



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Date: October 19<sup>th</sup>, 2020 - Regular Meeting of Council

1. The regular meeting of Council was held at the Village Office. The in-person meeting was open to council, staff and presenters. Due to technical difficulties, the meeting was not broadcast using Zoom Conference Software. The meeting was called to order by Mayor Blaney at 6:30 pm with a welcome to those in attendance. Councillor McNamee, Deputy Mayor Pleadwell and Clerk White were present.
2. Approval of Agenda:
  - Call for Motion to Approve Agenda: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to adopt the agenda. With no questions and all in favour, the motion was carried.
3. Presentations:
  - Bernie Hoganson presented his report for the Planning Review and Adjustment Committee meeting held on September 29<sup>th</sup>, 2020. A copy of the report is available for review at the Village Office.
  - Natalie Dawson of Fredericton made a presentation to council regarding her plans to open a pharmacy in Gagetown. Ms. Dawson explained her proposed business case to the council and was trying to determine if there would be enough business to open the store. Council offered suggestions and any support it could for the proposal.
4. Approval of Minutes:
  - Regular Meeting of Council – September 21<sup>st</sup>, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.
  - Special Meeting of Council – September 23<sup>rd</sup>, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.

5. Correspondence:

- Permits September 2020: no permits were issued in September.
- Letter from Elections New Brunswick – acknowledgment of letter received.
- ECCC Letter re PCB Regulations amendments. Public is welcome to provide their input. Information is available online.
- Newsletter from Property Assessment Services regarding the changes to the property assessment process. Copies are available at the Village Office and at the Village website.
- UMN B Bulletin provided – copies are available online at the UMN B website.
- Confirmation of Municipal Election Date – May 10<sup>th</sup>, 2021.

6. Budget 2021 – first draft of 2021 budget was presented to council. Budget is due to ELG by November 15<sup>th</sup>, 2020.

7. Tendering By-Law Update – a new version of the tendering by-law for the Village was posted on the Village website on October 16<sup>th</sup>, 2020. It will be available for public comment until November 12<sup>th</sup>, 2020.

8. Climate Change Adaptation Plan Update – interviews have been completed. A web-based poll was put up on our website for residents to submit ideas or suggestions. Workshops were completed on October 8<sup>th</sup> and 15<sup>th</sup>. Still some comment being sought from other stakeholders. A copy of the update is available at the Village Office.

9. Sewage Lagoon Cleanout Project Update – tender closing date extended to October 22<sup>nd</sup> at 3:00 pm. A copy of the update is available at the Village Office.

10. STAFF REPORTS

- Village of Gagetown Volunteer Fire Department – Ryan McNally: Deputy Chief McNally gave a report to council outlining the recent activities of the Fire Department.
  - In September there was one fire call and two medical calls. To the end of September 2020 there have been 13 fire calls and 12 medical calls.
  - Completing the Motor Vehicle Inspections on the vehicles.
  - Meeting with staff to discuss upgrading of fire truck.
  - Several Level 1 Certification coming up here in Gagetown.
  - Oromocto has asked us to participate in live fire training in November.
- Public Works – Ryan McNally: Report is available for viewing at the Village Office detailing activities over the past month.
  - Mowing is nearly finished for the season.
  - Cleaning up garbage on Village Streets.
  - Ryan is doing a weekly check of sewer structures to monitor for issues.

- Ditch mowing should be cleaned up in the next couple of weeks.
  - Reinstalled signs that were removed by vandals at Rotary Park and various locations in the Village.
  - Did a road tour to plan for upcoming construction season.
  - Meeting with Stantec for the CCAP.
  - On vacation from September 21<sup>st</sup> thru September 25<sup>th</sup>.
- Village Administration – Robert White: Report is available for review at the Village Office.
    - Normal recurring administrative duties continued over the month as usual.
    - Conference call with RSC11 re by-laws for the Village.
    - Attended videoconference with NB Health re COVID-19.
    - Prepared the first draft of the 2021 Budget. NBDELG is encouraging all municipalities to have the budgets submitted to them by November 15<sup>th</sup>. November 30<sup>th</sup> is the absolute latest allowed for submission.
    - The 2021 Insurance review/renewal is complete. There was a lot of information required for the renewal this year. Both of the two closed landfills were excluded for environmental protection because there was no closure document. The reports have been received and the exclusion has been removed. Cain Insurance is anticipating a 15% increase in premium for 2021.
    - Group health benefits renewal is happening this week. Clerk will keep council apprised of the new rates.
    - DND indicated they would not open the Gate 51 at Lawfield Road until repairs were completed. Both DND and NBDTI indicated they will not contribute to maintenance of the road. There is only a small amount of work required to get the road back to be able to be used. A more accurate estimate will be requested.
    - NBDTI sent the list of roads for approval. There were no changes from the previous year.
    - New computer for the Clerk was ordered as the existing computer is not functioning properly.

## 11. Councillors' Reports

- Deputy Mayor Pleadwell
  - Tourism and Beautification:
    - NBDTI gave the official denial of our request for the installation of the Welcome To signs on Route 2. Deputy Mayor Pleadwell has asked for a meeting with NBDTI to discuss it further. NBDTI has indicated they will meet with us, but a date has not been set.

- The 12 Weekends of Christmas is progressing well. There seems to be good traffic each Sunday.
- We will follow up with RDC re funding for the Village Green now that we have the Committee Report on our plan.
- Fire Department – nothing to add to the Deputy Chief's report.
- Finance:
  - Payables for the period from September 21<sup>st</sup> through October 16<sup>th</sup> were presented for payment as follows:
 

General payables:	\$ 48,046.39
Sewerage payables:	\$ 607.15

It was brought to Council's attention that the financial report now includes all the debits and EFT's, not just cheques written.

Motion to approve General payables and Sewerage payables as made by Deputy Mayor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, the motion was carried.

- EMO – nothing to report
- Councillor McNamee;
  - Policing: no report from RCMP. We still haven't been given a new point of contact in the absence of Sgt. Andrew Griffiths.
  - Recreation: No Report from GDRC.
  - Building & Properties: Nothing new to report.
  - Human Resources – Nothing new to report.
- Mayor's Report:
  - The province is creating 12 Resiliency Teams to align with the 12 Regional Service Commissions. Jennifer Hogan made a presentation to RSC11 Board during their October meeting. There was a survey sent around that council can fill out at their leisure.
  - Policing – the RSC11 has made contact with the MLA's in the RSC11 area. They are convening a meeting with them to discuss what can be done about the lack of policing services. The police services are looking for a 14.5% increase in wages.
  - Finance Committee will meet to finalize the RSC11 Budget.

12. Open Floor:

- Bernie Hoganson asked for clarification around the updates to the by-laws.

13. Closed Session:

- Moved by Deputy Mayor Pleadwell to move into closed session at 8:05 pm.
- Matters discussed in closed session were under the Local Governance Act Section 68 (1).
- Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 8:43 pm.

14. Next Meeting: November 16<sup>th</sup>, 2020.

15. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 8:45 pm.

  
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Mike Blaney, Mayor

  
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Robert White, CAO