



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown  
Date: September 20<sup>th</sup>, 2021 - Regular Meeting of Council

---

1. The meeting was called to order by Deputy Mayor Whipple at 6:30 pm. This meeting was held in person for council and via teleconference for residents. Deputy Mayor Whipple welcomed those present and those joining via teleconference. Present were Deputy Mayor Whipple, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White. Mayor Pleadwell joined via teleconference.
2. Call for Motion to Approve Agenda:
  - There is one additional item under correspondence. Moved by Councillor Murphy and seconded by Councillor Ryan to approve agenda with the addition. With no questions and all in favour, motion carried.
3. Presentations:
  - Bernie Hoganson provided a brief report from the August 31<sup>st</sup> meeting of the Planning Review and Adjustments Committee. A copy of the PRAC Meeting Minutes is available at the Village Office for review.
  - Molly Smith presented a report from Regional Service Commission 11 regarding the rezoning of PID 45048360. There were no questions. It was moved by Councillor Ryan and seconded by Councillor Plaster that Council accept the recommendation of the report presented by RSC11. With all in favour and none opposed, the motion was passed. This motion will be considered as the first reading of the amendment of By-Law 37, Rural Plan By-Law. The second and third readings of this amendment will take place at subsequent council meetings.

4. Approval of Minutes:

- Regular Meeting of Council – August 16<sup>th</sup>, 2021
- Special Meeting of Council – August 23<sup>rd</sup>, 2021
- There was one spelling mistake pointed out that will be corrected. It was moved by Councillor Plaster and seconded by Councillor Ryan that the minutes of the meetings be accepted with the correction. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- Building Permits for August 2021 were presented. There were four building permits issued in the month of August. The building permit fees are collect from the applicant by RSC11 and paid to the Village on a quarterly basis.
- Welcome Reception Letter from Bonita Green – The group that used to organize this reception is no longer able to do it. The group is looking for Village Council to take on the organizing of this event as needed. The costs for the event will be discussed at the budget time.
- Gas Tax Fund Letter – the revised CIP has been accepted. The funds have been received by the Village.
- NB Crime Stoppers Report – statistics for New Brunswick were presented to Council for review.
- Local Government Statistics Report – the annual report has been released for 2021. The full report is available online and at the Village Office.
- IBA Agreement Amendments – the letter outlined the changes to the starting and completion dates for the fund for the Mill Road Project.
- By-Election Notice – the province announced the dates for municipal by-elections.
- Birding Group – the local birding group has requested funding for an event they are hosting in October. The request is for \$150. This amount fits within the budget line item, so no motion is required. Council agreed to grant the money.

6. Local Government Reform Update:

- Mayor Pleadwell gave an update on the status of the Local Government Reform process. The process is coming to a decision point for the Village soon.
- UMNb has prepared and sent their position letter to ELG – Local Government Reform. A copy of the letter is available for review at the Village Office.
- The Minister of Local Government & Local Government Reform spoke to the Telegraph Journal on the reform process. A copy of the interview is available for review at the Village Office.

- The Local Government Department has released the “What We Heard” document which consolidates the comments that they heard from all the public engagement sessions. A copy of the document is available for review at the Village Office.
- We will have a meeting to discuss the Local Government Reform process on October 6<sup>th</sup> at 3:00 pm here at the Village Office.

#### 7. By-Law Committee Report:

- By-Law To Repeal By-Laws 25 & 25A:
  - i. First Reading – the By-Law was given first reading in full.
  - ii. Second Reading – the By-Law was given second reading by title only.
  - iii. Third Reading will be given at the next regular monthly council meeting.
- ByLaw 11A is in the 30 day notice period. It will come to the next council meeting for first and second reading.
- The Off-Road Vehicle By-Law has been sent to RSC11 and JPS for their review and comment.
- The Code of Conduct By-Law has been prepared and circulated. Council is asked to review for the next council meeting. Councillor Plaster thanked the Village of Dorchester for allowing us to use their template for our by-law.

#### 8. Staff Reports:

- Fire Department – Acting Chief McNally reported on the activities of the Fire Department over the last while. Training is ongoing. Acting Chief McNally and a couple of other members of our Fire Department attended the annual Fire Chief’s conference in Miramichi. A copy of the Public Works report is available for review at the Village Office.
- Public Works – Ryan McNally reported on the activities of the Public Works department over the month. The normal monthly activities are ongoing. Repaired a sewer lateral connection for a resident in the Village. Electrical repairs to lighting at the rink. Completed the work at Hector and Chapman. Repaired the bump on Tilley Road. Asphalt paving will follow in October. Completed the work at Old Mill and Boyd Road. Moved the picnic tables to and from the Fiber Fest location. Installed a new culvert for a resident. A copy of the report is available at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. Bi-weekly calls with DOH have resumed. The rezoning for the ball field property is ongoing. Participated in the meeting with Mayor Pleadwell with RCMP Commander. Arranged for the removal of the power pole and light at the

Public Wharf. Participated in the UMNB AGM sessions. Had a lunch with Mayor Pleadwell and the two summer students on their last day. Thanked them for their work. Dealing with many requests from law offices regarding sewer bills for properties changing hands. Budget preparations have begun. A meeting will be held soon to start the process. Deadline for submission is November 15<sup>th</sup>. September 30<sup>th</sup> is National Truth & Reconciliation Day.

