



# VILLAGE OF GAGETOWN

## Council Meeting Minutes

Location: Gagetown Recreation Centre – 38 Mill Road, Gagetown

Date: September 20<sup>th</sup>, 2022 - Regular Meeting of Council

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1. The meeting was called to order by Mayor Pleadwell at 6:30 pm. This meeting was held in person and via teleconference. Mayor Pleadwell welcomed those present and those on the teleconference. Present were Mayor Pleadwell, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White. Absent - Deputy Mayor Whipple.
2. Call for Motion to Approve Agenda:
  - The agenda was reviewed. It was moved by Councillor Plaster and seconded by Councillor Ryan to approve the agenda. With no questions to the motion and all in favour, motion carried.
3. Staff Reports:
  - Jenn Ball – GDRC
    - i. The Summer Program has wrapped up for this year. It was a successful program this year. The staff/volunteers did a great job.
    - ii. The Rec Centre has just begun its Fall Program last week.
    - iii. Yoga is ongoing on Tuesdays nights at the school gym.
    - iv. Tai-Kwon-Do is under way at the school gym.
    - v. The school gym is booked for Thursdays. Trying to get a dance class organized for this fall/winter. If not, it could be a multi-sport night.
    - vi. Looking to setup the Friday night drop in again. Maybe a scaled down version of the event.
    - vii. Councillor Plaster asked if there is equipment for badminton? They do have it and they are exploring setting it up.
    - viii. Councillor Murphy asked if it was adult only. The Rec Director indicated that adolescents are welcome but not young children.
    - ix. Mayor Pleadwell asked the Rec Director to compile a list of GDRC Members and indicate if they lived within Gagetown or outside of the Village. This information may be useful in discussions related to the Local Government Reform process. Jenn indicated that she would compile the stats for the Village.

- x. The GDRC is hosting one-time workshops on various topics throughout the winter. They will advertise each of them and we can help promote with our social media accounts.
  - xi. Councillor Murphy asked about snowshoes and skates. The Rec Centre does have some. They are shared between the Rec Centre and the Gagetown School. They can be made available.
- Ryan McNally – Public Works/Fire Department
    - i. General Duties are ongoing.
    - ii. Fulton Asphalt repaired some of the potholes on Upper Hampstead Road and the remainder of Warren Road.
    - iii. Summer Students finished on August 23<sup>rd</sup>, 2022. Both students worked out very well this year.
    - iv. Bush cutting continues on various streets in the Village.
    - v. Started the ditch mowing on Tilley Road. It will continue next month.
    - vi. Assisted with extra sampling at the sewage lagoon.
    - vii. Worked with S&K Electric on the installation of the new electronic speed sign on Tilley Road. It is operational now. We can download the data to our laptop and analyze the data. Once we have some more data we will send to the RCMP to assist with their enforcement.
    - viii. Repaired several streets with crushed stone. More to come.
    - ix. Looked after the sewage system during the week the operator was on vacation.
      - x. Working with the Mill Road Project on various requests.
      - xi. Fire Department training is ongoing.
      - xii. Had to take the fire truck to Centreville for warranty and repair work. Had to pick it up once the repairs were complete.
      - xiii. Had several medical calls and fire calls this month.
      - xiv. Participated in the Queens County Fair Parade along with departments from surrounding areas.
      - xv. Three new volunteers have joined the department this past month.
      - xvi. Mayor Pleadwell offered the Village's congratulations on a successful Queens County Fair. The lineup of cars were backed up well onto HYW #102 and we made the decision to open Mill Road for parking. It made a big difference in the lineup.
  - Clerk White
    - i. The CAO Meetings with the Transition Facilitator are continuing. The focus is shifting to the budget.
    - ii. The RSC11 Transition Committee meetings are continuing.
    - iii. Made the claim for reimbursement of cost for Summer Students.
    - iv. ELG has created a new budget portal for posting the annual budgets. As of now, they are filled out on paper and mailed in to ELG. I attended a training session on the new portal. It will not be in place for 2023 budget. It is scheduled for the 2024 budget year.

- v. Met with ELG and TF to discuss the new fire truck purchase for Waterborough LSD.
- vi. Toured the McAdam sewage treatment facility with Councillor Plaster.
- vii. Mayor Pleadwell and I met with the residents of Lawfield Road to discuss the dumping there. We made a post on the Village Facebook site drawing attention to the matter. We will monitor to see if this has any effect.
- viii. Assisted with the DO Testing at the sewage lagoon.
- ix. Met with the party who purchased 41 Front Street to go over the operations of the building.
- x. Organized the installation of a sump pump on Tilley Road to deal with a residence that had water in the basement. Our engineer determined it was not related to the construction project on Mill Road. To be sure, we placed a pipe subdrain along Mill Road to catch any future water that may come there and installed a sump pump to take care of the existing water.
- xi. Participated in the joint Technical Committee/Advisory Committee meeting re 2023 budget.
- xii. Participated in the Working Group Meeting for the development of the Statements of Public Interest that are part of the Reform process.
- xiii. Continuing to work on the setup of Arcadia. The Arcadia Administration Office will be temporarily located at the Jemseg Fire Hall parking lot. The permanent location of the office will be a decision for the new council.

#### 4. Approval of Minutes:

- Regular Meeting of Council – August 15<sup>th</sup>, 2022
- It was moved by Councillor Ryan and seconded by Councillor Plaster that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.

