



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown  
Date: January 17<sup>th</sup>, 2022 - Regular Meeting of Council

---

1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held via teleconference due to COVID-19 restrictions. Mayor Pleadwell welcomed those present on the teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy, Councillor Plaster and Clerk White. Absent was Councillor Ryan.
2. Call for Motion to Approve Agenda:
  - The agenda was reviewed. It was moved by Councillor Murphy and seconded by Deputy Mayor Whipple to approve the agenda. With no questions and all in favour, motion carried.
3. Approval of Minutes:
  - Regular Meeting of Council – December 20<sup>th</sup>, 2021
  - It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.
4. Correspondence:
  - Building Permits for December 2021 were presented. There was one building permit issued. The building permit fees are collected from the applicant by RSC11 and paid to the Village on a quarterly basis.
  - EMO Coordinator – Marian Langhus has resigned from the EMO Committee. We will be meeting with the remaining members of the committee to see if someone on the committee would like to be Chair.
  - Meals On Wheels – a letter was received from Bonnie Green looking for volunteer drives for the Meals on Wheels Program. The letter will be posted to the Village Facebook page.

- NBDTI – NBDTI has forwarded the Village road kilometrage used for calculating the cost of maintenance. There was also a memo outlining the unit cost for the maintenance. The rates and kilometers are the same as last year. The amounts are equivalent to what was carried in the 2022 Budget.
- NBDTI – A memo was received regarding staffing at the NBDTI Office.
- ELG Memo – a memo was received from ELG encouraging all local governments to use remote and virtual meetings as much as possible. This is an effort to reduce the amount of spread of COVID due to in-person meetings.

#### 5. Local Governance Reform:

- Amendments were issued to the White Paper changing the composition of some of the new entities. The Village of Gagetown is being combined into a new municipal entity with The Village of Cambridge-Narrows, the LSD of Upper Gagetown, the LSD of Cambridge, the LSD of Hampstead, the LSD of Waterborough and a small portion (1%) of the LSD of Canning.
- Don Fitzgerald of RSC11 has been seconded to ELG to act as a Transition Facilitator during the transition. Brett McCrea is the acting Executive Director during Don's absence.
- The RSC11 received the approval of the request to raise the elevation of the landfill under the Environmental Impact Assessment process.
- Mayor Pleadwell shared some of the insights for the Facebook posting on Local Government Reform. The council agreed that we should continue to share new information regarding Local Government Reform on social media to help get the information out to the residents.

#### 6. Staff Reports:

- Fire Department – Acting Chief McNally gave a summary of the activities over the past month. There were two medical calls this month. Training has been put on hold until the Level 3 Restrictions are ended. Some repairs to equipment (Ford Van) were completed.
- Public Works – Ryan McNally updated the Council on the activities over the past month. Pothole repairs are ongoing. New Light switches were installed at the Medical Clinic. Roof repairs were completed at the Fire Hall (wind damage). There were repairs completed to the water system at the Rec Centre. Snow clearing is ongoing. A copy of the report is available for review at the Village Office.

- Village Administration – CAO White gave the report for the administration of the Village. The Village has been keeping up with the changing rules around COVID-19 restrictions. By-Law 11A and 1F have been received from Queens County Registry Office. They are now in effect and posted on our website. NB Power has begun moving the poles on Mill Road. There will be several stages as they get all infrastructure moved to the new poles. Hilcon has documents ready for us to review for tendering Mill Road. We hope to go out for tender in late January or early February. The Public Meeting for the rezoning of the new ball field property happened on January 13<sup>th</sup>, 2022. There were no objections from the public. The issue now goes to the PRAC for their consideration. We have applied to the Canada Summer Jobs program for two positions. We have also applied for a position under the SEED Program for 2022. The first quarter/annual sewer bills have been sent out. The transfer of funds from Operating Reserves to General Funds can be done at a later meeting. The owners of 16 Doctors Hill have sold. Clerk White will reach out to the new owners to see if we can make the same accommodation for parking. The Annual Gas Tax Funds Report is due April 29<sup>th</sup>, 2022. The Annual Wastewater Report is due February 28<sup>th</sup>, 2022. The Village Annual Report is due March 30<sup>th</sup>, 2022. The HST Rebate Claim is now due. A copy of the report is available at the Village Office.

#### 7. Councillors Reports:

- Deputy Mayor Whipple –
  - i. The newsletter will be put together early in 2022.
  - ii. Deputy Mayor Whipple discussed the possibility of having a battery recycling location here in Gagetown. Clerk White to follow up with Call2Recycle.
- Councillor Murphy –
  - i. The letter regarding the skateboard location is being modified. There was some discussion regarding an online petition versus an actual letter to sign. The decision was to have an actual letter for signatures. Once the restrictions are lessened the signatures will be gathered.
  - ii. There is some more information being put together for the Village Instagram page.
- Councillor Plaster –
  - i. There was no By-Law Committee meeting due to COVID restrictions. Focusing on an Animal Control By-Law. There are other communities that use private contractors or SPCA services for Animal Control. We will explore doing the same for Gagetown.

ii. Council reviewed the latest RPC test report for the lagoon. The CBOD is above the annual high limit and the TSS is within the limits. The remaining numbers are within acceptable limits.

- Mayor Pleadwell –

- i. Mayor Pleadwell gave his update during the Local Governance Reform item earlier in the meeting.

8. Open Floor:

- No comments.

9. Closed Session:

- It was moved by Councillor Plaster and seconded by Councillor Murphy to move into closed session at 7:50 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Plaster and seconded by Councillor Ryan to move to open session at 8:15 pm.

10. Next meeting will be held on February 22<sup>nd</sup>, 2022, at 6:30 pm.

11. Motion to Adjourn:

- It was moved by Councillor Murphy to adjourn the meeting at 8:15 pm.



\_\_\_\_\_  
Mayor – Derek Pleadwell



\_\_\_\_\_  
CAO – Robert White