#### 9. Councillors Reports:

- Deputy Mayor Whipple – DM Whipple wrote letters to community groups to engage them in the newsletter. The draft of the newsletter has been prepared. It will go out by the end of the month. There will be a note to encourage everyone to get their vaccination. The Chamber of Commerce wants to put up some banners or flags along Front Street to advertise the event. There is no concern from the Village as long as the banners or flags don't obstruct visibility for motorists or cause a safety concern. During the UMNB sessions it was emphasized that immigration is still a focus for population growth.
- Councillor Murphy – The Instagram account is now under the control of the Village. There will be a committee to look after the Instagram account. The social media accounts will get investigated further this fall to see if there is an opportunity to consolidate some of the accounts. Attended the UMNB session on Social Media. It was not about how to market communities as much as it was about social media during a political campaign. Councillor Murphy is looking into a contact person for Irving to ask about using the old gas station property on Mill Road. There was also a discussion about Disc Golf course for the Village similar to the one at O'Dell Park in Fredericton. This would likely be a GDRC initiative. Attended the GDRC board meeting on September 15<sup>th</sup>, 2021. There was some discussion about keys for the Rec Centre building. They would like to change the lock/key in the building. GDRC offered a thank you to the Village for the SEED grant that was offered to them this year. The GDRC would like to install a changeable message sign similar to the one here at the Village Office. The GDRC would like to coordinate their newsletter with the Village Newsletter. Deputy Mayor Whipple will coordinate. The GDRC is offering to use the Rec Center for the meeting with the youth of the Village. There is a graphic facilitator that could be used to help with the meeting. There was a discussion about what day Halloween would be celebrated. The province usually offers guidance on what day. We will wait for guidance from the province.

- Councillor Plaster – Council took a tour of the sewage lagoon and lift station. Some of the testing equipment is not working so new equipment will be purchased. The tested parameters are coming back with results higher than they should be. It is likely because the effluent is not remaining in the lagoon long enough to get full treatment. The lagoon needs to be cleaned out. We are going to explore partnering with other municipalities to contract for a lagoon cleaning tender. Councillor Plaster will prepare an Operator’s Manual. The By-Law Committee did not meet this month. Once we reconvene, we will be finalizing the existing projects and moving on to the next most urgent by-law needing review.
- Councillor Ryan – Waiting to hear back from the emails that were sent for the swim platform. Nothing further to report.
- Mayor Pleadwell – Mayor Pleadwell updated the group on the meeting with the Commander of J Division of the RCMP. There was some information given out at that meeting with some statistics for the area. The information is available at the office for review by the public. Specialized policing services are provided to some municipalities with their own police force. These specialized services are provided without cost to the specific forces. This stresses the system as a whole. If we were to invest in a radar speed sign, they would take the information to better provide policing for speeding. The RCMP will soon provide online crime reporting on their website. We will keep everyone apprised when this goes live. The online crime reporting stats are available at [www.grc.rcmp.ca](http://www.grc.rcmp.ca) and click on Locations / New Brunswick. RSC11 reports that there will be a \$3.00/tonne increase on tipping fees in 2022. They are still waiting for the decision from the EIA to go higher with the existing cells. The RSC11 is attempting to get as much information out to the municipalities and LSD’s as is feasible. Financial Report was presented for the General Fund for \$64,718.47 and the Sewerage Fund for \$665.41. There was a question about the what the cost of the Assumption Life is for. It is the cost for the Group Benefits. It was moved by Mayor Pleadwell and seconded by Councillor Murphy that the financial report be accepted as presented. With no questions to the motion and all in favour, the motion was carried.

#### 10. Open Floor:

- Councillor Plaster commented that Acting Chief McNally gave a tour of the fire hall. Council was appreciative of the tour and it was very informative.

11. Closed Session:

- It was moved by Councillor Murphy and seconded by Councillor Plaster to move into closed session at 8:20 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Plaster and seconded by Councillor Ryan to move to open session at 8:55 pm.

12. Next meeting will be held on October 18<sup>th</sup>, 2021 at 6:30 pm.

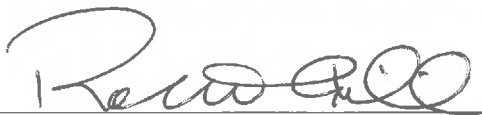
13. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 8:55 pm.



---

Deputy Mayor – Pat Whipple



---

CAO – Robert White