#### 5. Correspondence:

- There were three permits in August 2022. Estimated value is \$245,980
- The Lieutenant Governor's Dialogue Award was scheduled for September 14<sup>th</sup>, 2022. Unfortunately, due to the mourning period for the passing of Her Majesty Queen Elizabeth II, the event was cancelled. It will be rescheduled for a later date.
- Letter from Warrant Officer James Topp re his march across Canada.
- Decoding Dyslexia is happening again in 2022. Gagetown lit up the Village Office in red lights last year. There is a request for Gagetown to participate again this year. It takes place October 15-22, 2022. Council decided to ask the Recreation Center to be lit in red at some point during this week. Clerk White will pass along the request to the Rec Director.
- Vintage In The Village letter requesting help with funding the annual event. The Vintage In The Village event is a fund raising event for Queens County Heritage.

Council decided to consider a donation directly to QCH, rather than to the Vintage event.

- Oromocto Sports Wall of Fame is requesting we place an ad in the program for their annual event. Council agreed to pay the \$100 for the ad in the program.
- UMNBA Annual Conference is October 7<sup>th</sup> & 8<sup>th</sup>. Mayor Pleadwell and Clerk White will be attending on behalf of the Village. There are a number of resolutions that will be presented to the membership at the AGM, and these are attached to the council package. Councillors are encouraged to read the resolutions and bring any concerns to Mayor Pleadwell.
- Request for a letter of support for Laura Forrester regarding grant funding to create painting of the Village of Gagetown. Council agreed to provide the letter of support. Clerk White will prepare the letter for Mayor Pleadwell to sign.

#### 6. Local Governance Reform:

- Mayor Pleadwell updated the Council on the progress of the Mayors & Chairs Committee. The map for Arcadia is now available on the GNB website. Residents can now see where they live relative to the new community. There was a joint meeting between the Technical & Advisory Committees. The purpose was to inform the group what services would be determined to be a shared service and which ones would be local to the subunit.
- The RSC11 Budget is still being developed but should be ready in time for the municipalities to put their budget together.
- The Municipal Election is on November 28<sup>th</sup>, 2022. The important dates are as follows:
  - i. Oct 11<sup>th</sup>, 2022 Returning Offices open to the public (nominations open)
  - ii. **Oct 28<sup>th</sup>, 2022 Nominations Close - 2:00 p.m.**
  - iii. Nov 9<sup>th</sup>, 2022 Advance Polls - 10 a.m. to 8 p.m.
  - iv. Nov 21<sup>st</sup>, 2022 Advance Polls - 10 a.m. to 8 p.m.
  - v. **Nov 28<sup>th</sup>, 2022 ELECTION DAY**

#### 7. Mill Road Upgrades Project:

- The contractor submitted the first progress claim for the month of August 2022. The invoice is for \$516,156.47 including HST.
- We requested a quote from Brown's Paving for the surface asphalt. They gave us two options to consider and we have chosen to use the WC4 option. The quote is \$198.00/tonne and is estimated at 750 tonnes. Total estimated cost is \$148,500+HST.

- Project is going along well.

#### 8. Councillors Reports:

- Councillor Murphy –
  - i. Councillor Murphy and Deputy Mayor Whipple have been meeting about getting funding for an event in February. The application is almost ready. The event would include ice fishing, snowmobile races, baking, food preparation, snow events, etc. The next step is the budget preparation for the various events.
  - ii. There is still no word on the grant application for the work on the Village Green.
  
- Councillor Plaster –
  - i. We arranged a visit to the McAdam sewage treatment facility to see how they handle the operations. Their treatment is an activated sludge system with a clarifier. The DO in their system is very good. They have a lined pit that is used to store the sludge they remove from the system. We are looking to see if this type of system could work here.
  - ii. We did a Dissolved Oxygen (DO) Survey of the lagoon. The results of the testing showed the DO levels are too low throughout the lagoon. The air coming from the aeration nozzles has been reduced over the years. This is likely the cause of the low DO levels. We turned on the second blower at the control room and tested it again later. The DO levels went up with both blowers. We will continue to run both blowers to see what improvement occurs.
  - iii. Council reviewed the latest test results for the lagoon. The CBOD dropped and the TSS has remained consistent. The main concern with numbers is that the annual average has been creeping up each year for the last number of years. We will continue to monitor the situation.
  - iv. If this program does not achieve the desired results, we should hire an engineering company to do a study of our options. Clerk White to investigate the options.

- Councillor Ryan –
  - i. Nothing to report.
  
- Mayor Pleadwell –
  - i. Deputy Whipple sent a notice to Mayor Pleadwell to read at the meeting. Deputy Mayor Whipple believes we should have a public meeting to discuss Local Government Reform. There was a hesitance from Council to have a public meeting because there are a lot of questions that are not yet answered. We will delay until the Government of NB has more answers for us to give.
  - ii. There have been lots of Regional Service Commission meetings happening with regard to Local Government Reform. They are focusing on Community Development, Policing, Economic Development, Transportation, Recreation and Tourism.
  - iii. Horizon Health is sending a delegation to Gagetown to discuss health care delivery. The meeting is set for October 14<sup>th</sup> here at the Recreation Centre.
  - iv. Mayor Pleadwell made a series of posts on our Facebook page regarding issues in the Village. In general, the response to the posts have been favourable.
  - v. Financial Report:
 

1. General -	\$86,846.65
2. Sewer -	\$963.50
3. Line of Credit -	\$550,545.99
  - vi. It was moved by Councillor Murphy and seconded by Councillor Plaster to accept the financial report as presented. With all in favour, the motion was carried.

9. Open Floor:

- There were no comments from the public.

10. Closed Session:

- It was moved by Councillor Murphy and seconded by Councillor Plaster to move into closed session at 8:29 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Murphy and seconded by Councillor Ryan to move to open session at 8:33 pm.

11. Next meeting will be held on October 17<sup>th</sup>, 2022, at 6:30 pm at the Recreation Centre

12. Motion to Adjourn:

- It was moved by Councillor Ryan to adjourn the meeting at 8:34 pm.



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Mayor – Derek Pleadwell



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CAO – Robert White