



VILLAGE OF GAGETOWN

Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown
Date: November 15th, 2021 - Regular Meeting of Council

1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held in person for council and via teleconference for residents. Mayor Pleadwell welcomed those present and those joining via teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White.
2. Call for Motion to Approve Agenda:
 - It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to approve the agenda. With no questions and all in favour, motion carried.
3. Presentations:
 - Bernie Hoganson provided a brief report from the October 26th meeting of the Planning Review and Adjustments Committee. A copy of the PRAC Meeting Minutes is available at the Village Office for review.
 - Voices For Sustainable Environments & Communities – Kim Reader and Marilyn Merritt-Gray presented to council about the Voices Group and what they do. The Voices Group asked that one member of Council join their group as a representative of the Village. Council will get back to the Voices Group with the response.
4. Approval of Minutes:
 - Regular Meeting of Council – October 18th, 2021
 - Special Meeting of Council – October 25th, 2021
 - Special Meeting of Council – November 8th, 2021
 - It was moved by Councillor Plaster and seconded by Councillor Ryan that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- Building Permits for September 2021 were presented. There were three building permits issued in the month of October. The building permit fees are collected from the applicant by RSC11 and paid to the Village on a quarterly basis.
- Letter From Gagetown Legion – The Legion is undertaking a renovation project in 2022 to replace windows. The Legion would like the Village to contribute to the project. After some discussion, it was agreed to provide funding. It was moved Deputy mayor Whipple and seconded by Councillor Ryan that the Village would donate \$5,000 to the Legion Renovation Project. With no questions to the motion and all in favour, the motion was carried.
- Regional Service Commission 11 sent a notice that they are looking for members for the Planning Review & Adjustments Committee. If anyone is interested, the details of how to apply are listed. The notice is listed on the Village of Gagetown Facebook page.
- UMNB Letter – letter to Council regarding their efforts over the past year. Also, there is a thank you to the Village of Gagetown for being a member again this year. The letter is available for viewing at the Village Office.
- Christmas Reception – 5th Canadian Division Support Group and Combat Training School extended an invitation to the Mayor and guest to attend the Christmas Reception on December 1st, 2021.
- The Anglican Parish of Gagetown submitted a letter outlining the works they have undertaken during the last year as well as their plans for the upcoming year. The letter is available for viewing at the Village Office.
- Gagetown Pioneers is restarting operations after a pause during the pandemic. They are looking for the Village to make a donation as we have in the past. Staff will contact the Pioneers to see when this donation is requested. The amount will be the same as what has been budgeted.

6. By-Law Committee Report:

- By-Law 11A Closed Roads By-Law received third and final reading. The By-Law will now be sent to Regional Service Commission 11 for registration.
- By-Law 1F Code of Conduct By-Law received third and final reading. The By-Law will now be sent to Regional Service Commission 11 for registration.

7. Staff Reports:

- Fire Department – Acting Chief McNally gave a summary of the activities over the past month. There were several fire calls and medical calls this month. All of the fire vehicles have passed the annual vehicle inspection. The Trunk & Treat program on Halloween was a great success. Participated in the Remembrance Day ceremonies at the Legion. The Level One Training Certificates should be available soon. A ceremony with Council will be held to present the graduates with their certificates. A copy of the report is available for review at the Village Office.
- Public Works – Ryan McNally updated the Council on the activities over the past month. Ditch mowing is complete for this year. The washrooms at Rotary Park are now closed for the winter. Regular equipment maintenance and road inspections are ongoing. Pothole patching is ongoing – two pallets of cold patch have been used to date as well as several loads of crushed stone. The door of the phone booth was broken by vandals. Had to clean up the glass debris. A copy of the Public Works report is available for review at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. The Village has been keeping up with the changing rules around COVID-19 restrictions. Met with NBDOE regarding the flood level for Gagetown. The DOE staff explained the main reason the level is at 4.0 m is because flood impacts happen outside the Village limits at that level. There will not be any change to the flood level. Met with Grand Chief Tremblay and Elder Alma Brooks to discuss the ongoing construction at the Resiliency Centre. Met with landowners on Spry Road re limits of right of way. Provided additional information to ACOA re our application for funding. Sent By-Laws 25B and 37C to RSC11 for registration. Completed the Statistics Canada Infrastructure Survey. Paid the contribution to NB Power for the relocation of the poles on Mill Road. Finalized the 2022 Budget.

