

VILLAGE OF GAGETOWN

Minutes

Date: November 18th, 2019 - Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30 pm with a welcome to guests. Deputy Mayor White, Councillor McNamee, Councillor Pleadwell and Clerk Johnson were present. Councillor Massoeurs sends his regrets.
2. Approval of Agenda
 - a. Call for Motion to Approve Agenda: Moved by Deputy Mayor White and seconded by Councillor McNamee to approve agenda less the reports from Councillor Massoeurs at para 7. With no questions and all in favour, motion carried.
3. Guests:
 - a. Bernie Hoganson: The last PRAC Meeting was October 29th, 2019. The following six items were addressed;
 - i. the approval of a cemetery as being similar to or compatible with permitted uses in a rural-residential area, namely Lincoln;
 - ii. the approval of a winter festival activities as being similar to or compatible with permitted uses in Nashwaak Village;
 - iii. the approval of a 6-lot subdivision in a rural-residential area within Charters Settlement, to be accessed by a 20-metre wide private right of way, subject to terms and conditions, and the approval of 2 lot-width variances;
 - iv. the approval of a 1-lot subdivision in a rural-residential area within Cumberland Bay, to be accessed by a 20-metre wide private right of way, subject to terms and conditions, and the approval of a lot-width variances;
 - v. the approval of a 1-lot subdivision in a rural-residential area within Whites Cove, to be accessed by a 7 - 20-metre wide private right of way, subject to terms and conditions, and the approval of 2 lot-width variances; and
 - vi. the approval of a positive recommendation to Council of Hanwell on amendments to the rural plan by-law and re-zoning of lands for a school.The full report can be viewed at the Village Office or can be obtained from the Regional Service Commission 11 Office at 860 Prospect Street, Ph 506-453-2956.
 - b. GDRC: No representative in attendance.
4. Approval of Minutes:

- a. Regular Meeting of Council – October 21st, 2019: It was moved by Councillor Pleadwell and seconded by Deputy Mayor White to approve the minutes as presented, with no questions and all in favour, motion carried;
5. Correspondence:
- a. Permits October 2019: no permits issued in October 2019;
 - b. 2020 Year's Maximum Pensionable Earnings (YMPE): the YMPE for 2020 has been set at \$58,000, this is the maximum earnings that can be used in calculating pension contributions for each year;
 - c. Regional Aquatics Centre 2020 Funding Request: The Village will not be contributing to the planning, engineering and site development of the Regional Aquatics Center;
 - d. NB Municipal Employees Pension Plan Administration Manual: this manual provides the information necessary for participating employers to fulfill their obligations under the Plan with respect to enrollment of members, deduction of contributions, provision of notice of termination, death and/or retirement;
 - e. Canada Day Funding Request: grant request from the Gagetown Marina for an increase in funding for Canada Day Fireworks, discussion tabled until next budget meeting;
 - f. Schedule of MCBB Hearings for 2020: for information, cut off dates for submissions to the Capital Borrowing Board;
 - g. Assumption Life Policy Renewal: renewal papers for the Village of Gagetown's group insurance contract, 2020 will see an increase of 6.49% in monthly premiums;
 - h. Property Taxes Infographic: infographic on property taxes;
 - i. 2018-2019 Community Volunteer Income Tax Program (CVITP): on hosting Community Volunteer Income Tax Program, tax preparation clinics and trained volunteers to complete income tax forms for eligible individuals who are unable to prepare their income tax and benefit returns;
 - j. Shell Account – Changes: the Shell Fleet Card program has been upgraded with a resulting change in billing date;
 - k. 5th CDSG and CTC Christmas Reception; to be held at the Carleton Barracks Officers' Mess, December 4th, 2019;
 - l. RCMP J Division Annual Officers Reception: to be held at RCMP HQ, Regent Street, Fredericton, December 5th, 2019; and
 - m. RSC11 2020 Budget; for info, full document can be found online.
6. Staff Reports
- a. VGVFD Monthly Incident Report - there has been a total of 14 calls since the last Council Meeting, of those, 2 were fire calls, one was medical, 2 public service, and the remainder were training and maintenance;
 - i. The FD has 2 new firefighters;
 - ii. Executive meeting: discussed was Vision 2025, call volume and NB EMS;
 - iii. Hosted a fire prevention session at Gagetown Elementary;

