



VILLAGE OF GAGETOWN

Minutes

Date: April 15th, 2019 - Regular Meeting of Council

1. Called to order by Deputy Mayor White at 6:30 pm with a welcome to guests. Councillor McNamee, Councillor Pleadwell and Clerk Johnson were present. Absent with regrets: Mayor Blaney and Councillor Massoeurs
2. Approval of Agenda
 - a. Call for Motion to Approve Agenda: Moved by Councillor Pleadwell and seconded by Councillor McNamee to approve agenda as presented. With no questions and all in favour, motion carried.
3. Guest:
 - a. Bernie Hoganson: The PRAC Meeting held 26 Mar 2019 and discussed 5 cases, 2 standard 'right-of-way' requests, approval of a size variance for a two-sided sign at an existing auto sales operation in Hanwell, a mall development in Hanwell and a recommendation to the Village of Chipman on proposed amendments to the rural plan to allow for sleeping and cooking facilities in a logging operation at a specific site. The entire report can be viewed at the Village Office or can be obtained from Regional Service Commission Office at 860 Prospect Street, Ph 506-453-2956.
 - b. Gary Nason – The hiring board is well into the process of hiring a new Rec Director, background interviews start tomorrow. There have been changes to the composition of the GDRC Board of directors, Janice Perry will act as President for a one-year term to allow the Vice President time to learn the role. New Board Members are Paul Mennier, Chris Goddard and Melissa Fraser. Regular Meetings will take place the 2nd week of the month to allow attendance at the Village of Gagetown Council Meetings. One question was raised at the latest meeting, would a purchase made for village, ie computer for the Rec Director, be reimbursed? A: No, that purchase is an operational cost, the Village will be responsible for capital costs on the building and grounds only.
4. Approval of Minutes:
 - a. Regular Meeting of Council – March 18th, 2019: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.
 - b. Special Meeting of Council – April 9th, 2019: It was moved by Councillor McNamee and seconded by Councillor Pleadwell to approve the minutes as presented, with no questions and all in favour, motion carried.
5. Correspondence:

- a. Permits March 2019- There were no Building permits issued in March 2019;
- b. FMC on the Budget: for info;
- c. Base Gagetown's Annual Spring Burn:5th CDSB Gagetown annual Spring Grass Burning Program is scheduled to occur from April 1st until May 20th 2019. Every precaution will be taken to ensure the safety of residents and protection of the environment. Daily updates will be available throughout the burn period on our Public Information Line at 1-877-893-5500; and
- d. Wastewater Approval to Operate S-3147– Facultative Lagoon: this approval covers the discharge of effluent from the locations contained in the Federal Effluent Regulatory Reporting Information System for the system located in the Village of Gagetown. The Approval to Operate is valid from April 5th 2019 until April 4th, 2024.

6. Staff Reports

- a. VGVFD Monthly Incident Report: there has been a total of 11 calls since the last Council Meeting. One call was for a structure fire, 2 in response to MVA's and the remainder were training and maintenance:
 - i. Insurance Review: compilation of equipment and supplies is on going and the estimate of replacement value will be provided to the Village Clerk for the insurance review;
- b. Public Works:
 - i. General duties: the lights at the rink were repaired and exchanged for LED's, this will reduce power consumption and bring power costs down. Repaired door handles at the Medical Clinic and cleared snow from municipal properties and culverts as needed. Report is attached detailing general activities over the past month.
 - ii. NBCC Wastewater Operator course going well, should be completed in mid April and will write the Provincial Exam in May.
 - iii. Road inspections were conducted over the past two weeks and the freeze/thaw cycle did more damage to the roads this year than in past years. Cold patch repairs are 'quick fixes' and do not properly fill or seal a pothole, which means damage to the asphalt will continue and those areas will form into potholes again over time. Hot asphalt repair will seal the pavement around the pothole, fix the underlying problems and prevent more damage from occurring. It would be cheaper long term and repairs will last longer. Once the asphalt plants open and road restrictions are lifted the first or second week of May, I recommend the Village purchase a truck load of hot asphalt and take two or three days to fill all the potholes at once. Merle Smith & Sons will have a driver and truck available during this time frame to transport the hot asphalt, and I will follow with the equipment needed to properly install the asphalt.
Moved by Councillor Pleadwell to move forward with use of hot asphalt to repair the roads, seconded by Councillor McNamee. With no questions and all in favour, motion carried.
- c. Village Office:

- 2018 Gas Tax Fund Projects:
 1. Harts Lake Rd – chipseal complete, total cost: \$9405.80 HST \$1659.85
 2. Catch basins: Front St catch basin to be completed in the spring, estimated \$16,500, catch basin at corner of Tilley/Peters to be completed in spring 2019, cost est at \$15,000
 3. Norwood Rd Culvert Upgrade: to be completed in the new year
 4. Village Green: Sculpture St John, total cost \$15,287.67 HST \$2,697.83
 5. Ball Field: leveling and drainage \$13,259.50 HST \$1,988.93
 6. Paving/Repair to Knorr Road/Loomcroft Ln: completed, cost \$159,217.00 HST \$23,882.55
- 2019 Gas Tax Fund Projects:
 1. Catch basins: Front St catch basin to be completed in the spring, estimated \$16,500, catch basin at corner of Tilley/Peters to be completed in spring 2019, cost est at \$15,000;
 2. Norwood Rd Culvert Upgrade: The tender has been changed, removing the portion regarding paving and the culvert will change from 2 smaller culverts to one large one. Tender released 15 Apr, estimated at \$60,380;
 3. Front Street Repairs and resurfacing to Front St, beginning at Hector Rd and going 152.5 m down Front St. Tender to be released shortly, estimated at \$25,000
 4. Reids Hill: repairs and resurfacing to road, est \$29,000
- 2018 Total expenditure of GTF: \$190,863.10
- GTF fund balance as of 31 Mar 2019: \$53,374.96
- 2019 GTF allotment: \$100,997 (double payment for 2019 only)
- 2019 Total Estimated Expenditures: \$145,880
- GTF Report is due end April
- Village of Gagetown Annual Report: Info received from GDRC, Fire Dept – due end June;
- Flood 2018 Claim: claim complete and submitted, total claimed \$63,851.30;
- GST Claim – 30 Jun – 31 Dec 2018 submitted, claim is \$34,644.99;
- Rec Center ByLaw: being worked on by a GDRC/Council working group;
- 2018 Audit: Field portion of audit completed;

7. Councillors' Reports

a. Councillor Pleadwell

- i. Tourism and Beautification: nothing to report;
- ii. VGVFD: nothing to add;
- iii. Finance: payables were presented for payment as follows:

General payables: \$ 54,767.32

Sewerage payables: \$ 3,184.34

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

- b. Councillor McNamee;
 - i. Policing: RCMP received 12 calls for service in the Village during March 2019, 8 check stops, 4 traffic tickets issued and 1 sudden death (not suspicious). Attended the Police Committee meeting and had coffee with the Det Comd.
- c. Deputy Mayor White
 - i. EMO: Nothing to report, Ex NB Bravo is moving along, dates are being looked at;
 - ii. Sewerage: Nothing to report; and
 - iii. Transportation: Nothing to report.

8. New Business:

- a. 5 Year Capitol Investment Plan:
- b. Gas Tax Funds Annual Report – Village of Gagetown

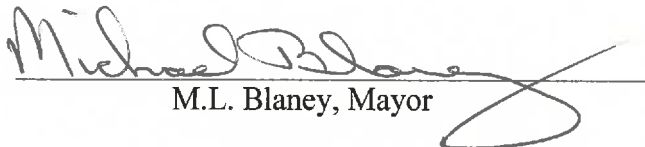
Moved by Councillor Pleadwell and seconded by Councillor McNamee that the document entitled Village of Gagetown Five Year Capitol Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted. With no questions and all in favour, motion carried.


9. Open Floor: No spectators present

10. Closed Session: Moved by Councillor McNamee to move into closed session at 7:18pm.

11. Open Session: Moved by Councillor McNamee to move into open session at 7:56 pm.

12. Motion to adjournment – It was moved by Deputy Mayor White and seconded by Councillor Pleadwell to adjourn at 7:57 pm.


M.L. Blaney, Mayor


H.J. Johnson, Clerk/Administrator