



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown  
Date: December 20<sup>th</sup>, 2021 - Regular Meeting of Council

---

1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held in person for council and via teleconference for residents. Mayor Pleadwell welcomed those present and those joining via teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White.
2. Call for Motion to Approve Agenda:
  - There was one correction to the Agenda. The next meeting date should read January 17<sup>th</sup>, 2022. It was moved by Councillor Murphy and seconded by Councillor Ryan to approve the agenda as amended. With no questions and all in favour, motion carried.
3. Presentations:
  - Bernie Hoganson provided a brief report from the November 30<sup>th</sup> meeting of the Planning Review and Adjustments Committee. A copy of the PRAC Meeting Minutes is available at the Village Office for review. This will be the last meeting Bernie Hoganson will make his report to council as his term on the Planning Review and Adjustments Committee has ended. Mayor Pleadwell, on behalf of the council, staff and residents of the Village, expressed thanks to Bernie for his years of service on PRAC and to the community. Mayor Pleadwell presented Bernie Hoganson with a certificate of appreciation on behalf of the Village.
  - Bruce Langhus –Bruce presented to council a modified version of the presentation he and Claire Ripley made to the Town of Oromocto. The presentation was regarding the “greening” of the operations of the Village. There is a baseline analysis under way currently in Oromocto. The main points were the move from gas/diesel vehicles to Electric Vehicles for municipal fleets and the move to municipal-owned solar power generation. A copy of the presentation is available for review at the Village Office.

#### 4. Approval of Minutes:

- Regular Meeting of Council – November 15<sup>th</sup>, 2021
- Special Meeting of Council – November 30<sup>th</sup>, 2021
- It was moved by Deputy Mayor Whipple and seconded by Councillor Ryan that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.

#### 5. Correspondence:

- Building Permits for September 2021 were presented. There was one building permit issued in November. The building permit fees are collected from the applicant by RSC11 and paid to the Village on a quarterly basis.
- Letter From PETL – the Province will be raising the minimum wage from \$11.75/hr to \$13.75/hr in 2022. The raise will be in two \$1.00 increments during the year.
- Cain Insurance – the final insurance contract was received for 2022. The final price was slightly less than was budgeted.
- NBDTI – NBDTI sent the 2022 mapping for the Village. Maps are available on the NBDTI website.

#### 6. 2021 Financial Reports:

- Mayor Pleadwell presented the monthly financial report. It was moved by Councillor Plaster and seconded by Councillor Murphy that the monthly financial report be accepted as presented. With all in favour, and none opposed, the motion was carried.
- Clerk White presented the current and projected year-end financial report. There is a projected surplus in both the General Fund and the Sewerage Fund.
- It was moved by Deputy Mayor Whipple and seconded by Councillor Ryan that:
  - i. The sum of \$14,000.00 be moved from our Sewerage Payments Account to our General Fund.
  - ii. The sum of \$100,000.00 be moved from our Sewerage Fund to our General Fund.
  - iii. The sum of \$230,000.00 be moved from our General Fund to our General Capital Reserve Fund.
  - iv. With all in favour, and none opposed, the motion was carried.

## 7. Local Governance Reform:

- The White Paper was released on November 18<sup>th</sup>, 2021. The Village of Gagetown is being combined into a new municipal entity with The Village of Cambridge-Narrows, the LSD of Upper Gagetown and the LSD of Cambridge. There is a possibility that there could be more changes to new entity before the process is complete. The legislation to enact the reforms was passed in the Legislature last week.
- The various Associations have provided replies to the White Paper. The feedback is available for viewing at the Village Office.

