



VILLAGE OF GAGETOWN

Council Meeting Minutes

Date: September 21st, 2020 - Regular Meeting of Council

1. The regular meeting of Council was held at the Village Office. The in-person meeting was open to council, staff and presenters. The public was free to join the meeting using Zoom Conference Software. Details of how to join the meeting were posted on the calendar event on the Village Website. The meeting was called to order by Mayor Blaney at 6:30 pm with a welcome to those in attendance and those who are listening in via the conference call. Councillor McNamee, Deputy Mayor Pleadwell and Clerk White were present.
2. Approval of Agenda:
 - Call for Motion to Approve Agenda: It was moved by Councillor McNamee and seconded by Deputy Mayor Pleadwell to adopt the agenda. With no questions and all in favour, the motion was carried.
3. Presentations:
 - Bernie Hoganson presented his report for the Planning Review and Adjustment Committee meetings held on August 25th and August 27th, 2020. A copy of the report is available for review at the Village Office.
 - Gary Nason presented a report on behalf of the Gagetown District Recreation Council. A copy of the report is available for review at the Village Office.
 - Marian Langhus presented a report on behalf of the Municipal Emergency Action Committee. Marian has taken over as chair of that committee. There is the new Emergency Management Coordinator for our region. His name is Daniel Dekleva. A summary of recent activities was presented in the report. A copy of the report is available for review at the Village Office.
4. Approval of Minutes:
 - Regular Meeting of Council – August 24th, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.

5. Correspondence:

- AMANB Fee Structure for the next three years. Fees are going to go up to ensure the sustainability of the Association. The new fee structure was passed at the AGM which took place last week.
- Permits August 2020: four permits were issued with a combined estimated value of \$41,000
- We received a letter from Dwight Crandall and Barbara Kordich re speeding on Doctors Hill Road. Council asked Clerk White to meet with the residents and develop a proposed solution which is acceptable to both parties.
- Newsletter from Property Assessment Services regarding the changes to the property assessment process. Copies are available at the Village Office and at the Village website.
- Letter from NBDTI noting the receipt of our 5 Year Plan for the Municipal Designated Highway Program.

6. Climate Change Adaptation Plan Update – interviews have been completed. A web-based poll was put up on our website for residents to submit ideas or suggestions. Workshops scheduled for October 8th and 15th. Stantec completed a tour of the Village on September 18th. Still on schedule for completion in early 2021.

7. Sewage Lagoon Cleanout Project Update – tender closing date extended to October 8th at 3:00 pm.

8. Budget 2021:

- RSC11 submitted the draft budget for 2021 for our review. Any proposed amendments must be received before September 22nd, 2020. Council had no amendments to propose.
- ELG provided the format for the 2021 Municipal Budget Submission to each municipality.
- Fire Cost Share – ELG has provided the proposed Fire Cost Share for the Village of Gagetown for 2021. It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to accept the Fire Cost Share as presented by ELG. With all in favour, and none opposed, the motion was carried.

9. STAFF REPORTS

- Village of Gagetown Volunteer Fire Department – John Thomas: Chief Thomas gave a report to council outlining the recent activities of the Fire Department.
 - In August there were two fire calls and three medical calls. To the end of August 2020 there have been 12 fire calls and 10 medical calls.
 - Pump testing has been completed.
 - Vehicle repairs have been ongoing.

- We have added one new member. Tyler Thomas will be joining as a new member.
 - Level 1 Certification is now going to be allowed to be done on site here in Gagetown. We are one of three test sites in the province allowed to do it.
 - At the last meeting the crew did some hurricane preparation.

- Public Works – Ryan McNally in on vacation: Report is available for viewing at the Village Office detailing activities over the past month.
 - Mowing is ongoing
 - Cleaning up garbage on Village Streets.
 - The two summer youth employees are finished and have done a great job.
 - Ryan is doing a weekly check of sewer structures to monitor for issues.
 - Ditch mowing has resumed.
 - Fixed potholes on Upper Hampstead Road
 - Facilitated Repairs of Engine 615
 - Facilitated Pump Testing at the Fire Hall
 - Organized brush clearing on HWY 102 near Harts Lake Road
 - On vacation from September 21st thru September 25th.

