



VILLAGE OF GAGETOWN

Council Meeting Minutes

Location: Gagetown Recreation Centre – 38 Mill Road, Gagetown

Date: November 21st, 2022 - Regular Meeting of Council

1. The meeting was called to order by Mayor Pleadwell at 6:33 pm. This meeting was held in person and via teleconference. Mayor Pleadwell welcomed those present and those on the teleconference. Present were Mayor Pleadwell, Deputy Mayor Whipple, Councillor Ryan, Councillor Plaster and Clerk White. Absent - Councillor Murphy.
2. Call for Motion to Approve Agenda:
 - The agenda was reviewed. It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to approve the agenda. With no questions to the motion and all in favour, motion carried.
3. Staff Reports:
 - Jenn Ball – GDRC
 - i. The Youth Leadership Program is continuing with 27 children.
 - ii. The Halloween Dance went well. The group brought in donations for the Community Cupboard and raised \$23 which will be used for the Turkey for Christmas campaign. There will be a canteen at the Rec Centre during Christmas In The Village with all proceeds going towards Turkey for Christmas campaign as well.
 - iii. Jenn provided an update on the monthly activities of the Rec Department.
 - Ryan McNally – Public Works/Fire Department
 - i. General Duties are ongoing.
 - ii. Repaired several streets with crushed stone. More to come.
 - iii. Participated in the final walk-through of the Mill Road Project.
 - iv. Helped set up the new office in Jemseg and helped with the move from Front Street to Jemseg.
 - v. Flushed sewer lines. More work to be done this month.
 - vi. Repaired the sewer connection at 13 Tilley Road.
 - vii. Installed new sewer connection at 23 Tilley Road.
 - viii. Culvert replaced at Lower Vail Road.

- ix. Ditching at various locations throughout the Village.
- x. Repairs and maintenance at the Medical Clinic.
- xi. Training is ongoing.
- xii. Had four medical calls and one fire call this month.
- xiii. Participated in the Capital District Fire Chief Association meeting.
- xiv. Level 1 Training starts in January for the new recruits.
- Clerk White
 - i. General duties are ongoing.
 - ii. Submitted the GST/HST Claim for first half of 2022.
 - iii. Moved from 42 Front Street to 91 Route 695 in Jemseg.
 - iv. Arranged for the repairs to the sewer connections at 13 Tilley Road and 23 Front Street.
 - v. Completed the final walk-through on the Mill Road Project. There are some minor deficiencies that will be repaired either this fall or in the spring of 2023.
 - vi. Met with the Department of Health. Details to follow in Mayor's report.
 - vii. Economic Development Committee prepared a final draft of the MOU with Ignite.
 - viii. Virtual meeting with NBDTI to go over changes to the system.
 - ix. ETF is taking applications again. Our current application is still valid.
 - x. Continued meetings with Transition Facilitator. First draft of 2023 Budget was prepared and submitted to ELG.
 - xi. Continuing to work on the setup of Arcadia.

4. Approval of Minutes:

- Regular Meeting of Council – October 17th, 2022
- It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple that the minutes of the meetings be accepted. With no questions to the motion and all in favour, the motion was passed.

5. Correspondence:

- There were two permits in October 2022. Estimated value is \$400,000.
- Voices for Sustainable Environments and Communities requested financial assistance for the development of a website. It was moved by Deputy mayor Whipple and seconded by Councillor Ryan that the Village provide \$400 to the Voices Group. With all in favour, and none opposed, the motion was carried. Clerk White will arrange for the payment.
- Letter from UMNB regarding the inclusion of Kris Austin in the committee to review the official languages act. The letter was read aloud by Mayor Pleadwell.

6. Local Governance Reform:

- Notice from ELG regarding the Environmental Trust Fund Application process.
- Update regarding Policing Services for 2023. ELG advised that there will be no change to the current policing services model for 2023.
- Memo from ELG regarding the new or adjusted salaries for CAO's. Because the salaries of CAO's are being adjusted as a result of the reform process. The current employer pays for the increase and ELG will reimburse for the difference.
- Memo from ELG regarding transition provisions for new and current councils. Council is advised to read the attached document to become familiar with the provisions.
- The draft Memorandum of Understanding between Capital Regional Service Commission and Ignite. This is still to be approved by the CRSC Board.
- The draft Memorandum of Understanding between Capital Regional Service Commission and Fredericton Tourism. This is still to be approved by the CRSC Board.
- Memo from Deputy Minister Donaghy regarding municipal elections and the restrictions of the outgoing councils.
- Mayor Pleadwell updated the Council on the MOU's with Ignite and with Fredericton Tourism.
- The Municipal Election is on November 28th, 2022. The important dates are as follows:
 - i. **Oct 28th, 2022 Nominations Close - 2:00 p.m.**
 - ii. Nov 9th, 2022 Advance Polls - 10 a.m. to 8 p.m.
 - iii. Nov 21st, 2022 Advance Polls - 10 a.m. to 8 p.m.
 - iv. **Nov 28th, 2022 ELECTION DAY**

