



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown

Date: August 16<sup>th</sup>, 2021 - Regular Meeting of Council

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1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held in person for council and via teleconference for residents. Mayor Pleadwell welcomed those present and those joining via teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White.
2. Call for Motion to Approve Agenda:
  - Moved by Deputy Mayor Whipple and seconded by Councillor Ryan to approve agenda with the addition. With no questions and all in favour, motion carried.
3. Presentations:
  - Bernie Hoganson provided a brief description of the role of the Planning Review and Adjustments Committee for those present. Mr. Hoganson then presented his report from the July 27<sup>th</sup> meeting of the Planning Review and Adjustments Committee. A copy of the PRAC Meeting Minutes is available at the Village Office for review.
  - Nancy McQuade-Webb presented to council on behalf of a group of citizens (many of whom were in attendance) concerned with the amount of vandalism occurring in the Village and about the safety of the youth using the public wharf. A discussion followed with some details of the frequency and severity of the incidents. The vandalism at the Gagetown Marina appears to be coming from young persons loitering at the public wharf. There is also a concern about the condition of the Public Wharf. Youth have been swimming in close proximity to the boats at the marina. The larger concern is young people who are playing on the wharf and going under the wharf through a large opening that has developed. The presentation ended with a call for the Village to take action to stem these activities as soon as possible. Mayor Pleadwell indicated that there has been an uptick in this type of behaviour not only at the marina/wharf but throughout the Village. Residents are encouraged to report any illegal activity to the RCMP whenever they see it. The more the reports are filed, the more likely the police

- are to respond to the incidents. Residents are also asked to also make the Village aware when reports have been filed with the RCMP. The Village will be meeting with the Commanding Officer of the RCMP J Division later in August. The condition of the wharf is being investigated. A contractor has been asked to investigate the cost of repairs. A report will follow.

4. Approval of Minutes:

- Regular Meeting of Council – July 19<sup>th</sup>, 2021
- It was moved by Councillor Plaster and seconded by Councillor Murphy that the minutes of the meetings be accepted as presented. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- Building Permits for July 2021 were presented. There was one building permit issued.
- Gagetown Ferry Response – Mayor Pleadwell read the response letter from Minister Jill Green. Gagetown Ferry is used as a resource in other areas when not in use in Gagetown. There is very little chance that the service dates will be extended. A copy of the letter is available at the Village Office.
- Flagpole Estimate – Council reviewed the estimate for the flagpole. Consideration will be given at 2022 budget time for allotting money to install a flagpole at 41 Front Street.
- Portage Atlantic Letter – Council reviewed the letter from Portage Atlantic and discussed the good work that they do. The letter will be posted on the Village website.
- Canada Community Building Fund – a one-time top-up amount of \$49,666 has been allocated to the Village of Gagetown. A revised Capital Investment Plan must be approved by council and submitted for the funds to be made available. Once the funds are available, they will be used as indicated in our Capital Investment Plan.
- NBMEPP – a letter from Lifeworks was received. They are reviewing the accounting disclosures for the New Brunswick Municipal Employees Pension Plan for the year 2020. The letter has been forwarded to our auditor for action.

6. Local Government Reform Update:

- The Reform process is continuing. The data from the public consultations is being analyzed and the White Paper is being formulated. Refer to the Local Governance Reform webpage for the latest news.

7. Social Media & Community Bulletin For The Village:

- Deputy Mayor Whipple reported that the Community Bulletin will go out in the last quarter of 2021. A letter will be sent to community organizations to request information. Any ideas that council feels should be in the Bulletin are welcome. The Bulletin will be short – two pages that will be printed double sided on one piece of paper.
- Councillor Murphy reported that she now has the Village Instagram account up and running. There are others who are willing to work on the account as well. The hashtags will be available for the first Bulletin so users can use the correct hashtags. There are many different Facebook pages with the Village of Gagetown name attached. Councillor Murphy will reach out to the administrators to see if we can reduce the number. Our Village Facebook Page is the official voice of the Village, but many others do exist.

8. Road Projects Update:

- Still waiting for NB Power to give a price to move the two poles on Mill Road.
- Norwood Road – the lower section project is completed. More work will follow on the upper half of the road. Crushed stone will be placed to fill the holes.
- Old Mill Road/Boyd Road – grading was completed. The realignment work will begin in September, assuming we get permission from NBDTI to remove one section of roadway.
- Hector Road and Chapman Lane drainage work will start in September as well.
- Removal of the bump on Tilley Road near Civic #94 will happen if we can find a paving company to repave the cut.