## 8. Staff Reports:

- Fire Department – Acting Chief McNally gave a summary of the activities over the past month. There were several fire calls and medical calls this month. A review of the Fire Chief position was held last month, as per the Village By-Law. The members unanimously approved Ryan McNally as Chief for the next year. Eugene Mahoney was appointed Deputy Chief, Doug Stairs was appointed Lieutenant and Captain Harry Thompson is the other member of the executive. The Christmas Party for the Department was held on December 10<sup>th</sup>. Dylan Bridge was presented with his Level 1 Certificate. Dylan has now resigned from the Department because he and his family have moved to Ontario. On December 16<sup>th</sup> a ceremony was held to award the Level 1 Certificates to the remaining members. Thank you and congratulations to Kelly Stairs, Amanda Foy, Candace Walker, Noémi Lambert and Chris Burdett.
- Public Works – Ryan McNally updated the Council on the activities over the past month. Ditch mowing is complete for this year. Roadside mulching is ongoing at several locations in the Village. Should finish in a day or so. Bought and installed the Christmas Tree at the Village Green. Pothole patching is ongoing – two pallets of cold patch have been used to date as well as several loads of crushed stone. Started repairs to Warren Road Extension and to Warren Road. The piles of fill at the new ball field location have been leveled for the winter. The washrooms at Rotary Park are now closed and winterized. Electrical repairs at the Rec Centre have been completed. Electrical repairs at the Medical Clinic will be completed before Christmas. Cleaned up lots of debris from the windstorms over the past month. Organized roof repairs at 41 Front Street after shingles were blown off. A copy of the Public Works report is available for review at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. The Village has been keeping up with the changing rules around

COVID-19 restrictions. NBDOE will be releasing the inland flooding maps in January 2022. I participated in an introduction seminar for how to use the maps. There will be good information available once these maps are made public. There is a small change in the final 2022 Budget. The PILT is changed to \$0 and there is a \$3,265 transfer from our Operational Reserve Fund. We have begun the process of purchasing the Spry Road section we don't currently own. Uploaded By-Laws 25B and 37C to the website. They are now in effect. By-Law 11A and 1F have been sent to Queens County Registry Office. Met with Hilcon Engineering re fixing Peters Road. Attended the Christmas Party at the Fire Hall. Published the Notice of Public Meeting for the re-zoning of 27 Peters Road. Purchased the docks, dump trailer, mower, heat pump and the electronic speed zone sign. Prepared the year end financial package.

#### 9. Councillors Reports:

- Deputy Mayor Whipple –
  - i. The events of the Twelve Weekends of Christmas were a great success. Congratulations to the many vendors who braved the cold to make it a success.
  - ii. Deputy Mayor Whipple expressed a concern regarding the lack of protection of heritage properties. Staff will arrange a meeting with Tourism, Heritage & Culture early in 2022 to discuss options.
- Councillor Murphy –
  - i. Still working on the property on Mill Road to see if there is a possibility to use the property for a skateboard park.
- Councillor Plaster –
  - i. The By-Law Committee last met December 9<sup>th</sup>. Focusing on an Animal Control By-Law. We are looking at what other communities are doing.
  - ii. Council reviewed the latest RPC test report for the lagoon. The CBOD and the TSS are both within the limits. The Operations Manual was reviewed with staff.
- Councillor Ryan –
  - i. Nothing new to report on transportation.
- Mayor Pleadwell –
  - i. Mayor Pleadwell updated the Council on the activities of the Regional Service Commission 11.
  - ii. Participated in discussions on Local Governance Refrom.

- iii. Participated in the call on the inland flooding maps. There is lots of good information on these maps. Mayor Pleadwell encouraged everyone to browse the maps once they are released to the public.
- iv. Mayor Pleadwell commented on the success of the Christmas Market event. We were all pleased to attend.
- v. Mayor Pleadwell again echoed the gratitude and congratulations to the new Level 1 graduated. We have a great team at the Fire Department and we are proud of the people and the work you do.

10. Open Floor:

- No comments.

11. Closed Session:

- It was moved by Councillor Murphy and seconded by Councillor Plaster to move into closed session at 8:35 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Plaster and seconded by Councillor Ryan to move to open session at 8:55 pm.

12. Next meeting will be held on January 17<sup>th</sup>, 2022 at 6:30 pm.


13. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 8:55 pm.



---

Mayor – Derek Pleadwell



---

CAO – Robert White