



VILLAGE OF GAGETOWN

Minutes

Date: January 20th, 2019 - Regular Meeting of Council

1. Called to order by Mayor Blaney at 6:30 pm with a welcome to guests. Councillor McNamee, Councillor Massoeurs, Councillor Pleadwell, Clerk White and Assistant Clerk Hall were present.
2. Approval of Agenda:
 - a. Call for Motion to Approve Agenda: It was noted that Fire Chief Thomas was not present for the meeting to present the report from the Fire Department. With that change noted, it was moved by Councillor Pleadwell and seconded by Councillor McNamee to adopt the agenda. With no questions and all in favour, motion carried.
3. Guests:
 - Bernie Hoganson from Planning Review and Adjustment Committee:
 - Bernie presented his report from the December 17th, 2019 meeting of the PRAC. There were five items addressed.
 - The first was the approval of a variance to build a garage in front of the residence in the Town of Nackawic. Councillor Pleadwell noted that this was similar to the issue the Village faces in areas like Harts Lake.
 - The remaining items all involved the approval of private rights of way for 1 or 2 lot subdivisions in various locations.
 - The report was accepted and council thanked Bernie for his presentation.
 - Gary Nason from the GDRC:
 - Gary presented a report from the GDRC meeting held on January 15th, 2020.
 - Gary asked if the proposed budget would be better brought to Council or the Clerk. Council asked that GDRC deal directly with the Clerk regarding the 2020 Budget.
 - Gary noted that they conducted about \$1,700 of repairs to the rink and the ice is in the rink is in and safe for skating. Only a portion of the total rink surface was flooded this year. Gary noted that the new lights installed last year are working very well.

- GDRC is going to do a mail out to communities with schedules of events and other information to help get the word out on the programs available.
- The issue of the redeemable items (bottles) left at the Rec Centre is still an issue. GDRC is seeking permission to erect some sort of a building with separate areas for dropping off redeemable items. It is hoped that this will reduce the amount of labour time required to sort items before being redeemed. GDRC is considering an area to the left of the existing building but will keep Council updated. Mayor Blaney reminded Gary of the requirement of a permit from RSC11 before building begins. Also, that the new structure not be located in front of the existing Rec Centre building.
- AGM is being held on March 11th, 2020.
- Yearly memberships are now due.
- Chris Goddard will put together an update for everyone on the ball diamond project. The update will be shared on Village website as well.

4. Approval of Minutes:

- a. Regular Meeting of Council – December 16th, 2019: It was moved by Councillor Pleadwell and seconded by Councillor Massoeurs to approve the minutes as presented, with no questions and all in favour, motion carried;
- b. Special Meeting of Council – January 8th, 2019: It was moved by Councillor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried.

5. Correspondence:

- a. Permits December 2019: no permits issued in December 2019
- b. Cain Insurance Letter – loss damage waiver for rental of construction equipment. No cost to Village in 2020. Review in 2021 to see if there would be a charge. This coverage removes the 14.4% LDW charges that would apply without the coverage.
- c. 2018 Gas Tax Funds Audit – letter confirms that all accounting for Gas Tax Funds was completed correctly during 2018. It further commends the Village for its compliance.
- d. Assumption Life – offering MAC members Optional Critical Injury Coverage. Deadline for application is January 31st, 2020.
- e. Energy Audit offer from Tweedie & Associates – Village is not mandated to take part so Council is not going to take part.
- f. Day Trippin' Request for Advertising. Cost to advertise is \$950.00 for two pages and \$600.00 for one page. After some discussion Council decided not to advertise in the booklet. If any additional funds were to be spent on advertising council agrees that increasing the radio presence would be a better value.
- g. Letters from Shannon Buffett re the 2019 Fiscal Year Audit. Mayor Blaney will sign the letters to engage Shannon Buffett to do the audit.
- h. Municipal Kilometrage Form – all the same from previous year. Mayor Blaney to sign.

