



VILLAGE OF GAGETOWN Council Meeting Minutes

Date: November 16th, 2020 - Regular Meeting of Council

1. The regular meeting of Council was held at the Village Office. The in-person meeting was open to council, staff and presenters. The meeting was also available via Zoom Conference Software. The meeting was called to order by Mayor Blaney at 6:30 pm with a welcome to those in attendance. Councillor McNamee, Deputy Mayor Pleadwell and Clerk White were present.
2. Approval of Agenda:
 - Call for Motion to Approve Agenda: It was moved by Councillor McNamee and seconded by Deputy Mayor Pleadwell to adopt the agenda. With no questions and all in favour, the motion was carried.
3. Presentations:
 - Bernie Hoganson presented his report for the Planning Review and Adjustment Committee meeting held on October 27th, 2020. A copy of the report is available for review at the Village Office.
 - Chris Goddard gave a presentation on the progress of the construction of the new ball field. There are approximately 100 loads of fill in the site now – more will be required. Construction is likely finished for this year. Any fill being placed now should be free of large debris. Construction will resume next year.
 - Gary Nason gave an update from GDRC. Gary provided a copy of the invoice for the recoverable expenses over the past few months. GDRC bought a screen and projector for outdoor video events. COVID is still limiting the programming being offered. Bottle drive on October 24th was successful. Still working on funding options for the ball field construction.
4. Approval of Minutes:
 - Regular Meeting of Council – October 19th, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.

- Special Meeting of Council – November 4th, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.

5. Correspondence:

- Permits October 2020: one permit issued in October.
- AMANB Survey Responses Report. Council reviewed the results of the survey. Mayor Blaney asked if it was permissible for the results to be shared at the RSC11 level. Clerk White to get back to Mayor Blaney.
- Newsletter from Property Assessment Services regarding the changes to the property assessment process. Copies are available at the Village Office and at the Village website.
- Safe Restart Letter – the Province of NB is asking municipalities to review their spending for 2020 and provide a list of extra expenses and cost savings due to COVID-19. Deadline for submission is December 31st, 2020. The Village should claim for the new wall in the Village Office and the fencing work completed at the Village Green.
- 2021 Environmental Trust Fund Applications – the date for applications is November 30th, 2020. The Village will investigate options for submitting an application.
- 2021 Celebrate Canada Launch – applications for funding will be open until November 21st, 2020.
- Bonita Green – Community Cupboard: there is a group who would like to use the front office of the Village Office or the Medical Clinic basement as a storage space for food during the winter. These options were not supported by council, but a suggestion was made to investigate the excess space at the Legion as a possible option.
- NBDTI Responsibilities Letter – there were some questions from council regarding which roads were covered by this letter. Clerk White will follow up with NBDTI to get more clarity.

6. Budget 2021 Update: the budget was submitted and ELG called with some questions about some the numbers. The questions were answered and there were no further questions.

7. By-Law 45 Tendering By-Law:

- the first reading of the proposed Tendering By-Law
- the second reading of the proposed Tendering By-Law

8. Climate Change Adaptation Plan Update – the Risk Matrix was developed and distributed to Council. Copies are available at the Village Office. Interviews with NB Power and NBDTI were completed. Public meeting will be held at the Legion on Thursday, November 26th, 2020. Invoices sent to ELG for reimbursement. Copies of the report are available at the Village Office.

9. Sewage Lagoon Cleanout Project Update – tender closed on October 22nd at 3:00 pm. Only one bidder, Kayden Industries. Bid was for \$302,823.18 (HST included). No further options for additional finding. Council decided not to proceed with the tender as is because it was over the available budget. Clerk White will investigate alternate methods of cleanout with the engineering firm. A copy of the report is available at the Village Office.

10. Welcome To Signs Update: Deputy Mayor Pleadwell updated council on his negotiations with NBDTI re Welcome To signs. The NBDTI provided a response denying the request for the sign because the Village is more than the maximum 3.0 km from the highway. Deputy Mayor Pleadwell is seeking to arrange a meeting with NBDTI to see if there is room for further discussions.

11. STAFF REPORTS

- Village of Gagetown Volunteer Fire Department – Ryan McNally: Deputy Chief McNally gave a report to council outlining the recent activities of the Fire Department.
 - In October there was four fire calls and one medical call. To the end of October 2020 there have been 17 fire calls and 13 medical calls.
 - Trunk or Treat at the Fire Hall was a great success again this year.
 - Completed the Motor Vehicle Inspections on the vehicles.
 - Completed fit flow testing for SCBA's.
 - Attended VGFVD budget meeting with Harry, Robert, and Chief Thomas.
 - Attended the live fire training with Oromocto Fire Department with several VGVFD members.
 - Purchasing of supplies for Fire Department and Village.
- Public Works – Ryan McNally: Report is available for viewing at the Village Office detailing activities over the past month.
 - Cleaning up garbage on Village Streets.
 - Mowing is finished for the season.
 - Completed weekly checks of sewer structures to monitor for issues.
 - Cleaned debris out of roadside ditches at various locations.
 - Cleaned brush and straightened up street signs at various locations around the Village.
 - Participated in conference call with exp Services re Lagoon Cleanout tender results.
 - Met with Urquhart Construction re work on Lawfield Road. Work to reopen the road has been completed.
 - Cleaned up the Village Green from the fence installation project. Took remaining posts and rope to the storage yard.