9. Police Issues In The Village:

- There was some discussion about removing the bench and picnic table from the upper wharf. It was decided that they would stay until a plan for the wharf has been developed. The concrete barriers will be installed soon to prevent vehicles from driving up to the upper wharf.
- The contractor will provide us with an estimate of repairs to the wharf. Once we have the estimate of the cost of repairs, we will make a decision.
- Electronic speed zone sign quote was provided to council. There was some discussion about the effectiveness of these signs. This is an item that will be considered during the 2022 budget process.

#### 10. Staff Reports:

- Fire Department – Acting Chief McNally reported on the activities of the Fire Department over the last while. Training is ongoing. Capital District Association meetings will be restarting in September.
- Public Works – Ryan McNally reported on the activities of the Public Works department over the month. The normal monthly activities are ongoing. The clearing/mowing at the sewage lagoon has been completed. Clearing to ensure safe sightlines at several intersections has been completed. Clean-Drain-Dry signs were installed at Rotary Park. Installed the Emerald Ash Borer traps on Front Street. New signs installed on Tilley Road. A copy of the report is available at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. Bi-weekly calls with DOH are scheduled to resume in September. Wildwood Tree Service will be in the Village next week to remove the trees we had identified for removal. Met with the By-Law committee. Applied to the Canadian Community Revitalization Fund for work at the Village Green. We are awaiting word on the approval. Resolved the property line issue at the Medical Clinic. There is no longer a need to purchase a piece of property there. Sent in the HST Rebate forms for the first half of 2021. Dealing with many requests from law offices regarding sewer bills for properties changing hands. The zoning on the property where the GDRC is building the new ball field needs to be changed. Because the property is owned by the Village, the Village will need to initiate the process. Council directed staff to initiate the rezoning process.

#### 11. Councillors Reports:

- Deputy Mayor Whipple – DM Whipple will write a letter to community groups to engage them in the newsletter. The Village will be meeting with Dr. Haines at the Medical Clinic on August 30<sup>th</sup> to review the outstanding issues at the clinic. DM Whipple will reach out to Dr. Haines in advance of the full council meeting. The Council Chambers will get a new paint job. DM Whipple will coordinate the upgrades including art from local artisans. Immigration should be part of the long-range plan that the Village prepares. We should work with the Province of New Brunswick experts in that field.
- Councillor Murphy – The clearing of the walking trail should be done soon. Met with the GDRC Rec Director, Derek Baird, about attending the next board meeting on September 15<sup>th</sup>, 2021. There was some discussion about the

construction of a skate park in the Village. There was also a discussion about Disc Golf course for the Village similar to the one at O'Dell Park in Fredericton. The Village has limited land holdings that would be suitable for this activity.

- Councillor Plaster – the By-Law Committee met twice since the last council meeting. The Closed Roads By-Law is close to being ready for review by Council. Once complete, it will be brought forward to the whole council for approval to move forward. The ATV By-Law is currently being prepared by the committee. It will outline which roads within the Village will be allowed to be accessed by ATV's. ATV parking has been arranged with K&W. There are several more by-laws that are to be addressed by the committee. The Culvert By-Laws (25 & 25A) are being repealed. Council would like to take a tour of the sewage lagoon and lift station when samples are being taken next time. Staff will arrange for the tour.
- Councillor Ryan – The installation of a new swim platform has been delayed until next year. Councillor Ryan is investigating other programs (such as Canadian Tire's Kick Start Program) to see if there are any funding opportunities. There has been so many boats being launched at Rotary Park this summer that a traffic jam of vehicles and trailers is happening on weekends. The Village will investigate extending the parking lot on Tilley Road to accommodate more vehicles and trailers.
- Mayor Pleadwell – Not much activity on the EMO file lately. Financial Report was presented for the General Fund for \$46,264.89 and the Sewerage Fund for \$764.93. It was moved by Councillor Murphy and seconded by Councillor Plaster that the financial report be accepted as presented. With no questions to the motion and all in favour, the motion was carried. Mayor Pleadwell extended a thank you on behalf of the Village to the Treasures group for the Newcomers Welcome Event held on the weekend. It was very well received by the new people in the Village. Treasures is no longer operating, and Council had a discussion about which group should pick up this event in the future.

## 12. Open Floor:

- No comments from the public.

13. Closed Session:

- It was moved by Councillor Murphy and seconded by Deputy Mayor Whipple to move into closed session at 8:55 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Deputy Mayor Whipple and seconded by Councillor Murphy to move to open session at 9:10 pm.

14. Next meeting will be held on September 20<sup>th</sup>, 2021 at 6:30 pm.

15. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 9:10 pm.



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Deputy Mayor - Pat Whipple



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CAO - Robert White