



# VILLAGE OF GAGETOWN

## Minutes

Date: February 18<sup>th</sup>, 2020 - Regular Meeting of Council

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1. Called to order by Deputy Mayor Pleadwell at 6:30 pm with a welcome to guests. Councillor McNamee, Councillor Massoeurs and Clerk White were present.
2. Approval of Agenda:
  - Call for Motion to Approve Agenda: It was noted that Stephen McAlinden from RSC11 was not able to make the meeting, there was nobody from GDRC present to provide a regular report and that Item 6 – GDRC Lease, was to be deleted as the lease has not been received from GDRC. With these changes noted, it was moved by Councillor McNamee and seconded by Councillor Massoeurs to adopt the agenda. With no questions and all in favour, motion carried.
3. Guests:
  - Bernie Hoganson from Planning Review and Adjustment Committee:
    - Bernie presented his report from the January 28<sup>th</sup>, 2020 meeting of the PRAC. There were three items addressed.
      - Recommendation for approval to allow two accessory buildings within the boundary setback in the Parish of Maugerville.
      - Recommendation for approval of a 1 lot subdivision in The Rural Community of Hanwell.
      - Recommendation of approval for re-zoning to allow for a cannabis production facility within the Parish of Nasonworth.
    - The report was accepted and is available at the Village Office for viewing. Council thanked Bernie for his presentation.
  - Heather Rymes:
    - Heather brought to council her frustration with ATV's and snowmobiles travelling on her property without permission and causing damage to her property. Council advised that, once on private property, it is no longer part of the jurisdiction of the Village Council. Deputy Mayor Pleadwell

suggested that it was best to contact the RCMP whenever this happens. Councillor McNamee added that the RCMP Community Policing Meeting was coming up later in the month and this issue would come up at that meeting.

4. Approval of Minutes:

- Regular Meeting of Council – January 20<sup>th</sup>, 2020: It was moved by Councillor Massoeurs and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried;
- Special Meeting of Council – January 24<sup>th</sup>, 2020: It was moved by Councillor McNamee and seconded by Councillor Massoeurs to approve the minutes as presented, with no questions and all in favour, motion carried.
- Special Meeting of Council – January 29<sup>th</sup>, 2020: It was moved by Councillor Massoeurs and seconded by Councillor McNamee to approve the minutes as presented, with no questions and all in favour, motion carried;
- Revisions to the Minutes of the Regular Meeting Of Council – June 2019: Deputy Mayor Pleadwell read the following proposed changes to the minutes that more accurately reflect the presentation made to council in June 2019:
  - Minutes as recorded in June 2019: Leone Pippard, Lower River Passage Signage: Leone Pippard made a Powerpoint presentation regarding signage for travellers to the Lower River Passage at the two entrances to the Village (eastbound and westbound) from Route 2 (TCH). Local Government has been approached and will hear the case for erecting “Gateway to the Lower River Passage” signs as described during her presentation. Councillor Pleadwell proposes Council actively support and pursue this initiative. With all in favour, support granted.
  - Proposed changes to the wording of the Minutes: Leone Pippard - Municipal 'Welcome To' Signage on Hwy #2 at Exit 330 for the Village of Gagetown: On behalf of a signage working group composed of Council and Chamber members, Leone Pippard made a Powerpoint presentation laying out the reasons the Village would benefit from ‘Welcome to the Village of Gagetown’ signage on the Trans-Canada Highway. The Department of Tourism, Heritage & Culture is receptive to hearing the Village's and Chamber’s case, and will report back. Councillor Pleadwell proposes Council actively support and pursue this initiative. With all in favour, support granted.
- It was moved by Councillor Massoeurs and seconded by Councillor McNamee to approve the amendment to the minutes as presented, with no questions and all in favour, motion carried;

5. Correspondence:

- Permits January 2020: no permits issued in December 2019
- ELG – letter of approval of the budget submission from Village of Gagetown for 2020 for both General and Sewerage.

- ELG – letter re late submission of budgets. Staff will make every effort to meet the deadline in coming years.
- GAHSA Sign Request – GAHSA has requested a notice be put on the Village Sign regarding their AGM. The topic of the speaker is medical marijuana, which they wanted on the sign. Staff wanted to ensure council did not have a problem with “marijuana” on the sign. Council approved the use of marijuana on the sign.
- ELG – audit submission deadline letter. Staff forwarded this letter to Claude Leger of Shannon Buffett. Claude indicated he would make every effort to get the audit done as soon as possible.
- ELG – letter regarding development charges. The Village has the right to implement development charges. There is an act that covers the implementation of these charges.
- NBCC – request for funding. Request for funding for Ally McConchie’s trip to Kenya. Council decided not to provide funding as Ms. McConchie is not a resident of the Village, she lives in a Local Service District. Council directed staff to forward the request to the LSD to see if they could provide funding.
- Musical Ride is coming to New Brunswick in July and August. If anyone has an event that they would like to ask the Musical Ride to attend, please contact RSC11. Deputy Mayor Pleadwell did forward this to the organizers of High & Dry. Also, we should reach out to Folly Fest to let them know.
- NBEN call of interest – looking for volunteers for the Collaborative.
- Service New Brunswick – memo re the end of the Atlantic Procurement Agreement and the Atlantic Trade and Procurement Partnership is now in effect.
- Disability Awareness Week – council proclaimed May 31<sup>st</sup> – June 6<sup>th</sup> Disabilities Awareness Week. Council directed staff to forward this information to the GDRC so they are aware and may coordinate activities to coincide.
- Pitch-In-Week: April 19<sup>th</sup> – 26<sup>th</sup> is Pitch -In-Week. Council directed staff to forward this to the Gagetown School and the Pioneers.

