



VILLAGE OF GAGETOWN

Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown

Date: July 19th, 2021 - Regular Meeting of Council

1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held in person for council and via teleconference for residents. Mayor Pleadwell welcomed those present and those joining via teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy (via teleconference), Councillor Ryan, Councillor Plaster and Clerk White.
2. Call for Motion to Approve Agenda:
 - There was one addition to the agenda. Under correspondence – a letter from NBDTI was added. Moved by Councillor Plaster and seconded by Deputy Mayor Whipple to approve agenda with the addition. With no questions and all in favour, motion carried.
3. Presentations:
 - Bernie Hoganson presented his report from the meeting of the Planning Review and Adjustments Committee. A copy of the PRAC Meeting Minutes is available at the Village Office for review.
4. Approval of Minutes:
 - Regular Meeting of Council – June 14th, 2021
 - Special Meeting of Council – June 21st, 2021
 - It was moved by Deputy Mayor Whipple and seconded by Councillor Ryan that the minutes of the meetings be accepted as presented. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- Building Permits for June 2021 were presented. There were two building permits issued for a total value of \$224,000
- 2022 Kilometrage Maps – NBDTI is requesting the annual update to the inventory of roads in the Village and the kilometrage of each. Deadline for submittal is September 24th, 2021
- Municipal Election Results – council reviewed the statistics from the municipal election of May 2021. Only 40.1% of eligible voters cast a ballot in 2021. During the previous election in 2016, 49% of eligible votes voted. Some letters of congratulations were also attached.
- Gas Tax Funds – the 2021 allocation will be available soon. Clerk White reported that the funds have already been received. There is also a one-time top up that will take place this year. Details will follow.
- Municipal Designated Highway Program – letter received from NBDTI acknowledging our submission to the program.

6. Local Government Reform Update:

- The Reform process is continuing. The data from the public consultations is being analyzed and the White Paper is being formulated. Refer to the Local Governance Reform webpage for the latest news.

7. Code of Conduct For Council:

- The Local Governance Act requires that each municipality enact a Code Of Conduct. We currently do not have a code in place. This will be looked after by the By-Law Committee.

8. Social Media & Community Bulletin For The Village:

- There was a discussion regarding the social media accounts for the Village. Councillor Murphy reported that she is working on becoming the administrator for an Instagram account for the Village. It will mainly be used for promotion of the Village. The new Village Facebook page will be used more as an information delivery platform.
- Deputy Mayor Whipple has agreed to take on the Village Newsletter. The next edition will be planned for October release.

9. Mill Road Project Update:

- We have requested a price from NB Power to relocate two power poles on Mill Road. Once we have the price, we can make the decision about how to proceed from there.

10. Staff Reports:

- Fire Department – Acting Chief McNally reported on the activities of the Fire Department over the last while. Fire hose testing is completed for this year. The Fire Department hosted an event for the Gagetown School grads in June. It was very well received. The new recruits will soon finish the required training. Once they are complete, Council will present the certificates to them. The Fire Department expressed a concern with the parking on Front Street on Market Days. It would be difficult to get emergency vehicles through. A copy of the report is available at the Village Office.
- Public Works – Ryan McNally reported on the activities of the Public Works department over the month. Summer students started recently and are working at various projects. New LED lights installed at Rotary Park and at the Village Sign. Temporary repairs on Hector Lane to fix a washout. The bump at the culvert on Tilley Road will be fixed this year. In the meantime, the bump will be painted so drivers are aware of the bump. A copy of the report is available at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. The Village did not use the SEED Grant this year. There were no candidates who met the requirements of the program. We have arranged for several trees to be removed in the Village. Working with NBDTI to realign the intersection of Boyd Road and Old Mill Road. Arranged for two culverts to be installed for new residents. Met with the By-Law Committee. Residents have expressed concerns about kids swimming at the public wharf. Council is exploring some options to address the concerns.

11. Councillors Reports:

- Deputy Mayor Whipple – Council should look at doing a strategic plan for the Village. Staff will explore someone to facilitate the plan. Planning for an October session. Deputy Mayor Whipple would like to update the Municipal Office. Some renovations will be planned to make it look better. Voices For Sustainable Environment & Communities would like to present to Council. Council should reach out to other local groups (Chamber of Commerce, Voices,

etc) to have them present to council on a scheduled rotation. Deputy Mayor Whipple will speak to these groups to follow up. The Village should institute a volunteer recognition program to recognize the many local volunteers.

- Councillor Murphy – the ash tree monitoring program is still being explored. The direction the Village should follow is still not clear. The Invasive Species Council of New Brunswick has dropped off some Emerald Ash Borer traps. These will be installed to monitor if there are any EAB here yet. The ATV Club is going to do the trimming & pruning on the Village-owned old rail bed properties. This work hasn't been done yet but is scheduled. The Council representative to the Rec Centre may attend any board meetings of the GDRC. Councillor Murphy will meet with the Rec Director to coordinate.
- Councillor Plaster – the By-Law Committee has been formed with Art Crockett and Robert Stoney. Council is grateful for their volunteer time. The committee has had their first meeting and have developed a plan to proceed with the updates to the by-laws. Next meeting of the Committee is July 22nd. The data from the sewage lagoon has been reviewed. We have been in compliance over the past number of years. No updates on the waste and recycling program.
- Councillor Ryan – the speed limit on Tilley Road is widely disregarded. Speeding in the Village is a problem in general. There is a concern for the safety of residents, and especially children. Mayor Pleadwell will reach out to the RCMP and the Regional Service Commission to start some measures to curb the speeding in the Village.
- Mayor Pleadwell – was to reach out to NWAC re a presentation to Council. Still waiting for an appropriate time to make contact with NWAC. The federal government announced a Canadian Community Revitalization Fund. There is a short turnaround time for the applications – closing on July 23rd, 2021. We are working on an application for funding for the Village Green. Not much activity on the EMO file lately. Financial Report was presented for the General Fund for \$89,282.42 and the Sewerage Fund for \$507.34. It was moved by Councillor Plaster and seconded by Councillor Ryan that the financial report be accepted as presented. With no questions to the motion and all in favour, the motion was carried.

12. Open Floor:

- No comments from the public.

13. Closed Session:

- It was moved by Councillor Plaster to move into closed session at 8:55 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Deputy Mayor Whipple to move to open session at 9:05 pm.
- It was moved by Councillor Ryan and seconded by Councillor Plaster to purchase the parcel of land adjacent to the Medical Clinic as offered by the adjacent landowners. With no questions to the motion and all in favour, the motion was carried.


14. Next meeting will be held on August 16th, 2021 at 6:30 pm.

15. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 9:14 pm.



Mayor – Derek Pleadwell



CAO – Robert White