



VILLAGE OF GAGETOWN

Council Meeting Minutes

Location: Village Office – 41 Front Street, Gagetown
Date: February 28th, 2022 - Regular Meeting of Council

1. The meeting was called to order by Mayor Pleadwell at 6:35 pm. This meeting was held in person via teleconference for guests. Mayor Pleadwell welcomed those present and those on the teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Ryan, Councillor Plaster and Clerk White. Councillor Murphy joined via teleconference.
2. Call for Motion to Approve Agenda:
 - The agenda was reviewed. It was moved by Deputy Mayor Whipple and seconded by Councillor Plaster to approve the agenda. With no questions and all in favour, motion carried.
3. Approval of Minutes:
 - Regular Meeting of Council – January 17th, 2021
 - Special Meeting of Council – January 31st, 2021
 - It was moved by Councillor Plaster and seconded by Councillor Ryan that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.
4. Presentations:
 - Council presented a Certificate of Appreciation to Sara Shackleton & Paul Mennier as the first recipients of our program to recognize volunteers in the community. Sara and Paul have both volunteered countless hours of time to help others in the community and to bring great events to our community. Both Sara and Paul thanked council for the recognition.

5. Correspondence:

- There were no Building Permits issued for January 2022.
- RSC11 – Council was copied on the letter that was sent to residents in regards to the variance application for 4 Harts Lake Road.
- RSC11 – Council was copied on the letter that was sent to the resident at 4 Harts Lake Road indicating the approval of the variance request. There was only one call to the office regarding this issue.
- Shannon Buffett – the letter of engagement was sent to the Village for the 2021 audit. It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to appoint Shannon Buffett, as represented by Claude Legere, as the Auditor for the Village of Gagetown for 2021 fiscal year. With all in favour, and none opposed, the motion was carried.

6. Local Governance Reform:

- Mayor Pleadwell indicated to council that there is a substantial amount of time being spent by himself and Deputy Mayor Whipple as well as by our staff on this issue. There are regular meetings with the Transition Facilitator.
- The Mayors & Chairs Committee has decided that Entity 66 will have a mayor and 6 wards, with one councillor in each ward. The new ward boundaries generally follow the boundaries of the existing Villages and LSD's. There is some variance in the population base of each of the wards, but it was the best of the available options.
- The next step for the Mayors & Chairs Committee is to decide on the new name for the community. The committee needs to decide on the process to follow to select the new name.
- Clerk White gave an update on the work of the CAO's Committee. There was a meeting of the administrators of the 6 new entities that our Transition Facilitator is looking after. We discussed what the priorities are for each Entity will be. We are now in the process of discussing the procedures around how these issues will be resolved.

- The Regional Service Commissions are also going through a similar process of reform. There are separate committees dealing with that process. The Regional Service Commission will be taking on six new areas of responsibility:
 - i. Community Development
 - ii. Economic Development
 - iii. Recreation Infrastructure
 - iv. Tourism & Promotion
 - v. Transportation
 - vi. Public Safety (Policing)

7. Rezoning of Recreation Centre Property:

- The property that the new ball field is being built on is not zoned for recreation activities. We went through the application process to change the zoning from Central Residential to Inst-1 which will allow for the recreation activities. The Regional Service Commission 11 recommends that Council approve the change of the zoning.
- By-Law No. 37E was read in full for the first reading.
- By-Law No. 37E was read by title only for the second reading.

8. Mill Road Upgrades Project:

- The tender for Mill Road closed on February 24th, 2022.
- The results (HST included) were:

1. L. Sanford & Sons	\$1,452,022.52
2. Charmac Construction	\$1,555,540.60
3. L.C.L. Excavation	\$1,571,092.10
4. QM/Fairville Construction	\$1,589,415.00
5. Charters Construction	\$1,639,836.75
6. Monteith Underground	\$2,021,955.88

- Hilcon Engineering has reviewed the submissions and has recommended to Council to award the tender to L. Sanford & Sons. It was moved by Councillor Ryan and seconded by Councillor Plaster to award the Mill Road Infrastructure Upgrades Tender to L. Sanford & Sons. With all in favour of the motion, and none opposed, the motion was carried.

