



VILLAGE OF GAGETOWN

Council Meeting Minutes

Location: Gagetown Recreation Centre – 38 Mill Road, Gagetown

Date: October 17th, 2022 - Regular Meeting of Council

1. The meeting was called to order by Mayor Pleadwell at 6:33 pm. This meeting was held in person and via teleconference. Mayor Pleadwell welcomed those present and those on the teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Murphy, Councillor Ryan, Councillor Plaster and Clerk White
2. Call for Motion to Approve Agenda:
 - The agenda was reviewed. It was moved by Deputy Mayor Whipple and seconded by Councillor Plaster to approve the agenda. With no questions to the motion and all in favour, motion carried.
3. Staff Reports:
 - Jenn Ball – GDRC
 - i. The Youth Leadership Program has 23 participants this year. Very good turnout for the program. It is going well. The group discussed several local initiatives they would like to support.
 - ii. Yoga is ongoing on Tuesdays nights at the school gym.
 - iii. Tai-Kwon-Do is under way at the school gym.
 - iv. The school gym is booked for Thursdays. Trying to get a dance class organized for this fall/winter. If not, it could be a multi-sport night.
 - v. Looking to setup the Friday night drop in again. Maybe a scaled down version of the event.
 - vi. There will be a Halloween Dance on Friday October 28th, 2022. This will be the first one since 2019.
 - vii. The last Bottle Drive event was cancelled. Because the shed/trailer is available at the Rec Centre all the time, people are dropping off the returnable items on a regular basis. This may negate the need for Bottle Drive events in the future.
 - viii. The Rec Centre will be open for Christmas In The Village this year. There will be a number of vendors set up there.

- ix. Deputy Mayor Whipple asked if the Leadership Group was contacted about serving at the Turkey Dinner this year. Rec Director Ball informed the group that the Pathfinders have been asked to serve this year. However, the Leadership Group is available if there is a shortage.
 - x. Mayor Pleadwell will have a trail groomer this winter. If there is an interest in grooming trails, Mayor Pleadwell volunteered to do the grooming.
- Ryan McNally – Public Works/Fire Department
 - i. General Duties are ongoing.
 - ii. Fulton Asphalt repaired some of the potholes on Upper Hampstead Road and the remainder of Warren Road.
 - iii. Ditch mowing is ongoing on various roads. It will continue next month.
 - iv. Assisted with extra sampling at the sewage lagoon.
 - v. Repaired several streets with crushed stone. More to come.
 - vi. Working with the Mill Road Project on various requests.
 - vii. Cleanup after Hurricane Fiona. There were some tree limbs down on roadways but, overall there was not a lot of damage from the storm.
 - viii. Removed the swim platform dock from the river. Stored at the Village Green for the winter.
 - ix. Ordered some new signs – should be in next week. Once they are in they will be installed at various locations in the Village.
 - x. Assisted CAO with gathering information required for with insurance renewal.
 - xi. Winterized washrooms at Rotary Park and closed for the winter.
 - xii. Fire Department training is ongoing.
 - xiii. Had several medical calls and one fire call this month.
 - xiv. Participated in the Capital District Fire Chief Association meeting.
 - xv. The Annual Trunk or Treat will take place at the fire hall. Residents are welcome to volunteer to hand out treats to the children that evening.
 - xvi. The Fire Hall will be open for Christmas In The Village. There will be vendors set up there.
 - xvii. Chief McNally updated the Council about the incident on the river where a boater went missing. VGVFD participated in the search and rescue operation along with many other groups. The search was unsuccessful. The VGVFD was also called a week later to recover the body from the river. Our members were the ones who recovered the body from the river. Our members were relied on by the RCMP, the Coroner's Office and other agencies to take the lead in this recovery.
 - Clerk White
 - i. General duties are ongoing.
 - ii. The CAO Meetings with the Transition Facilitator are continuing. The budget is the primary focus at this point. Deadline for submittal is November 15th, 2022.