7. Mill Road Upgrades Project:

- The project is substantially complete now.
- The contractor has submitted progress claim #3.
- The project has gone well.
- It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to transfer the entire balance from the Square Payment Account to our Sewer Operating Account. Once the payment is completed, please close the Square Payment Account. With all in favour, and none opposed, the motion was carried.
- It was moved by Deputy Mayor Whipple and seconded by Councillor Ryan to transfer \$10,260.89 from the Gas Tax Account to our General Operating Account. With all in favour, and none opposed, the motion was carried.

- It was moved by Councillor Ryan and seconded by Councillor Plaster to transfer the entire balance from the General Operating Trust Account to our General Operating Account, and to transfer the entire balance from the Capital Operating Trust Account to our General Operating Account. With all in favour, and none opposed, the motion was carried.

8. Councillors Reports:

- Deputy Mayor Whipple –
 - i. Deputy Mayor Whipple suggested some names that should be considered for a Certificate of Appreciation:
 - Janet Ratliffe
 - Alex McGibbon
 - Fred Fettah
 - Margaret Rowney
 - Wayne Ivey
 - Joe Bennett
 - ii. It was moved by Councillor Ryan and seconded by Councillor Plaster to present the above listed persons with a Certificate of Appreciation at the December Council Meeting. Clerk White will invite the recipients. It was also discussed that, if any further names were to be suggested, they could be suggested by email. Council could accept further nominations by email vote.
 - iii. Saturday, December 3rd will be the date for the Council Christmas meal at Gulliver's World Café. Council decided the Village will cover the cost of the meal and spouses will be invited. RSVP to the Village Office and we will inform the restaurant.
 - iv. Mayor Pleadwell, Deputy Mayor Whipple and Clerk White met with Dr. Haines and several members of the Department of Health regarding health care delivery in the Village. The meeting went very well and the Department of Health is planning to get back to the Village with a plan to go forward.
- Councillor Plaster –
 - i. The levels in the sewage lagoon for CBOD and TSS are both in single digits. We should be within the limits of our permit at the end of the year.
 - ii. Our pH meter is not working. It was sent to the manufacturer for repairs under warranty.
 - iii. The faucet will be repaired before next council meeting.
 - iv. The oxygen levels have been above 2% at the outlet consistently.

- v. Mayor Pleadwell thanked Councillor Plaster for his efforts over the past year in helping with the testing and operations at the lagoon. They have achieved great results.
- vi. The operator should wear hearing protection while working in the control building. Clerk White to invest in adequate hearing protection for the operator.
- vii. Councillor Plaster volunteered to continue to work with the lagoon after this term of council is finished. It will be suggested to the Council of Arcadia to form a committee to help with the operations. Councillor Plaster will volunteer with the committee.

- Councillor Ryan –
 - i. Nothing to report.

- Mayor Pleadwell –
 - i. The update on Local Government Reform covered that topic.
 - ii. The potential for the enhanced medical services in Gagetown is very exciting.
 - iii. There are more RSC11 Meetings upcoming in the next month.
 - iv. Financial Report:
 - General - \$237,783.41
 - Sewer - \$3,378.54
 - Line of Credit - \$406,393.98

It was moved by Deputy Mayor Whipple and seconded by Councillor Ryan to accept the financial report as presented. With all in favour, the motion was carried.

9. Open Floor:

- There were no comments from the public.

10. Closed Session:

- There was no closed session at this meeting.

11. It was moved by Councillor Plaster and seconded by Deputy Mayor Whipple to set the date and time of the next meeting to be on December 19th, 2022, at 6:30 pm at the Recreation Centre. With all in favour and none opposed, the motion was carried.

12. Motion to Adjourn:

- It was moved by Councillor Ryan to adjourn the meeting at 8:43 pm.



Mayor – Derek Pleadwell



CAO – Robert White