



# VILLAGE OF GAGETOWN

## Minutes

Date: December 16<sup>th</sup>, 2019 - Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30 pm with a welcome to guests. Councillor McNamee, Councillor Massoeurs, Councillor Pleadwell and Clerk Johnson were present. Councillor Pleadwell arrived a bit later.
2. Approval of Agenda:
  - a. Call for Motion to Approve Agenda: Moved by Councillor McNamee and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.
3. Guests:
  - a. Pat Whipple- Co-Chair- Art in the Village of Gagetown and Barb Masters requested funding of \$1000.00 to help offset the costs of advertising, banners, handouts, portable toilets and other expenses incurred in holding this event. Art in the Village of Gagetown will be held June 20 and June 21, 2020 with many events planned in the Village. Included are Studio Tours, Workshops, a model train group, and Theresa Malenfant will be performing at the Courthouse June 20<sup>th</sup>. It was decided that we would look at the upcoming budget to see if funds would be available and we would let Pat know.
  - b. Gary Nason from the GDRC presented a Monthly Report form their meeting held on November. 18, 20019. They were wondering the Rec Council could use the village lawnmowers if they provided the gas and/or manpower. The 3 on 3 basketball has 45 children participating, Youth/Teen drop in has 30 attending and Ball Hockey will begin in January. The Rink needs some boards replaced, they will be downsizing the surface to make it more manageable with the weather being so unpredictable. They will be hosting a Volunteer Appreciation Spaghetti supper to honor volunteers in April at the Legion. The BBQ also needs to be replaced as it's worn out and looking to purchase two smaller ones. There will be a social media campaign asking residents to please sort their bottles and cans for donation as the job was getting too big for Jarrett to handle alone. Ballfield- will require approx. 200 more loads of fill.
4. Approval of Minutes:
  - a. Special Closed Meeting of Council – December 5<sup>th</sup>, 2019: It was moved by Councillor McNamee and seconded by Councillor Massoeurs to approve the minutes as presented, with no questions and all in favour, motion carried;

- b. Special Meeting of Council – November 25<sup>th</sup>, 2019: It was moved by Councillor McNamee and seconded by Councillor Massoeurs to approve the minutes as presented, with no questions and all in favour, motion carried;
- c. Regular Meeting of Council – November 18<sup>th</sup>, 2019: It was moved by Councillor McNamee and seconded by Councillor Massoeurs to approve the minutes as presented, with no questions and all in favour, motion carried;

5. Correspondence:

- a. Permits November 2019: no permits issued in November 2019;
- b. Pitch-In Week – April 19 – 26, 2020 This is sponsored by Tim Hortons and is a community clean up. Copies of the notice were given to the Pioneers and to the GDRC. Information and contact details will also be posted on the Village's web page;
- c. Cain Insurance 2020 Premium Breakdown/2019 Insurance Market Conditions  
There is an increase in the insurance premium over 2018 due to changes in the market (brief attached) and an increase in the insurable amounts at the Fire Hall. Over the past year a complete inventory was done on all tools and equipment at the fire hall to ensure there was an accurate amount of coverage should there be a fire, break-in or theft. Insurance premiums are part of the fire cost share and shared proportionally with the LSD;
- d. Closed Landfills: Closed landfills have been excluded from Environmental Impairment Liability Insurance Coverage. In order for coverage to be considered by the underwriter, copies of the closure report and copies of any test/monitoring reports need to be provided. The CAO will investigate further;
- e. Notice of Resignation from Council – Robert White; Robert White will resign as Deputy Mayor effective December 10<sup>th</sup>, 2019;
- f. UNMB Communications – Best Wishes for UMNb for the New Year and thanks for our support. Also have launched a new weekly Bulletin to keep everyone informed;
- g. Property-Warren Road: DTI/PNB has declared the property located on the Warren Road, PID 45143088 as surplus to its requirements and will be sold. The property is valued at \$24,500 and has been offered to the Village for that price, plus HST, registration fees and any required survey costs. After discussion, it was determined the Village is not interested in acquiring subject property. The CAO will advise the Property Services Branch;
- h. 2020 Provincial Municipal Policing Agreement- There is a 2.77% increase in the cost of our RCMP policing services. The rise in price is due to a number of factors including training, recruiting, pensions and benefits. Cost to the Village for the year 2020 will be \$101,044.00;
- i. Elementary Literacy Inc - There was a request for funding by Elementary Literacy Inc. They are a volunteer group who work with struggling readers in grade two across NB. They also work out of our Gagetown Elementary School. The decision to donate to them will be tabled at the next budget meeting;
- j. Fire Service 2025 and Fire Department Survey- is an initiative that was launched in 2017 by the Office of the Fire Marshall. They will be gathering information at the Fire Halls to administer a survey of existing equipment, training, personnel

etc. The OFM believes the survey will be an important step in providing modern support to our Fire Services. Councillor Derek Pleadwell will attend this meeting with our Fire Chief, John Thomas as well as Ivan Corbett. There is no firm date on when this will happen, but possible date is Jan 14<sup>th</sup>, 2020;