- iii. Clerk White has been asked to sit on a Regional Service Commission 11 Committee charged with creating the Memorandum of Understanding with Ignite. This MOU will form the basis of the contract that RSC11 will have with Ignite to provide Economic Development services to RSC11 communities. The other members of the committee are the CAO's from Fredericton, Oromocto, New Maryland and Stanley as well as RSC11 staff.
- iv. Working with two insurance companies to provide insurance coverage for Arcadia. We hope to have a vendor selected before the budget submission in November.
 - v. Received the claim for reimbursement of cost for Summer Students.
 - vi. Assisted with DO testing at the sewage lagoon.
 - vii. Attended the UMNB Annual Conference in Fredericton. The meeting was very well done and there was good information provided on the Municipal Reform process.
 - viii. Participate in the "Setting Your Council Up For Success" seminar.
 - ix. Met with RSC11 regarding the services they provide.
 - x. Continuing to work on the setup of Arcadia. The Arcadia Administration Office will be temporarily located at the Jemseg Fire Hall parking lot. The permanent location of the office will be a decision for the new council.

4. Approval of Minutes:

- Regular Meeting of Council – September 21st, 2022
- It was moved by Councillor Plaster and seconded by Councillor Ryan that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- There were one permits in August 2022. Estimated value is \$1,240,000. This is for the construction of buildings at the NWAC Resiliency Centre on Tilley Road.
- Congratulations letter to J. Denis on the occasion of her retirement. Letter was sent to MCpl. Denis by Mayor Pleadwell.
- ServiceNB sent a letter indicating the deadline for the Village to appeal any appeals up to August 2022. Council decided not to appeal any of the decisions listed in the letter.
- Request from Gagetown and Area Chamber of Commerce for assistance with funding the Christmas In The Village event. There was funds set aside for this event in the 2022 Budget. The Christmas In The Village event organizers are also selling wreaths for \$40 each that will be displayed in the Village during the event. Council agreed to provide the Chamber with \$1,500, as it has in past years and to buy a wreath on behalf of Council.

- We Believe Saint John letter requesting a donation to their We Believe Saint John event in May 2023. Clerk White will gather more information about the event. Also, this is a decision for Arcadia in 2023.
- Oromocto Sports Wall of Fame invitation to the event on November 5th, 2022.
- Invitation from 5th Canadian Division Support Group and Combat Training Centre. Holiday Cheers on Wednesday December 7th, 2022.
- Letter from Frostival to see if there was interest in the Village of Gagetown participating in the annual FROSTival event. Mayor Pleadwell responded to FROSTival and indicated the Village's interest in being involved.
- Letter from Richard Hopper regarding Lawfield Road. Mr. Hopper is looking for an update on the issue of dumping on Lawfield Road. Mayor Pleadwell reminded council that he had posted an item on the Village Facebook page regarding this. Council would like to wait and see if this will affect on the issue. Further measures may be required.

6. Property Assessment Notices – Clerk White indicated that the 2023 Property Assessment Notices have been uploaded to the SharePoint Site. There were no properties with excessive assessment increases compared to the increases for the area.

7. Local Governance Reform:

- Mayor Pleadwell updated the Council on the progress of the Mayors & Chairs Committee. The salaries for the Mayor and Councillors for Arcadia were decided by the Advisory Committee. The RSC11 Board rejected the proposed 2023 Budget. ELG made some changes to satisfy the RSC11 Board and the RSC11 Budget is now approved.
- Elections NB mixed up the Election Notices. There is some confusion amongst voters about who is voting and who isn't. There is concern about the affect on voter turnout.
- The Municipal Election is on November 28th, 2022. The important dates are as follows:
 - Oct 28th, 2022 Nominations Close - 2:00 p.m.**
 - Nov 9th, 2022 Advance Polls - 10 a.m. to 8 p.m.
 - Nov 21st, 2022 Advance Polls - 10 a.m. to 8 p.m.
 - Nov 28th, 2022 ELECTION DAY**
- ELG has sent out to the municipalities a guidance document on expenses for the new and restructured communities. The document outlines what expenses will be

reimbursed and what expenses will be covered by ELG but not required to be refunded.