- Village Administration – Robert White: Report is available for review at the Village Office.
 - Normal recurring administrative duties continued over the month as usual.
 - Attended NBEMO briefing re COVID-19 Fall Preparedness Exercise.
 - Attended videoconference with NB Health re COVID-19 Second Wave Planning.
 - Met with new NBEMO Regional Coordinator – Daniel Dekleva.
 - New fire alarm system is installed and operational. The alarm sound is not loud enough in the back rooms so an additional alarm may have to be installed.
 - Called for quotes for tree removals on Front Street.
 - Met with Claude Legere re accounting updates.
 - Participated in conference call with RSC11 on 2021 Budget.
 - Participated in EMO COVID-19 Exercise on September 10th.
 - Participated in virtual AMANB AGM.
 - Participated in conference call with Cain Insurance re 2021 renewal
 - Chamber of Commerce request for funding for advertising campaign.

10. Councillors' Reports

- Deputy Mayor Pleadwell
 - Tourism and Beautification:
 - Christmas In The Village has been modified to be 12 Weekends of Christmas. This should bring more visitors/shoppers to the Village.
 - The return of the ferry has brought more people to the Village. There have been a number of people in the Village this year looking for directions to the ferry. Clerk White to contact NBDTI to see if directional signs could be installed to guide people to the ferry.
 - A report from the Village Green Working Committee should be forthcoming. The report will be shared with Council.
 - Fire Department – nothing to add to the Chief's report.
 - Finance:
 - Payables for the period from August 18th to September 17th were presented for payment as follows:
General payables: \$ 67,910.12
Sewerage payables: \$ 459.19

It was brought to Council's attention that the financial report now includes all the debits and EFT's, not just cheques written.

Motion to approve General payables and Sewerage payables as made by Deputy Mayor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, the motion was carried.

- EMO – Thank you to Marian Langhus for stepping up and taking on the coordinator role. Good to see the information on social media regarding the possible hurricane.
- Councillor McNamee;
 - Policing: no report from RCMP. We still haven't been given a new point of contact in the absence of Sgt. Andrew Griffiths.
 - Recreation: Report from GDRC given earlier by Gary Nason.
 - Building & Properties: Nothing new to report.
 - Human Resources – Frank Massoeurs is now residing in Orchard View Long Term Care Home.

- Mayor's Report:
 - There is a police committee meeting is coming up this Thursday.
 - The province is creating 12 Resiliency Teams to align with the 12 Regional Service Commissions. Jennifer Hogan will be the lead for the team in our region. These groups will pull together skills from various disciplines to help communities to put together a plan for long term recovery from the COVID-19 pandemic. Jennifer Hogan will make a presentation to RSC11 Board during their October meeting. More information may be available after that presentation.
 - Solid Waste – Draft budget was presented to municipalities.
 - The UMNB will be having its Annual General Meeting online this year. The meeting will be free this year. If anyone would like to attend, they are welcome to do so. There is only one vote per community but others from the community are welcome to attend.

11. Open Floor:

- Bernie Hoganson clarified his report regarding the cannabis processing facility application from another community. It is a contentious issue. It came before the community because the Rural Plan does not allow this type of facility. That is why the Minister was involved. There was some discussion about amending our Rural Plan to allow this type of activity in the correct zones.

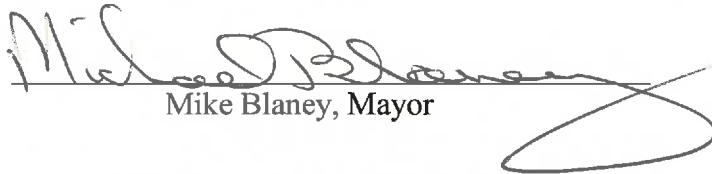
12. Closed Session:

- Moved by Councillor McNamee to move into closed session at 8:15 pm.
- Matters discussed in closed session were under the Local Governance Act Section 68 (1).
- Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 8:30 pm.

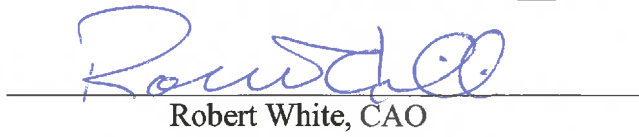
13. Council decided not to contribute to the GDRC shed purchase. However, there is some room for contribution to an illuminated sign at the Rec Centre. Council would like to see the sign be a mobile sign, not a fixed sign.

14. Next Meeting: October 19th, 2020.

15. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 9:15 pm.



Mike Blaney, Mayor



Robert White, CAO