- Installed new civic numbers on several Village properties.
 - Sent the Village tractor for service & repairs.
 - Placed a load of stone at the entrance to the road to the Lift Station.
 - Got quotes from S&K Electric for replacement of outdoor lights at Fire Hall and Village Office. Council elected to proceed with the replacement of the existing lights.
- Village Administration – Robert White: Report is available for review at the Village Office.
 - Normal recurring administrative duties continued over the month as usual.
 - Attended the first of the AMANB Municipal Management courses. I will be attending the second in the series starting in late November.
 - Completed the Group Benefits renewal for 2021 with Gogouen Champlain.
 - Met with the Fire Department to review the proposed 2021 Budget.
 - Finalized the 2021 Budget and sent it to ELG. Some corrections were requested by ELG and supplied by the Village.
 - Participated in several conference calls and meetings with Stantec re the Climate Change Action Plan.
 - Finalized the sale of the old dump site. Paperwork is complete and the deal is closed.
 - Met with Claude Legere of Shannon Buffett. They are working on some early projections of our year end financial audit.

12. Councillors' Reports

- Deputy Mayor Pleadwell
 - Tourism and Beautification:
 - NBDTI Welcome To signs was covered earlier in the meeting.
 - The 12 Weekends of Christmas is progressing well. There seems to be good traffic each Sunday. The ads playing on the radio are being well received.
 - Fire Department – Deputy Mayor Pleadwell thanked the Fire Department for their participation in the 2021 Budgeting process.
 - Finance:
 - Deputy Mayor Pleadwell thanked everyone involved for their participation in the budget process. It is good to have the budget submitted to the government before their deadline.
 - Payables for the period from October 20th through November 13th were presented for payment as follows:

General payables:	\$ 72,637.29
Sewerage payables:	\$ 6,439.08

Motion to approve General payables and Sewerage payables as made by Deputy Mayor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, the motion was carried.

- EMO – nothing to report

- Councillor McNamee;
 - Policing: no report from RCMP. We still haven't been given a new point of contact in the absence of Sgt. Andrew Griffiths. There was some presence in the Village from RCMP this past month. Also, the RCMP sent an email to the Village regarding the Annual Satisfaction Survey. Councillor McNamee will meet with Clerk White and answer the survey together.
 - Recreation: nothing to add to the GDRC report presented earlier.
 - Building & Properties: lights at the Village Office and Fire Hall will be replaced as soon as possible.
 - Human Resources – Nothing new to report.

- Mayor's Report:
 - The RSC11 Solid Waste Budget for 2021 was passed at a recent meeting.
 - Policing – the RSC11 continues to lobby the MLA's in the RSC11 area regarding policing. To this point, the MLA's have been receptive to the inquiries of the RSC11.
 - Participated in the Remembrance Day Ceremonies at Gagetown Legion. While COVID-19 kept many people at home, it was a very nice, low-key ceremony that went off quite well and the weather was excellent.

Open Floor:

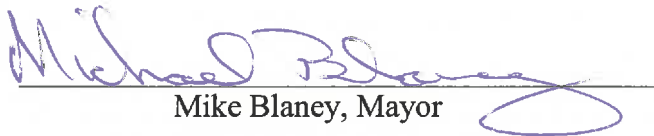
- Deputy mayor Pleadwell commented that he has had several complaints about the condition of Drummond Road this year. Clerk White will work with Ryan McNally to see if there is something that can be done to repair the road this year.
- Deputy Mayor Pleadwell commented that RSC11 indicated that the building permit numbers exceeded the total of all 2019 by the end of September 2020. There has been much more building activity in 2020 than in previous years.
- Ryan McNally commented that during the recent fire training in Geary there was a professional photographer there taking picture. Many of the pictures are posted on the VGVFD Facebook page if anyone is interested in seeing them.

13. Closed Session:

- Moved by Deputy Mayor Pleadwell to move into closed session at 8:00 pm.
- Matters discussed in closed session were under the Local Governance Act Section 68 (1).
- Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 8:24 pm.

14. Next Meeting: December 21st, 2020.

15. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 8:25 pm.


Mike Blaney, Mayor


Robert White, CAO