- The Community Finances Division of ELG sent a memo on 2023 Debenture Payments. We will have to submit post-dated cheques for the 2023 payments once we get cheques for Arcadia.
- Restriction Of Powers For Outgoing Councils: ELG provided guidance on what is and is not permitted during the Election Period. Council was advised on the restrictions. This Council

8. Mill Road Upgrades Project:

- The contractor has not submitted the next progress claim yet. It should be received soon.
- The remaining asphalt pavement should be placed soon. Then there is only some cleanup and hydroseeding remaining to be completed.
- The project has gone well.

9. Councillors Reports:

- Deputy Mayor Whipple –
 - i. Wanted to be sure we posted the information about the election on our website and Facebook page.
 - ii. Wanted to be sure council purchases a wreath for the Christmas In The Village event.
 - iii. Regarding the winter festival event – The dogsled business is no longer operating. Guiding Stars could be available – the cost is \$2500. They could be the headliner at a dance event. Science East can be available for the event as well.
 - iv. Clerk White added that there are only two meetings left in this council. If anyone wishes to nominate anyone for a Certificate, we should nominate at the November meeting and present at the December meeting.
- Councillor Murphy –
 - i. Still working with the people who manage the Grant Fund. We have requested an update on how much money was left in the fund.
 - ii. There is still no update on from the landowner on Mill Road regarding the request to use the land for a skateboard park.

- Councillor Plaster –
 - i. The Dissolved Oxygen meter was repaired under warranty. We have our meter back now and it is working well.
 - ii. The levels in the sewage lagoon have returned to be within the permit limits. The Dissolved Oxygen (DO) at the outfall of the lagoon is now above 1.00 again. We will have to continue running both blowers full time to continue these readings.
 - iii. The lagoon has 10 aerators. Only about half of the aerators are working at any point. The process of repairing these aerators involves draining the lagoon and digging up the piping. This is not feasible. It should be considered to hire an engineer to study the options for replacing the aerators with different types that will still provide the necessary aeration. Clerk White to look into hiring an engineer to do this.
 - iv. Council should consider purchasing a backup blower to have on hand. The most recent blower cost approximately \$3,200 to purchase. This is an item we could buy in 2023.
 - v. Mayor Pleadwell thanked Councillor Plaster for his efforts in regards to the lagoon. The data that we now have makes it easier for this, and future councils, to make informed decisions about the operations of the lagoon.
 - vi. The 2023 Budget should allow for some investments in better testing results. Clerk White will budget for this.

- Councillor Ryan –
 - i. How long will the speed sign stay on Tilley? Clerk White indicated that we can move the sign at any point. The plan is to put it on Mill Road once the construction is complete.
 - ii. Councillor Ryan was wondering if there has been a building permit taken for the properties on Hector Street. There has been some survey activity there recently. Clerk White indicated that no building permit has been submitted at this point. One will be required before any building takes place.

- Mayor Pleadwell –
 - i. The update on Local Government Reform covered that topic.
 - ii. The UMN Annual Conference was an excellent event. There was some great presentations and good opportunities to speak with other communities about their successes. Councillors should look at the website 13Ways.com to see some of the information presented by this company.

iii. Financial Report:

- | | |
|---------------------|--------------|
| 1. General - | \$88,897.22 |
| 2. Sewer - | \$1,196.65 |
| 3. Line of Credit - | \$449,013.96 |

It was moved by Councillor Murphy and seconded by Councillor Plaster to accept the financial report as presented. With all in favour, the motion was carried.

10. Open Floor:

- There were no comments from the public.

11. Closed Session:

- It was moved by Councillor Murphy and seconded by Councillor Plaster to move into closed session at 8:29 pm.
- Matters discussed in closed session were under the Local Governance Act, Section 68 (1).
- Open Session: it was moved by Councillor Murphy and seconded by Councillor Ryan to move to open session at 8:33 pm.

12. Next meeting will be held on November 21st, 2022, at 6:30 pm at the Recreation Centre

13. Motion to Adjourn:

- It was moved by Councillor Ryan to adjourn the meeting at 8:43 pm.



Mayor – Derek Pleadwell



CAO – Robert White