help. See attached flyer for their information;
  - iii. Transportation: Wish List was sent into the Province;
  - iv. Attended the Symposium in Jemseg regarding Sustainable Communities. Brought in many speakers from the environment including the Climate Change Secretary. The Provincial Government now has brought in The Community Climate Change Vulnerability Assessments. The assessment will be required if you want to apply for funding to do any environmental projects. The assessment handbook is included in the minutes and will be scanned for inclusion;
- d. Councillor Massoeurs
- i. Buildings and Properties: Repairs were made to the clinic.
  - ii. Human Resources: nothing to report; and
  - iii. Animal Control: Nuisance Calls are no longer handled by the Village, Contact Miles Boone for help with racoons and skunks.
- e. Mayor Blaney:
- i. Solid Waste: Royal Service Commission AGM is in April. Any changes to the executive will be made then. The Power Generation Plant and the gas it runs on from the Landfill site is working well. More Vertical wells will be needed going forward to combat problems with the Horizontal Cells filling with water. The last 2 months the gas output has increased markedly which is good for generating revenue;
  - ii. The Television show on CBC "Still Standing" with Johnny Harris has reached out to communities for possible sites to host their shows. Gagetown is being considered. Researchers for the show are looking for historical stories and interesting characters in the Village to interview;

Mayor Blaney would like to offer our best wishes to Alyssa in her new job on Base Gagetown. Her work here has been much appreciated by the council and community as well as surrounding community's.

8. On Going Business:

MCBB Financing Application-Fire Truck- Presented by Mayor Blaney and Seconded by Councillor McNamee. With no questions and all in favour, motion carried;

MCBB Financing Application-41 Front St- Presented by Mayor Blaney and seconded by Deputy Mayor White. With no questions and all in favour, motion carried.

9. Open Floor: Three spectators present. Darcy and Kelly Chader are new residents in the Village and hoping to educate themselves about the high cost of residential taxes. The Counsel welcomed them to the Village and Mayor Blaney explained the reasons we are higher than in their previous home in Waasis. They wanted to know if they could also have a breakdown of the budget and was told to see the Village Clerk. They also expressed a desire to be involved in the community.

10. Closed Session: Moved by Councillor Pleadwell to move into closed session at 7:40pm.

11. Open Session: Moved by Councillor Massoeurs to move into open session at 7:56 pm.

12. Motion to adjournment – It was moved by Mayor Blaney and seconded by Councillor Pleadwell to adjourn at 8:05 pm.

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M.L. Blaney, Mayor

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H.J. Johnson, Clerk/Administrator