6. Deleted from agenda.

7. Fire Alarm System – there is currently no fire detection system or smoke detectors at 41 Front Street. Staff recommended a monitored fire alarm system as per the quote from Ultra Alarm Systems and the required electrical work to be completed by S&K Electric. It was moved by Councillor Massoeurs and seconded by Councillor McNamee that staff engage Ultra Alarm and S&K Electric to install the system with a maximum cost estimate of \$5,000.00 +HST. With all in favour, the motion was passed.

8. Queens County Mutual Responders Association Invoice: QCMRA sent an invoice for \$3,000.00 for the annual membership dues for the association. This is up from \$400.00 for the same membership in 2019. Staff reached out to the Association to get more details on the increase. The reasons provided were training and eventual replacement of equipment. Based on our VGVFD manpower availability, our budget constraints and our ability to get this service from our Mutual Aid partners, it was decided that the Village

would not renew our membership for 2020. Council directed staff to send a letter, as circulated in the council package, to the Association indicating our intent to not renew our membership.

9. Art-In-The-Village: Request for \$1,000.00 funding from the Council at a previous meeting of Council. Council deferred the decision on the matter until the 2020 Budget was approved. Now that the Budget is approved, the request is back before council. Council decided to provide \$500.00 funding for this year. Staff to arrange the funding with the group and ask them to provide an update, once the event is over, as to where the funding was spent.
  
10. Upcoming Municipal Elections: Deputy Mayor Pleadwell updated the council on the important dates for the upcoming municipal elections. Deputy Mayor Pleadwell encouraged anyone who is interested in running to get the nomination papers filed well before the deadline and to get as many nominators as possible in case Elections NB deems a nominator to be ineligible. Clerk White informed the Council that the new council cannot be sworn in until after the deadline for filing an application for recount has expired. This year, the deadline for filing for a recount is May 21<sup>st</sup>, 2020.

## 11. STAFF REPORTS

- Public Works – Ryan McNally: Report is attached detailing general activities over the past month. The snowstorms have required a lot of plowing over the past month. Met with Ultra Alarm and S&K Electric to facilitate the quotations. Overseeing the ladder testing for 2020 for the VGVFD. Ryan's report is on file and is available for viewing at the Village Office.
- Village Administration – Robert White:
  - The villageofgagetown.com domain registration unexpectedly expired on January 21<sup>st</sup>, 2020. New domain of villageofgagetown.ca is now up and running.
  - GST Rebate for last half of 2019 has been received and deposited.
  - Approved copies of the budgets for General and Sewer have been received and filed.
  - The field work for the annual audit was completed on February 5<sup>th</sup>, 2020.
  - An application for two positions under the Canada Summer Jobs program was submitted.
  - The Annual Report for the Sewerage Lagoon was filed with ELG.
  - 2020 ETF. I spoke with Levis Theriault re doing some pre-work before the notification of award from ETF. We were informed that any work carried out before April 1<sup>st</sup>, 2020 would not be eligible for funding.
  - I spoke with John Flood & Sons re damage to the wharf last fall. Peter Flood is going to contact Capital Crane and get more details on the incident.

- Gas Tax Funds 2019 summary is under way – report is due to government on April 30<sup>th</sup>, 2020
- Village website updates are ongoing.
- I spoke with Jason Cooling from EMO re coronavirus. Updated information is now on our website.
- EMO – Exercise Brunswick Charlie is on June 2<sup>nd</sup>, 2020. The committee determined that we would not take part to the level we have in previous years. We would gather at the council chambers and observe only.

## 12. Councillors' Reports

- Councillor Pleadwell
  - Tourism and Beautification: looking into the investment on the Village Green for 2020. We are looking to other levels of government for matching funding.
  - Fire Department – reviewed the Monthly Incident Statistics for the VGVFD. Also mentioned the meetings held in regard to the Queens County Mutual Responders invoice. We are still awaiting feedback from the various authorities regarding medical calls.
  - Finance: payables were presented for payment as follows:
 

General payables:	\$ 22,909.51
Sewerage payables:	\$ 154.80

Motion to approve General payables and Sewerage payables as presented by Deputy Mayor Pleadwell was made by Councillor Massoeurs and seconded by Councillor McNamee. With no questions and all in favour, motion carried.
- Councillor McNamee;
  - Policing: Councillor McNamee informed Richard Plaster that the meetings were not open to the public. (Answer to question asked at previous meeting)
  - Recreation: GDRC meeting is tomorrow night. Councillor McNamee will attend.
- Councillor Massoeurs:
  - Buildings and Properties: Fire Department roof is still on the list for replacement.
  - Human Resources: nothing to report
  - Animal Control: nothing to report

## 13. Open Floor:

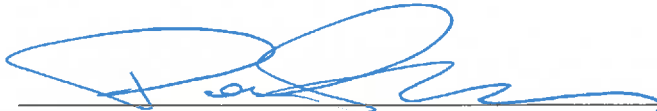
- Nothing from the floor.

14. Closed Session:

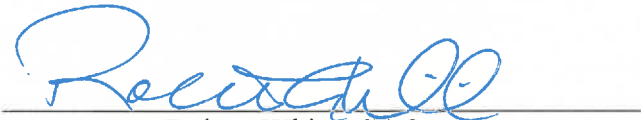
- Moved by Councillor Massoeurs to move into closed session at 7:55 pm.
- Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 8:15 pm.

15. Next Meeting: March 16<sup>th</sup>, 2020.

16. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 8:15 pm.



Derek Pleadwell, Deputy Mayor



Robert White, CAO