



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Date: December 21<sup>st</sup>, 2020 - Regular Meeting of Council

1. The regular meeting of Council was held at the Village Office. The in-person meeting was open to council, staff and presenters. The meeting was also available via Zoom Conference Software. The meeting was called to order by Mayor Blaney at 6:30 pm with a welcome to those in attendance. Councillor McNamee, Deputy Mayor Pleadwell and Clerk White were present.
2. Approval of Agenda:
  - Call for Motion to Approve Agenda: It was moved by Councillor McNamee and seconded by Deputy Mayor Pleadwell to adopt the agenda. With no questions and all in favour, the motion was carried.
3. Presentations:
  - Bernie Hoganson presented his report for the Planning Review and Adjustment Committee meeting held on October 27<sup>th</sup>, 2020. A copy of the report is available for review at the Village Office.
4. Approval of Minutes:
  - Regular Meeting of Council – November 16<sup>th</sup>, 2020: It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to approve the minutes as presented. With no questions and all in favour, the motion was carried.
5. Correspondence:
  - Permits October 2020: three permits issued in November. Total \$230,000
  - Message from Minister of Health. Mayor Blaney asked staff to forward information on the costs for the Medical Clinic over the past few years. This ties in with the Local Governance Reform issue currently being pursued by the government.
  - Girl Guides request for funding. A request for funding from the 1<sup>st</sup> Gagetown Pathfinders and Rangers was received. There is an item in the 2020 budget for this request. Staff will ensure the funding is forwarded to the group.
  - Schedule of MCBB Board Hearings for 2021 was provided.

- Air Quality Monitoring Project. A request was received from the NB Lung Association to install a monitoring station at the Village Office Building. Council agreed with the request. The Village may have to install an outside plug to power the monitor. Staff will contact the group and arrange for the monitor.
- Protected Areas – letter from Minister Holland encouraging residents to visit the Nature Legacy website to learn more about the government’s initiative. Staff to provide a link to the website on our website.
- Invitation from Lieutenant Governor’s New Year’s Levee in Fredericton. Mayor Blaney extended the invitation to all who wish to attend.
- Canada Summer Jobs Applications open on December 21<sup>st</sup>, 2020. Applications close January 29<sup>th</sup>, 2021.
- SEED applications open on January 11<sup>th</sup> and close on February 19<sup>th</sup>, 2021.

6. By-Law 45 Tendering By-Law:

- Third and final reading of the proposed Tendering By-Law was completed. The By-Law will now be sent to the Provincial Registry for formal registration.

7. Climate Change Adaptation Plan Update:

- Public meeting was held via online meeting software on Thursday, November 26<sup>th</sup>, 2020.
- Payment for invoices sent to ELG has been received.
- Still on schedule for completion in February 2021.

8. Insurance Renewal – the 2021 insurance renewal for the Village has been received. The premium increased by 15% over 2020 rates. Some of the deductibles have been changed for 2021 as well. There is also a quote for Cyber Insurance for \$3,650.00 for the 2021 period. Council chose not to buy the Cyber Insurance. Council approved the proposal from Cain Insurance (without the Cyber Insurance) and instructed staff to proceed with the renewal.

9. Motion to appoint RSC11 staff – Council passed a motion to appoint Lonnie Forbes and/or Stephen McAlinden as Village Representatives under By-Law 38, Subdivision By-Law. It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to appoint the RSC11 staff as Village Representatives. With all in favour and none opposed, the motion was carried.

10. STAFF REPORTS

- Village of Gagetown Volunteer Fire Department – Chief Thomas: Chief Thomas gave a report to council outlining the recent activities of the Fire Department.
  - In November there were no fire calls and five medical calls. To the end of November 2020 there have been 17 fire calls and 18 medical calls.