8. Councillors Reports:

- Deputy Mayor Whipple –
 - i. Still working with Chamber of Commerce re Christmas Tree Lighting event. There may be fireworks for the lighting event.
 - ii. There have not been any names put forward for the volunteer appreciation award. DM Whipple is suggesting that we give a certificate of appreciation to Paul Mennier & Sara Shackleton. The Council agreed.

- Councillor Murphy –
 - i. Still working on the property on Mill Road to see if there is a possibility to use the property for a skateboard park.
 - ii. The social media committee met this month. Sara Shackleton, Ann Harmon and Louise Torenvliet are the committee members. Some of the Facebook pages are being consolidated into other. The Village of Gagetown group changed its name to Village of Gagetown Community Group. Some of the other pages are being consolidated or closed permanently.
- Councillor Plaster –
 - i. The By-Law Committee last met October 7th. Still focused on Animal Control and Unsightly Premises. Is there a need to continue on these by-law updates in light of the upcoming Municipal Reform? The consensus was that we should continue because many of these by-laws need to be updated and some may be able to transfer to the new community. Staff will look into what by-laws should be considered next.
 - ii. Council reviewed the latest RPC test report for the lagoon. The CBOD and the TSS are both within the limits. We are looking into the Ammonia and Nitrogen results to be sure those are within limits.
 - iii. We have joined the Maritime Provinces Water & Wastewater Association. They have a forum that will be useful if we have questions.
 - iv. The testing equipment at the lagoon has been replaced. We located a good sampling point to do the testing. Councillor Plaster has prepared an Operator's Manual for staff with the manuals and information for testing.
- Councillor Ryan –
 - i. Nothing new to report on transportation.
- Mayor Pleadwell –
 - i. Mayor Pleadwell updated the group on the meeting with Grand Chief Tremblay and Elder Alma Brooks. The intent will be to work on the existing buildings this winter. They will work on the new structures next year. They indicated that there would be an invitation to the residents for some of the events they will have at the Centre. We are still planning to do a tour at some point. They were very pleased with the interactions with the local community to date. Bruce Thompson from Queens County Heritage will be meeting with the Centre to provide the history and background of the area.
 - ii. We provided more information to ACOA for the funding application. There is no timeline for notification of the status of the application.
 - iii. Online crime reporting to the RCMP should be available by January 1st.

- iv. There has been an update to the legislation around red light cameras and license plate capture. The digital speed capture sign is something that the RCMP will use to police in the area. The Village should consider purchase of one of these units.
- v. Call2Recycle is encouraging residents not to throw batteries in the garbage or recycle bins. There are several drop off points in Fredericton to take batteries. Staff will investigate the possibility of having a drop off point in Gagetown.
- vi. Local Government is likely to release of the White Paper this week. It is looking like there will be less than 100 entities in the province after the reform. It has been stated that 100% of the population will be able to vote in the local government elections. We need to see what is in the report before we decide where to go next.
- vii. Financial Report was presented for the General Fund for \$43,918 and the Sewerage Fund for \$3,389. It was moved by Councillor Plaster and seconded by Councillor Murphy that the financial report be accepted as presented. With no questions to the motion and all in favour, the motion was carried.

9. Open Floor:

- No comments.

10. Closed Session:

- It was moved by Councillor Murphy and seconded by Councillor Plaster to move into closed session at 8:24 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Plaster and seconded by Councillor Ryan to move to open session at 10:15 pm.

11. Next meeting will be held on December 20th, 2021 at 6:30 pm.

12. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 8:55 pm.



Mayor – Derek Pleadwell



CAO – Robert White