- iv. NBAFC fall conference is upcoming this weekend, Ryan will attend on behalf of the VGVFD, a Chief's Meeting will be held on Friday, I expect an update on Vision 2015;
- v. There is a Province wide review of all fire depts ongoing, the Village is scheduled for early in the new year, they will be looking at things like SOP's and department guidelines;
- vi. The Mutual Aid Agreement has been revised, Schedule A has been completed;
- vii. NB EMS: had requested info from NB EMS regarding medical calls dispatching, NB EMS has their own dispatch separate from the Regional Fire Dispatch (RFD). When a medical call is made to 911, RFD passes that call over to NB EMS, calls are not screened, NB EMS has discretion in who they call to request assistance. There has been a 75% drop in our overall call volume, info on calls to our area, the % and type of call was requested. Was advised a right to info request must be submitted in order to receive this info, Amb NB legally bound to protect it.
- b. Public Works: General duties: Report is attached detailing general activities over the past month;
 - i. Will close out the bathrooms next week after Christmas in the Village;
 - ii. The Village Christmas tree is ready to be put up, no word on delivery of Christmas wreathes, hope to have them by Thursday;
 - iii. Had 616 and 619 in for inspections, both needed brake jobs and general maintenance, ie oil change;
 - iv. Reid's Hill – there's a 200m stretch to repair, will need to dig it up, put in a layer of gravel/crushed rock and ditch it;
 - v. Plow has ripped up the patch job on Peters Road, will report the damage to DTI;
- c. Village Office:
 - i. 2018 Gas Tax Fund Projects:
 - a) Catch basins: both catch basins and cross culverts are installed, awaiting paving. cost \$17,454.70 (taxes not inc). (savings of \$6266).
 - ii. 2019 Gas Tax Fund Projects:
 - b) Norwood Rd Culvert Upgrade: Complete, total cost: \$27,914.34 (taxes not inc), the engineering firm was called regarding the 'hump', two quotes to fix, one for \$6,300 by Hazen Thomas and the second for \$4,300 by Merle Smith;
 - c) Front Street: repairs and resurfacing to Front St, beginning at Hector and extending 152.5m down Front St, the tender includes paving from catch basin projects on Peters Rd and Front St, this has been completed, total cost of \$38,885 plus HST; and
 - d) Reid's Hill: repairs and resurfacing to road, est \$29,000
- i. GTF fund balance as of 31 Mar 2019: \$44,559.28;
- ii. 2019 GTF allotment: \$100,997.00 (double payment for 2019 only);
- iii. Total GTF 2019: \$145,556.28;
- iv. 2019 Total Expenditures: \$111,825.17;
- v. GTF Remaining: \$33,731.11;

- 2018 GTF Audit: ongoing, no results back;
- Fourth Quarter sewer invoices and arrears letters have been sent out;
- ETF Proposal Development Team: ongoing
- Met with CRA rep regarding the Community Volunteer Income Tax Program
- Met with Assumption Vie rep regarding 2020 premiums, they are looking at a premium having a premium holiday next Dec
- Budget: IOT offset loss of tax break on Council honorariums we will need to increase them by 5%

7. Councillors' Reports

a. Councillor Pleadwell

i. Tourism and Beautification:

1. Village Green Improvements: ongoing, met with members of the community to discuss the project and fundraising options. The plan is to begin by laying out a plan or design options. From there we will get a better idea of costs;

Welcome to Lower River Valley signage: Deputy Mayor White is awaiting responses/estimates from a couple different companies, more to follow;

ii. VGVFD: met with the fire chief to discuss challenges and opportunities regarding regionalization, strategies to push other levels of government;

iii. Finance: payables were presented for payment as follows:

General payables: \$ 74,141.06

Sewerage payables: \$ 282.22

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

b. Councillor McNamee;

i. Policing: all has been quiet, Sgt Griffiths will try to attend the December Council meeting to answer any/all questions regarding policing; and

ii. Recreation: GDRC Board meeting scheduled for November 20th, 2019.

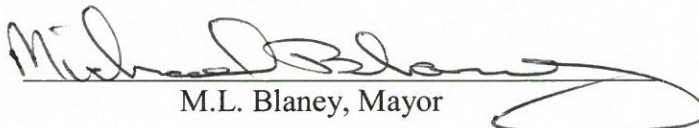
c. Deputy Mayor White;

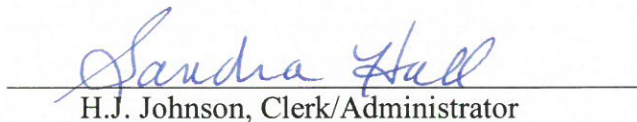
i. EMO: Exercise NB Bravo was a successful exercise; the Village had a good turnout of EMO Committee members who reacted well to the injects. Paul Mennier put together a good summary/AAR for the province. Great job to all;

ii. Sewerage: the ETF proposal team is working hard to put together a proposal for the Village, we'll send it off to the Environmental Trust Fund and hopefully get that project in the works in 2020; and

iii. Transportation/Roads: nothing to add here, looking for new funding streams.

- d. Mayor Blaney
 - i. Mayors Report:
 - a) SWC: the Finance committee will meet on December 12th to discuss moving funds from capital to reserve funds, all else has been quiet.
- 8. Open Floor:
 - a. Pat Whipple – Are there any groups or committees working on flood mitigation planning? Mayor Blaney: Province is working on some initiatives for communities, ie vulnerability assessments. We have met with local groups, such as Voices, and recognize the need to work with other communities and organizations along the river to talk about mitigation. The rural development plan came into effect in 2013 and was created with consultation from residents on the flood plain. It is due to be re-assessed in a year or two at which time more discussion around protection of the water and the residents would be a topic high on the priority list.
- 9. Closed Session: Moved by Councillor Pleadwell to move into closed session at 7:40 pm.
- 10. Open Session: Moved by Councillor McNamee to move into open session at 8:14 pm, seconded by Councillor Massoeurs.
- 11. Motion to adjournment – It was moved by Councillor Pleadwell and seconded by Councillor McNamee to adjourn at 8:15 pm.


M.L. Blaney, Mayor


H.J. Johnson, Clerk/Administrator