



VILLAGE OF GAGETOWN

Minutes

Date: November 19th, 2018 - Regular Meeting of Council

1. Called to order by Deputy Mayor White at 6:30 pm with a welcome to guests, Councillor Massoeurs, Councillor McNamee, Councillor Pleadwell and Clerk Johnson were present. Mayor Blaney sends his regrets.
2. Approval of Agenda
 - a. Call for Motion to Approve Agenda: Moved by Councillor Massoeurs and seconded by Councillor McNamee to approve agenda with following change:
 - i. Para 6.c) to read \$226,069.52 vice \$224,260.83;
With no questions and all in favour, motion carried.
3. Approval of Minutes
 - a. Regular Meeting of Council – October 15th, 2018: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.
4. Correspondence:
 - a. Fire Cost Share – Municipality to LSDs; the 2018 breakdown of reimbursement from the province for fire service in the LSD. The required financial documents were sent to the province in 2017 but were not actioned until they were re-sent in October 2018. The total reimbursed will be \$32,668 for 2018.
 - b. Fire Alarm Inspection Report; For Information, the fire alarm system at 68 Babbit St were inspected and are in good working order. The certificate was passed to the VGVFD to be displayed near the fire alarm panel.
 - c. SNB Service Agreement #18-030; Agreement between SNB and the Village of Gagetown which outlines the procedures and associated costs of processing sewerage payments commencing on August 1st and lasting for a term of 3 years.
 - d. Firefighters Museum of Nova Scotia Request; Request for financial aid from the Firefighters Museum of Nova Scotia. The request is declined at this time.
 - e. Policing Costs for 2019; Policing costs for the Village will increase to \$99,466 for 2019, payments will be due quarterly.
 - f. Assumption Life Group Insurance Contract; renewal of the group insurance contract for the 2019 policy year.
 - g. Worksafe NB Increase to 2019 Assessment Rate; UMNB advises that WorkSafe NB has announced a 72% increase in employer premiums for 2019, from \$1.70 to \$2.92 per \$100 of payroll. This will impact our budget and the budgets of all municipalities. UMNB will be conducting meetings with their Governance/Fiscal Advisory Committee to discuss and formulate a response to the provincial government on this matter.
 - h. Ex Brunswick Bravo 2019; Invitation from NBEMO to participate in Exercise Brunswick Bravo, scheduled for June 2019. More info to follow.
 - i. Invitation to Opening of the 59th Legislature Nov. 20th, 2018; Mayor Blaney will not be able to attend, Councillor McNamee will go in his place; and
 - j. Invitation from 5th CDSP and CTC Gagetown Christmas Reception; Original invite passed to Mayor Blaney.
5. Staff Reports
 - a. VGVFD:

- i. there was a total of 17 calls over the past 30 days: 2 fire calls, one was a vehicle fire and the other a pole fire, 3 medical calls, 1 general alarm, 9 training and 2 public service;
 - ii. the pumper tanker will be returned to Metalfab to take care of some small warranty issues. 615, currently in Hampstead, will be returned if it appears the new truck will be gone any significant amount of time.
 - iii. The AutoEx course will take place this weekend at the old dumpsite.
 - b. Public Works:
 - i. General duties – purchasing of equipment and supplies for VGVFD and Village of Gagetown, maintenance of Village grounds and equipment;
 - ii. Wastewater Course: successfully completed blocks one and two;
 - iii. Ditching of Reids Hill Completed
 - iv. Culvert on Underhill Lane – put down crushed rock to stop erosion, temporary fix, more work will need to be done
 - v. EMO: generator bought for use at a warming center
 - vi. Drained hydrant
- Report is attached detailing additional activities over the past month.

c. Village Office – Jay Johnson:

i. Gas Tax Fund Projects

- 1. Harts Lake Rd – to be chip-sealed vice paved as cost saving measure, done as of 14 Sept, cost \$9,405.80 HST \$1,659.85;
 - 2. Catch Basins: Estimated \$31,500 to replace catch basins on Front St and Peters Rd, will go ahead with Front St replacement at estimated \$16,500 in the spring of 2019;
 - 3. Norwood Rd Culvert Upgrade: Tender opened 12 Oct 18, lowest bid: \$59,823 HST \$10,577 by Philson's. This is higher than the estimated \$50,000, to proceed will drain the fund – HST cannot be paid using GTF, so that will be payable by the Village for a total of \$38,797 coming from general accounts) other option is to put in a temporary fix and proceed next year. Moved by Councillor Massoeurs to proceed in 2019 with Norwood Rd Culvert replacement, seconded by Councillor McNamee. With no questions and all in favour, motion carried;
 - 4. Village Green: SSJ costs came to a total of \$15,287.67 HST \$2,697.83;
 - 5. Ball Field: total expenditure to date \$13,259.50, this was not GTF as expense was incurred prior to the GTF Expenditures being approved by ELG;
 - 6. Paving/Repair to Knorr Road – Sewells started Monday, Sep 17th, paving scheduled to begin week of 15 Oct 2018;
 - 7. The GTF expenditure plan has been scaled back as per the attached to allow for this work to be completed, along with the Norwood Rd culvert and the Front St catch basin
 - 8. Total GTF: \$244,184.36, Expenditures from GTF: \$183,910.47 (HST \$28,240.89 inc)
 - iv. Flood 2018 Claim: the claim for expenses incurred by the Village during the spring flooding is prepared, need to wait for the \$20,000 to clear before submitting for reimbursement;
 - v. Rec council By Law – work ongoing
 - vi. Budget: meeting to review 2019 budget scheduled for Nov. 26, 2018
- See attached report for detailed summary of other Village Office activities.

6. Councillors' Reports

a. Councillor Pleadwell

- i) Tourism and Beautification: Christmas in the Village this weekend, the committee has had a good social media presence promoting shops and vendors;
 - ii) VGVFD: nothing to add;
 - iii) Finance: payables were presented for payment as follows:
 - a. General payables: \$ 226,069.52
 - b. Sewerage payables: \$ 332.00

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

b. Councillor McNamee

i) Policing: there were 10 calls for service in the Village thru the month of October 2018, 2 complaints of assault, 1 call under the Child Welfare Act, 1 false alarm and 3 for general assistance to the public. There was no meeting with RCMP this month, but the Police Committee meeting is scheduled for next Thursday, Nov. 25th;
ii) Recreation and Youth: Complete report attached.

c. Councillor Massoeurs

i) Buildings and Grounds: Nothing to report;
ii) Human Resources: Nothing to report; and
iii) Animal Control: Nothing to report.

d. Deputy Mayor White

i) EMO: Wayne Ivy will be stepping back as EMO Coord and Paul Mennier will be stepping up. A meeting is planned for Nov. 28 to discuss this change and go over guidelines for activation and set up of warming centers;
ii) Sewerage: awaiting Infrastructure Canada funding to apply for assistance with lagoon;
iii) Transportation: awaiting Infrastructure Canada funding announcement, need to identify 'shovel ready projects' for the application.

7. Open Floor: no spectators present.

8. Motion to adjournment – It was moved by Councillor Massoeurs and seconded by Councillor Pleadwell to adjourn at 7:52 pm.

M.L. Blaney, Mayor

H.J. Johnson, Clerk/Administrator