9. Staff Reports:

- Fire Department – Acting Chief McNally gave a summary of the activities over the past month. There were three medical calls and two MVA's this month. Training has resumed after the COVID restrictions ended. Helped the Rec Centre staff flood the rink. Had an executive meeting for the fire department on February 10th. The rescue truck is having transmission problems. It was taken to the transmission repair shop in Fredericton for repairs.
- Public Works – Ryan McNally updated the Council on the activities over the past month. Pothole repairs are ongoing. Snow clearing is ongoing. An annual cleaning was completed at the Village Office. There was an issue with one of the two pumps at the lift station. S&K Electric is looking into it for us. One of the two blowers at the sewage lagoon failed. A new one has been ordered. A copy of the report is available for review at the Village Office.
- Village Administration – CAO White gave the report for the administration of the Village. Amanda Foy has been trained by Sandra Hall and is now available to us to help with the workload in the office. The CAO's Committee meetings are carrying on for the Reform. Attended the RSC11 Reform Committee meeting. The role of this committee is not yet clear. Completed, reviewed and filed the Annual Report for the Sewage Lagoon. The tender for Mill Road was closed, as discussed earlier. We have been working with Shannon Buffett on the 2021 Audit. The Spring Clean Up Day is scheduled for May 30th, 2022. We will send out a notice as we get closer to the date. Still working on getting the locks redone for the Recreation Centre. The Medical Clinic will also require to be changed out. The Annual Gas Tax Funds Report is due April 29th, 2022. The Village Annual Report is due March 30th, 2022. A copy of the report is available at the Village Office.

10. Councillors Reports:

- Deputy Mayor Whipple –
 - i. The newsletter will be put out once we have a process in place for selecting the new entity.
 - ii. The Bankside Gallery has sold to a company called Sweet 'Evans Cakes. The owners would like the Village to write a letter of support for the new bakery. Staff will seek advice from RSC11 and write the letter of support.
- Councillor Murphy –
 - i. Attended the last GDRC Board meeting. They have established the hiring committee for the new ED position. Jenn Ball is assisting the Board during the transition. The skate swap went well. The AGM is in April. The

Facebook pages have been reduced to one page now. The letter regarding the skateboard location is finalized. They are going to get signatures next. Have been working with the Voices Group. Attended the public meeting on Creating Public Resilience.

- Councillor Plaster –
 - i. There was no By-Law Committee meeting last month. Focusing on an Animal Control By-Law. There is a new ED for NB SPCA. We will contact them to see if it will be possible to have them act as the Control Officer for Gagetown. Entity 66 will have to hire someone to be the Animal Control Officer.
 - ii. The Transition Facilitator indicated that changes to existing by-laws for Gagetown may not be required as there will be all new by-laws for Entity 66. Therefore, the committee may not need to amend any more by-laws before the end of this year.
 - iii. The blowers (referred to earlier in the Public Works Report) provide oxygen to the biomass. We will need the blower replaced to ensure we keep the supply of oxygen to the biomass. The blower will cost \$4,477.00 to replace. Council reviewed the latest RPC test report for the lagoon. The CBOD is above the annual high limit and the TSS is within the limits. The remaining numbers are within acceptable limits.
 - iv. A resident is looking to organize a fishing tournament. Councillor Plaster will speak to the resident to see if this is something that is possible.
- Councillor Ryan –
 - i. Hearing some complaints about the condition of the roads. The winter has been very difficult on the roads.
 - ii. Council requested that staff contact NBDTI about the timing for the culvert repair at Sucker Brook.
- Mayor Pleadwell –
 - i. Mayor Pleadwell gave his update during the Local Governance Reform item earlier in the meeting.
 - ii. The population of Gagetown increased 10.7% over the period from 2016 to 2021. We went from 711 to 787 residents. Other surrounding communities also grew in population over the same period.
 - iii. Financial Report:
 - 1. General - \$119,124.00
 - 2. Sewer - \$1,657.55
 - iv. It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to accept the financial report as presented. With all in favour, the motion was carried.

11. Open Floor:

- No comments.

12. Closed Session:

- It was moved by Councillor Plaster and seconded by Councillor Ryan to move into closed session at 7:55 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Plaster and seconded by Councillor Ryan to move to open session at 8:45 pm.

13. Next meeting will be held on March 21st, 2022, at 6:30 pm.

14. Motion to Adjourn:

- It was moved by Councillor Ryan to adjourn the meeting at 8:45 pm.



Mayor – Derek Pleadwell



CAO – Robert White