- The Department was recently called to provide backup support to Oromocto Fire Department while they fought a large residential structure fire.
  - Deputy Mayor Pleadwell asked Chief Thomas if we would ever be called under our Mutual Aid Agreement to assist the DND for an event at CDSB Gagetown. Chief Thomas indicated that we do not get called to assist the DND.
  - Just finishing up a Medical Responder Training course for 8 new members.
  - The VGVFD has a matrix that outlines what the procedures are during each of the colour coded recovery phases.
  - We now have approved PPE for all members for the COVID protocols.
  - The issue of Local Assistants has come back up again. The VGVFD has again raised its objection to this appointment. The issue is ongoing.
- Public Works – Ryan McNally: Report is available for viewing at the Village Office detailing activities over the past month.
    - Cleaning up garbage on Village Streets.
    - Completed weekly checks of sewer structures to monitor for issues. Discovered a blockage at Peters & Mill. Flushed the line and removed the blockage.
    - Worked with Wildwood Tree Service to remove trees and stumps.
    - Pothole repairs at Drummond Road and Old Mill Road.
    - Helped with the installation of new outdoor lights at 41 Front Street and at the Fire Hall on Babbit Street.
    - Assisted with the repairs to the water system at the Village Office.
    - Met with NB Power to arrange repair of power pole on Peters Road.
    - Put up Christmas tree and other Village decorations.
    - Moved picnic tables and garbage cans to winter storage.
    - Sent the tractor to dealer for repairs.
    - Mayor Blaney indicated he has been received compliments from residents on the good maintenance work that has been done in the Village.
- Village Administration – Robert White: Report is available for review at the Village Office.
    - Normal recurring administrative duties continued over the month as usual.
    - Attended the second of the AMANB Municipal Management courses.
    - Participated in several conference calls and meetings with Stantec re the Climate Change Action Plan.
    - Completed the RCMP Satisfaction Survey online with Councillor McNamee.
    - Participated in update calls with Dr. Lampkey re COVID-19. Dr. Lampkey has taken a job with another province and will be leaving NB at the end of the year. Another person from DOH will be taking over the calls in the new year.

- On vacation from December 7<sup>th</sup> through December 11<sup>th</sup>.
- Staff prepared the claim for the Safe Restart Agreement. It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee to claim to the Safe Restart Agreement in the amount of \$460.71. With all in favour, and none opposed, the motion was passed. The claim will be submitted before the deadline.
- Applications have opened for the Integrated Bilateral Agreement. Existing applications will automatically be considered.
- National Disaster Mitigation Program is now open to applications until January 28<sup>th</sup>, 2021.

## 11. Councillors' Reports

- Deputy Mayor Pleadwell
  - Tourism and Beautification:
    - Thank you to staff for the Christmas Tree. It looks great.
    - Still working on the NBDTI Welcome To signs.
  - Fire Department – Deputy Mayor Pleadwell thanked the Fire Department for their participation in the 2021 Budgeting process.
  - Finance:
    - After a review with our auditor and some funds that were not used in 2020 due to the pandemic, there is an opportunity to move some funds to our Operating Reserve Fund.
      - a. It was moved by Deputy Mayor Pleadwell and seconded by Councillor McNamee that the Village move \$49,000 from our General Funds Account to our Operating Reserve Account. With all in favour, and none opposed, the motion was passed.
    - Payables for the period from October 20<sup>th</sup> through November 13<sup>th</sup> were presented for payment as follows:
 

General payables:	\$ 147,874.89
Sewerage payables:	\$ 699.60

Motion to approve General payables and Sewerage payables as made by Deputy Mayor Pleadwell and seconded by Councillor McNamee. With no questions and all in favour, the motion was carried.
  - EMO – nothing to report
- Councillor McNamee;
  - Policing: Council was provided with the RCMP sent out the Annual Report for 2019. Staff will post the report on our Village website.
  - Recreation: GDRC is going well. They are working on 2021 programs.

- Building & Properties: lights at the Village Office and Fire Hall have been replaced.
- Human Resources – Nothing new to report.

- Mayor's Report:

- The RSC11 is waiting for the Environmental Assessment to allow them to go higher than was originally planned. There is a large cost saving for going higher than expanding the footprint.
- Finance Committee met earlier this month. There were some surpluses that were moved to reserve accounts.
- Mayor Blaney passed along his best to everyone for a Merry Christmas and Happy New Year. With the pandemic and other stresses, it has been a difficult year. The holiday break is welcome at this point.

12. Open Floor:


- Chief Thomas mentioned that there was a group that made a presentation in conjunction with GAHSA regarding health care. Council will go back and review the information.

13. Closed Session:

- Moved by Deputy Mayor Pleadwell to move into closed session at 7:55 pm.
- Matters discussed in closed session were under the Local Governance Act Section 68 (1).
- Open Session: Moved by Deputy Mayor Pleadwell to move into open session at 8:35 pm.

14. Next Meeting: January 18<sup>th</sup>, 2021.

15. Motion To Adjourn – moved by Councillor McNamee. Meeting adjourned at 8:36 pm.

  
Mike Blaney, Mayor

  
Robert White, CAO