- i. Premier Higgs Response Letter – letter regarding fire service was read.
 - j. Map of Kilometrage for Gagetown received.
 - k. Request for Funding From Pioneers – this item had been budgeted for 2020. Council directed the funding to be made.
6. Election of Deputy Mayor – As per Bylaw #1(d), Section 3(3), a motion to appoint Councillor Pleadwell as Deputy Mayor was moved by Councillor McNamee and seconded by Councillor Massoeurs. With no questions to the motion and all in favour, the motion was passed.
7. GDRC Lease Agreement – GDRC has signed the lease. Robert will reach out to GDRC to get the copy of the lease. Once we have it, council will make a motion to accept the lease.
8. Staff Reports:
 - a. VGVFD Monthly Incident Report – Chief Thomas was not in attendance so there was no report from the Fire Department. The incident reports were filed with the office and are available for viewing.
 - b. Public Works General duties: Report is attached detailing general activities over the past month. The snowstorms have required a lot of plowing over the past month. It would be good insurance to have another pump for the lift station as a spare. Clerk to get the specifications for the pump to Deputy Mayor Pleadwell to see if there are other sources that might be less expensive.
 - c. Village Office;
 - i. GST Filing for Jul-Dec 2019 has been sent in
 - ii. 2020 Budget for General and Sewerage has been prepared and sent to ELG.
 - iii. Banking:
 - a) Signing authority for the accounts has been changed from Jay Johnson to Robert White
 - b) Visa card for Jay Johnson has been cancelled and a new card ordered for Robert White
 - iv. Canada Summer Jobs – website still showing “Not Available” We will monitor the site to make sure we don’t miss the application deadline.
 - v. Annual wastewater report is due February 15th, 2020. Report is under way.
 - vi. Gas Tax Funds 2019 summary is under way – report is due to government on April 30th, 2020
 - vii. 2020 Environmental Trust Fund: Two (2) proposals were submitted to the 2020 ETF. It will be April before we hear if we are accepted. Robert to contact the program to see if we will still get costs covered if we proceed with engineering before the approval comes.
 - viii. EMO – DFA backup provided for claims. More information has been requested.
 - ix. ELG requested backup for our claim for equipment & supplies for the fire department. The backup was provided, and we have received payment.
 - x. We have prepared the information for the auditors from Shannon Buffett to begin the 2019 fiscal audit.

- xi. New setup for council chambers is under way. We are making an effort to reduce our administration costs and our carbon footprint.
- xii. We are making an effort to bring and keep the Village Website up to date with minutes / agendas / and news from the Village.
- xiii. Learning curve has been steep but I have been receiving a lot of help from our Assistant Clerk Sandra Hall. He help is greatly appreciated.
- xiv. EMO – Exercise Brunswick Charlie has been announced. Council to decide on what level of participation we should take on. The following are the key dates for the exercise:
 - IPC – January 14th, 2020
 - MPC – February 12th, 2020
 - FPC – April 15th, 2020
 - Exercise is on June 2nd, 2020
- xv. The Gagetown & Area Chamber of Commerce is bringing in a speaker from FRSWC to talk about recycling. The date has been scheduled for some time in February.

9. Councillors' Reports

a. Councillor Pleadwell

- i. Tourism and Beautification: nothing new to report
- ii. Fire Department – audit for VGVFD was done Jan 14 2020. It was the first of 60 audits across the province. We were very impressed with the results of the audit. The representatives from ELG and OFM were very impressed as well. The results of the audit will take a while to be available. Also, we are still working on the response to medical calls from dispatch and ANB.
- iii. Finance: payables were presented for payment as follows:
 - General payables: \$ 38,896.74
 - Sewerage payables: \$ 344.47Motion to approve General payables and Sewerage payables as presented by Councillor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, motion carried.

b. Councillor McNamee;

- i. Policing: CPC Meeting dates are set for 2020
 - February 27th, 2020
 - May 28th, 2020
 - September 3rd, 2020
 - November 26th, 2020
- ii. Recreation: see GDRC report.

- c. Councillor Massoeurs:
 - i. Buildings and Properties: Nothing to Report
 - ii. Human Resources: Jay has retired, and Robert White is the new CAO
 - iii. Animal Control: Nothing to Report;

- d. Mayors Report:
 - i. Letter re Fire Department - situation will be monitored.
 - ii. No response from the government on the letter that was sent re the Gagetown Ferry. We will continue to monitor.
 - iii. Solid Waste: There was a governance meeting held on Tuesday January 14th, 2020. They look after policies and bylaws for the RSC11. There will be an annual evaluation again this year. They are also looking at changing the term limits for persons on the PRAC. There was a notice sent out from the ED of RSC11 to dispel the rumor that recyclables collected in blue bags was going to the solid waste stream. This is not true.

10. Open Floor:

- a. Pat Whipple – when will they hear about the funding request for Art In The Village? Council will be in a position to answer the question once the budget has been approved by ELG.
- b. Richard Plaster – asked if there has there been any further developments on the policing issues (less service and charging more money)? Council said the issue is still being addressed at the CPC meetings and it is being discussed by the Executive Directors of the twelve Regional Service Commissions. There is hope that they will be able to get more information as a collective group than they could individually. Councillor McNamee will find out if the CPC Meetings are open to the public and get back to Mr. Plaster.

11. Closed Session: Moved by Deputy Mayor Pleadwell to move into closed session at 7:15 pm.

12. Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 7:40 pm.

13. Next Meeting: February meeting would fall on February 17th but that is a holiday. So, the meeting will be held on the following day, February 18th, 2020. Mayor Blaney will not be in attendance for that meeting so Deputy Mayor Pleadwell will chair the meeting. Clerk White reminded Council that all the remaining councillors must attend in order to meet the quorum.

14. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 7:45 pm.

A handwritten signature in black ink, appearing to read 'M.L. Blaney', written over a horizontal line.

M.L. Blaney, Mayor

A handwritten signature in blue ink, appearing to read 'Sandra Hall', written over a horizontal line.

Sandra Hall, Assistant Clerk