6. Staff Reports:

- a. VGVFD Monthly Incident Report - there has been a total of 11 calls since the last Council Meeting. Of those, 4 were fire alarms, 2 were public service, and the remainder were training and maintenance;
- b. Public Works General duties: Report is attached detailing general activities over the past month. A lot of cleanup after wind and snowstorms and maintenance on tractor after a power steering line broke;
- c. Village Office;
  - i. 2018 Gas Tax Fund Projects:
    - a) Catch basins: both catch basins and cross culverts are installed, awaiting paving. cost \$17,454.70 (taxes not inc). (savings of \$6266).
  - ii. 2019 Gas Tax Fund Projects:
    - b) Norwood Rd Culvert Upgrade: Complete, total cost: \$27,914.34 (taxes not inc), the engineering firm was called regarding the 'hump', two quotes to fix, one for \$6,300 by Hazen Thomas and the second for \$4,300 by Merle Smith;
    - c) Front Street: repairs and resurfacing to Front St, beginning at Hector and extending 152.5m down Front St, the tender includes paving from catch basin projects on Peters Rd and Front St, this has been completed, total cost of \$38,885 plus HST; and
    - d) Reid's Hill: repairs and resurfacing to road, est \$29,000  
GTF fund balance as of 31 Mar 2019: \$44,559.28;  
2019 GTF allotment: \$100,997.00 (double payment for 2019 only);  
Total GTF 2019: \$145,556.28;  
2019 Total Expenditures: \$111,825.17;  
GTF Remaining: \$33,731.11;
- d. 2018 GTF Audit: ongoing
- e. Sewer Invoices: 4<sup>th</sup> quarter invoices have been sent out, as well as any letters for accounts in arrears;
- f. 2020 Environmental Trust Fund: Two (2) proposals were submitted to the 2020 ETF, details of those submissions are as follows:
  - a) Village of Gagetown Sewage treatment Plant Sludge Removal: This project aims to resolve the problem of sludge accumulation in the sewage treatment plant
  - b) Village of Gagetown Climate Change Adaptation Plan: If approved, the Village would complete a municipality wide climate change adaptation plan, which will expand on the Village's Asset Management Plan and help the municipality prioritize municipal projects that protect the community from climate change impacts
- g. Budget 2020

- h. DTI – Plow Operators: the DTI plow operators will be voting Dec 18<sup>th</sup> to go on strike, will be going from 100% to 30% capability, advised by DTI we would have two options, to wait it out or to hire our own contractor to plow the Village streets. If we hire our own contractors, we will be responsible to clear our own streets for the remainder of the season, but we won't have to pay the final quarter of the DTI invoice (\$36,052.93)

## 7. Councillors' Reports

### a. Councillor Pleadwell

- i. Tourism and Beautification: There was a positive outcome for Christmas in the Village with many vendors expressing satisfaction with the turnout, the advertising on the radio as well as the Maritime Mavens coverage.
- ii. Village Green: reaching out to Anne Scovil with regard to design/plans for the Green;
- iii. VGVFD Councillor Pleadwell has been in discussions with Fire Chief John Thomas regarding the OFM Survey and will be participating;
- iv. Finance: payables were presented for payment as follows:
  - General payables: \$ 70,144.85
  - Sewerage payables: \$ 12,686.75

Motion to approve General payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

Motion to approve Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

### b. Councillor McNamee;

- i. Policing: All is quiet, unable to reach Sgt Griffiths, may be on holidays; and
- ii. Recreation: GDRC Board not meeting again until January.

### c. Councillor Massoeurs:

- i. Buildings and Properties: Nothing to Report
- ii. Human Resources: Jay is retiring, and Robert White will be the new CAO
- iii. Animal Control: Nothing to Report;

### d. Mayors Report:

- i. Solid Waste: The Final Meeting of the Finance Committee was held and there was a shortfall in gas collection to electrical generation, so the added expense was paid by them through a capital expenditure;
- ii. Board- Final meeting to finalize finances for the year scheduled for January 19<sup>th</sup>, 2020;
- iii. the letter of support requested by the Ferry committee has been sent for presentation in a meeting with the Minister of Transportation slated for two

weeks ago. Councillor McNamee said he heard from Wilf Hiscock and the meeting was very positive. All sounded encouraging,

iv. The New Years Levy will take place New Years Day from 1 to 3 pm at the Gagetown Legion

8. Open Floor:

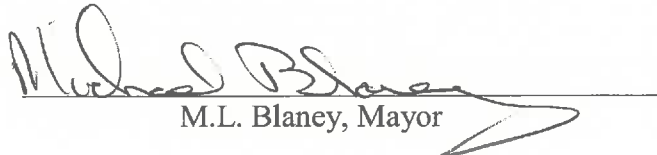
- a. Pat Whipple brought up that the Rotary does also help with Literacy through The Dolly Parton Fund. The Elementary Literacy Fund also does good work here at the Gagetown School at the Grade two level;
- b. Derek mentioned that the Gagetown School won an Environmental Impact Contest and will be receiving copies of Greta Thunberg's Books;


9. Closed Session: Moved by Councillor McNamee to move into closed session at 7:40 pm.

10. Open Session: Moved by Councillor McNamee to move into open session at 8:01 pm, Seconded by Councillor Massoeurs.

11. Motion to Appoint Mr. Robert White as Clerk and CAO: Moved by Councillor McNamee to appoint Mr. Robert White as Clerk and CAO of the Village of Gagetown effective January 1<sup>st</sup>, 2020. Seconded by Councillor Massoeurs. With no questions and all in favour, motion carried.

12. Motion to adjournment – It was moved by Councillor Massoeurs and seconded by Councillor McNamee to adjourn at 8:15 pm.

  
M.L. Blaney, Mayor

  
Sandra Hall, Assistant Clerk